

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING
Thursday, December 5, 2013, 6:00 P.M.
Board Room, Cuyama Elementary School
2300 Highway 166, Cuyama, CA
Agenda- Revised**

I. The meeting will be called to order by Superintendent, Roland Maier at _____p.m.

| | |
|-------------------------------------|-------------------------|
| <u>ROLL CALL:</u> Richard Ray _____ | Roland Maier _____ |
| Michael Mann _____ | Superintendent |
| Tamra Cloud _____ | |
| Trudi Callaway _____ | Chris Rahe _____ |
| Paul Weirum _____ | Chief Business Official |

FLAG SALUTE: Led by _____

II. PUBLIC FORUM/HEARING:

Citizens may address the Board of Education at this time. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name, address, and the group or organization they represent, if any, in order that an accurate record can be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. ORGANIZATIONAL MEETING:

Election of Officers: Annually, the Board of Trustees must elect officers to serve as President, Clerk, and Board Representative to the County Committee on School District Organization until the next Organizational Meeting. The Superintendent will conduct the meeting until the election of the new Board President to whom the chair will be given. The new Board President will continue with the remainder of the meeting.

A. ELECTION OF THE PRESIDENT:

Trustee _____ nominated Trustee _____ and Trustee _____ nominated Trustee _____ as President until the next Organizational Meeting.

It was moved by Trustee _____ and seconded by Trustee _____ to close nominations for the office of President and proceed with voting.

Vote: Trustee _____ received ____ votes.

Trustee _____ received ____ votes.

Trustee _____ was officially seated as President of the Governing Board and will preside over the remainder of the meeting.

B. ELECTION OF THE CLERK OF THE BOARD:

Trustee _____ nominated Trustee _____ and Trustee _____ nominated Trustee _____ as Clerk until the next Organizational Meeting.

It was moved by Trustee _____ and seconded by Trustee _____ to close nominations for the office of Clerk and proceed with voting.

Vote: Trustee _____ received ____ votes.
Trustee _____ received ____ votes.

Trustee _____ was officially seated as Clerk of the Governing Board.

C. ELECTION OF THE BOARD REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION AND ALTERNATE:

Trustee _____ nominated Trustee _____ and Trustee _____ nominated Trustee _____ as Representative until the next Organizational Meeting.

It was moved by Trustee _____ and seconded by Trustee _____ to close nominations for the office of Representative and proceed with voting.

Vote: Trustee _____ received ____ votes.
Trustee _____ received ____ votes.

Trustee _____ was officially seated as Representative of the Governing Board.

Trustee _____ nominated Trustee _____ and Trustee _____ nominated Trustee _____ as Alternate Representative until the next Organizational Meeting.

It was moved by Trustee _____ and seconded by Trustee _____ to close nominations for the office of Alternate Representative and proceed with voting.

Vote: Trustee _____ received ____ votes.
Trustee _____ received ____ votes.

Trustee _____ was officially seated as Alternate Representative of the Governing Board.

D. BOARD MEETING CALENDAR: It is requested that the Board set a regular meeting time, place and date for all regular meetings.

Motion: _____

Moved by: _____ 2nd: _____

Vote: Yes:___ No:___ Abstain:___ Absent:___

IV. CONSENT AGENDA:

All items listed are considered to be routine and non-controversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

- | | |
|---|---------|
| A. Minutes of November 14, 2013 Regular Board Meeting | 1 - 5 |
| B. Minutes of November 14, 2013 Special Board Meeting | 6 - 7 |
| C. Warrant Listing# 2014-09 \$35,586.64 | 8 - 11 |
| D. Maintenance & Transportation Report- Receive & File | 12 |
| E. Extension of Personal Necessity for Mr. Leland "Biff" Charlton | 13 |
| F. Student Field Trip Request | 14 - 15 |
| G. Cuyama Valley High School Textbook Discard Items | 16 - 19 |

Moved by: _____ 2nd: _____
Vote: Yes: ___ No: ___ Abstain: ___ Absent: _____

V. HIGH SCHOOL STUDENT BODY REPORT(S):

- A. High School ASB Report
- B. High School Athletics Report
- C. High School FFA Report

VI. ELEMENTARY SCHOOL STUDENT BODY REPORT(S):

- A. Elementary School ASB Report

VII. BOARD REPORTS:

VIII. SUPERINTENDENT'S REPORT:

IX. FINANCIAL REPORT:

- A. Expenditure Report
- B. Payroll Report

X. EXCLUSIVE REPRESENTATION:

XI. DISCUSSION ITEM(S):

- A. Accelerated Reader Program

XII. INFORMATION ITEM(S):

- A. Legal fees to date- no new fees.
- B. Rental expenditure and revenue report.

XIII. ACTION ITEMS:

A. RESOLUTION # 2014-05 FOR AUTHORIZED SIGNATURES: The Board to consider approving the following resolution #2014-05 for authorized signatures to be effective December 5, 2013.

20 - 31

1. Certification of Governing Board Action
Any signature of the following signatures is required

Board Clerk: _____
Superintendent: Roland Maier
Chief Business Official: Christine Rahe

2. District Personnel Approved by the Board to Act as District Agents

- (a) Release of Commercial and Payroll Warrants: Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant
- (b) Payroll Authorization: Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant
- (c) Commercial Warrants Authorization: Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant
- (d) Contracts: Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant
- (e) Cash and Budget Transfers: Roland Maier, Superintendent
Christine Rahe, Chief Business Official
- (f) CJUSD Cash Clearing Fund: Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant
- (g) Cuyama Valley High School Associated Student Body: Roland Maier, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
Barbara Cole, High School Secretary
- (h) Cuyama Elementary School Associated Student Body: Roland Maier, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
- (i) CJUSD FFA Account: Roland Maier, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
Barbara Cole, High School Secretary
- (j) Cuyama Valley High School Athletic Fund: Roland Maier, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
Barbara Cole, High School Secretary

Moved by: _____ 2nd: _____

ROLL CALL:

| | |
|----------------|-------|
| Richard Ray | _____ |
| Michael Mann | _____ |
| Tamra Cloud | _____ |
| Trudi Callaway | _____ |
| Paul Weirum | _____ |

- B. 1ST INTERIM BUDGET REPORT: The Board to consider approving the 1st Interim Budget Report for 2013-2014 as presented. **C. RAHE WILL SEND VIA EMAIL**

Moved by: _____ 2nd: _____
 Vote: Yes: ___ No: ___ Abstain: ___ Absent: ___

- C. 2014 BOARD MEETING CALENDAR: The Board to consider approving the 2014 Board Meeting Calendar. **32**

Moved by: _____ 2nd: _____
 Vote: Yes: ___ No: ___ Abstain: ___ Absent: ___

- D. 2012-2013 FINANCIAL AUDIT CERTIFICATION: The Board to consider approving the Financial Audit Report for the fiscal year ending June 30, 2013. **Available for viewing in D.O.**

Moved by: _____ 2nd: _____
 Vote: Yes: ___ No: ___ Abstain: ___ Absent: ___

- E. UNITED STATES GEOLOGICAL SURVEY (USGS) PERMISSION REQUEST: The Board to consider approving the USGS permission request to install additional seismic equipment adjacent to GPS instrumentation that is currently on the CVHS property. **33 - 66**

Moved by: _____ 2nd: _____
 Vote: Yes: ___ No: ___ Abstain: ___ Absent: ___

- F. BOARD POLICY & ADMINISTRATIVE REGULATION UPDATE: The Board to consider approving the second reading of the following Board Policy & Administrative Regulation:

- | | | |
|--------------|-----------------------------|----------------|
| 1. BP 1312.3 | Uniform Complaint Procedure | 67 - 70 |
| 2. AR 1312.3 | Uniform Complaint Procedure | 71 - 76 |

Moved by: _____ 2nd: _____
 Vote: Yes: ___ No: ___ Abstain: ___ Absent: ___

- G. TOBACCO-USE PREVENTION EDUCATION (TUPE) TIER 1, COHORT J GRANT PROPOSAL: The Board to consider approving the Tobacco-Use Prevention Education (TUPE) Program proposal for the July 1, 2014 to June 30, 2017 term. **77 - 84**

Moved by: _____ 2nd: _____
 Vote: Yes: ___ No: ___ Abstain: ___ Absent: ___

H. ITEMS PULLED FROM CONSENT AGENDA:

- 1.
- 2.

Moved by: _____ 2nd: _____
 Vote: Yes: ___ No: ___ Abstain: ___ Absent: ___

XIV. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

The Board will adjourn into closed session at _____ p.m.

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hiring reported by the Superintendent.
- B. NEGOTIATIONS WITH EMPLOYEE ORGANIZATION
Employee Organization: Classified Confidential/Management
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Job Title: Superintendent

The Board returned to open session at _____ p.m.

XV. REPORT OF ACTIONS TAKEN IN CLOSED SESSION:

- A.
- B.
- C.

The next regularly scheduled Board meeting is January 9, 2014.

XVI. ADJOURNMENT: The Regular Board Meeting will adjourn at _____ p.m.

Moved by: _____ 2nd: _____
 Vote: Yes: ___ No: ___ Abstain: ___ Absent: ___

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent’s Office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or

modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)