

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING
Monday, December 15, 2014, 6:00 P.M.
Board Room, Cuyama Elementary School
2300 Highway 166, Cuyama, CA
Minutes**

I. The meeting was called to order by Superintendent, F. Paul Chounet at 6:08 p.m.

<u>ROLL CALL:</u>	Michael Mann	<u> P </u>		F. Paul Chounet	<u> P </u>
	Tamra Cloud	<u> P </u>	6:27	Superintendent	
	Trudi Callaway	<u> P </u>			
	Paul Weirum	<u> A </u>		Chris Rahe	<u> P </u>
	Juan Gonzalez	<u> P </u>		Chief Business Official	

FLAG SALUTE: Led by Dr. Paul Chounet

II. PUBLIC FORUM/HEARING:

Citizens may address the Board of Education at this time. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name, address, and the group or organization they represent, if any, in order that an accurate record can be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

Mr. Richard Ray thanked the board members, with great appreciation, for the opportunity of serving the School District and community as a board member for the last 12 years. Mr. Ray thanked the administration staff, and stated that Dr. Chounet is capable of great things with the support of the board. Mr. Ray wished the Board and the District well in the coming New Year.

III. ORGANIZATIONAL MEETING:

Election of Officers: Annually, the Board of Trustees must elect officers to serve as President, Clerk, and Board Representative to the County Committee on School District Organization until the next Organizational Meeting. The Superintendent will conduct the meeting until the election of the new Board President to whom the chair will be given. The new Board President will continue with the remainder of the meeting.

A. OATH OF OFFICE:

Administration of Oath of Office to newly elected Board Members:

1. Tamra Cloud
2. Juan Gonzalez

B. ELECTION OF THE PRESIDENT:

Trustee Callaway nominated Trustee Mann and Trustee _____ nominated Trustee _____ as President until the next Organizational Meeting.

It was moved by Trustee Gonzalez and seconded by Trustee Callaway to close nominations for the office of President and proceed with voting.

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_A_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

Vote: Trustee Mann received 3 votes.

Trustee _____ received ____ votes.

Trustee Mann was officially seated as President of the Governing Board and will preside over the remainder of the meeting.

C. ELECTION OF THE CLERK OF THE BOARD:

Trustee Mann nominated Trustee Cloud and Trustee Gonzalez nominated Trustee Callaway as Clerk until the next Organizational Meeting.

It was moved by Trustee Mann and seconded by Trustee Gonzalez to close nominations for the office of Clerk and proceed with voting.

Vote: Trustee Callaway received 3 votes.

Trustee _____ received ____ votes.

Trustee Callaway was officially seated as Clerk of the Governing Board.

D. ELECTION OF THE BOARD REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION AND ALTERNATE:

Trustee Mann nominated Trustee Gonzalez and Trustee _____ nominated Trustee _____ as Representative until the next Organizational Meeting.

It was moved by Trustee Mann and seconded by Trustee Callaway to close nominations for the office of Representative and proceed with voting.

Vote: Trustee Gonzalez received 4 votes.

Trustee _____ received ____ votes.

Trustee Gonzalez was officially seated as Representative of the Governing Board.

Trustee Mann nominated Trustee Weirum and Trustee _____ nominated Trustee _____ as Alternate Representative until the next Organizational Meeting.

It was moved by Trustee Gonzalez and seconded by Trustee Mann to close nominations for the office of Alternate Representative and proceed with voting.

Vote: Trustee Weirum received 4 votes.

Trustee _____ received _____ votes.

Trustee _____ was officially seated as Alternate Representative of the Governing Board.

- E. **BOARD MEETING CALENDAR:** The Board set a regular meeting time, place and date for all regular meetings. Meetings will be the 2nd Thursday of each month at 6:00 p.m. in the Board Room at the Elementary School. With the exception, January 8th meeting moved to January 13, 2015, and April 9th meeting moved to April 14, 2015, both meetings at 6:00 p.m. in the Board Room at the Elementary School.

Moved By: Ms. Cloud 2nd By: Mr. Mann

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

IV. **CONSENT AGENDA:**

All items listed are considered to be routine and non-controversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

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| A. Minutes of November 13, 2014 Regular Board Meeting | 1 - 5 |
| B. Warrant Listing# 2015-08 \$55,810.16 | 6 -10 |
| PULLED. MOVED TO ITEM XII.G.1. | |
| C. Maintenance & Transportation Report- Receive & File | 11 |
| D. Student Field Trip Request(s) | 12 -14 |
| PULLED. MOVED TO ITEM XII.G.2. | |
| E. Donation of trailer to CVHS Ag Department from Mr. Ed Ameye | |
| PULLED. MOVED TO ITEM XII.G.3. | |

Moved By: Ms. Cloud 2nd By: Mrs. Callaway

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

V. **HIGH SCHOOL STUDENT BODY REPORT(S):**

- A. High School ASB Report
None.
- B. High School Athletics Report
None.
- C. High School FFA Report
None.

VI. ELEMENTARY SCHOOL STUDENT BODY REPORT(S):

- A. Elementary School ASB Report
None.

VII. BOARD REPORT(S):

None.

VIII. SUPERINTENDENT'S REPORT:

On behalf of students and staff of the Cuyama Joint Unified School District, Dr. Chounet read a resolution thanking Mr. Richard Ray for 12 years of service on the Cuyama Joint Unified School District's Governing Board. A gift certificate for \$200 value at a fishing destination of Mr. Ray's choice was presented by Dr. Chounet.

Dr. Chounet reported that the Ag Department is preparing to plant barley, and setting up the irrigation system for the field. The bed on the old Ford truck was removed, and the truck taken to Westside ROP in Taft, to be repaired and painted. There will be someone from Cal Poly in SLO coming to look at, evaluate, and make suggestions of improvement for the greenhouse at the High School. Mr. Lebsack will continue managing the orchard. The football team won the league championship. The volleyball team played well, but did not make play-offs. Basketball practice for both boys and girls has started. ASES enrollment is up, with the ADA reaching 36. The program needs another activity leader to handle the increase in students. The district is in Title III Program Improvement, with a rough draft of an improvement plan being prepared. The valley experienced a severe storm Thursday night, resulting in cancellation of the Winter Program and the regular Board Meeting. School was cancelled Friday, due to storm damage and electrical outage. The district called a claim into SISC for damage, and brought Service Master, out of Bakersfield to complete clean-up. Dr. Chounet is preparing a waiver to the state for lost ADA due to school closure. Mrs. Goller, Mrs. Harrington, and Mrs. Cole will be going to Ontario for Powerschool training on January 12, 13, and 14th.

IX. FINANCIAL REPORT(S):

- A. Expenditure Report
- B. Payroll Report

X. EXCLUSIVE REPRESENTATION:

Negotiations scheduled for Friday, Jan. 12th were cancelled. Both units will begin negotiations in January.

XI. DISCUSSION/INFORMATION ITEM(S):

1. Legal fees to date- no new fees.
2. Rental expenditure and revenue report.
3. LCAP Update

Mr. Matt Stowell conducted an informal meeting and discussion last Tuesday with the ELAC and DLAC committees. The LCAP will determine funding. We are six months into the LCAP, and about 20% complete with the 3 year implementation. The district is on target.

4. Olive Grove Charter School Update
 Petition was submitted in October, the district agreed to take the next 90 days to look into the possibility of sponsoring the Charter, with an answer being given in January. The district would have oversight and receive a % of the Charter's revenue, and help with independent programs. Sponsoring the Charter will not interfere with the designation of our High School as a Necessary Small School. The District is a direct service SELPA. The Charter has located El Dorado Charter SELPA, a SELPA that they can be included in. In-Lieu taxes could create a cash flow problem if the district is required to pay monthly.

XII. ACTION ITEM(S):

- A. RESOLUTION # 2015-03 FOR AUTHORIZED SIGNATURES: The Board approved the following resolution #2015-03 for authorized signatures to be effective December 15, 2014.

15 - 24

Certification of Governing Board Action

Any signature of the following signatures is required

Board Clerk: Trudi Callaway
 Superintendent: F. Paul Chounet
 Chief Business Official: Christine Rahe

2. District Personnel Approved by the Board to Act as District Agents

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| (a) Release of Commercial and Payroll Warrants: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant |
| (b) Payroll Authorization: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant |
| (c) Commercial Warrants Authorization: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant |
| (d) Contracts: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant |
| (e) Cash and Budget Transfers: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Official |
| (f) CJUSD Cash Clearing Fund: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant |
| (g) Cuyama Valley High School Associated Student Body: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
Barbara Cole, High School Secretary |
| (h) Cuyama Elementary School Associated Student Body: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Officer |

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| | <u>Whitney Goller, Administrative Assistant</u> |
| (i) CJUSD FFA Account: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
<u>Barbara Cole, High School Secretary</u> |
| (j) Cuyama Valley High School
Athletic Fund: | F. Paul Chounet, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
<u>Barbara Cole, High School Secretary</u> |

Moved By: Mrs. Trudi Callaway 2nd By: Ms. Tamra Cloud

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

B. BOARD POLICY AND ADMINISTRATIVE REGULATION UPDATE(S): The Board approved and adopted the third reading of the following Board Policy & Administrative Regulation:

1. BP 0420.4: Charter School Authorization: Philosophy, Goals, Objectives and Comprehensive Plans **25 - 28**
2. AR 0420.4: Charter School Authorization: Philosophy, Goals, Objectives and Comprehensive Plans **29 - 33**

Moved By: Mr. Juan Gonzalez 2nd By: Ms. Tamra Cloud

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

C. 1ST INTERIM BUDGET REPORT: The Board approved the 1st Interim Budget Report for 2014-2015 as presented. **Available for viewing in D.O.**

Moved By: Mr. Juan Gonzalez 2nd By: Ms. Tamra Cloud

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

D. 2013-2014 FINANCIAL AUDIT CERTIFICATION: The Board approved the Financial Audit Report for the fiscal year ending June 30, 2014. **Available for viewing in D.O.**

Moved By: Ms. Tamra Cloud 2nd By: Mr. Juan Gonzalez

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

E. INITIAL PROPOSAL FROM CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 288: Under Government Code 3547(c), the Board to consider adopted the initial proposal from California School Employees Association, Chapter 288 that was presented at the November 13, 2014 Regular Board Meeting. **34 - 36**

Moved By: Mrs. Trudi Callaway 2nd By: Ms. Tamra Cloud

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Abstain_

F. SURPLUS, INOPERABLE AND OBSOLETE EQUIPMENT & SUPPLIES: The Board declared the replaced vent hood from Cuyama Elementary School kitchen and a piano as obsolete and surplus with a value less than \$2,500 and/or its value is insufficient to defray the costs of arranging a sale.

Moved By: Ms. Tamra Cloud 2nd By: Mr. Juan Gonzalez

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

G. ITEMS PULLED FROM CONSENT AGENDA:

1. B. Warrant Listing# 2015-08 \$55,810.16

Moved By: Mr. Juan Gonzalez 2nd By: Ms. Tamra Cloud

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

2. D. Student Field Trip Request(s)

Moved By: Mr. Mike Mann 2nd By: Mr. Juan Gonzalez

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

3. E. Donation of trailer to CVHS Ag Department from Mr. Ed Ameye

Moved By: Mr. Juan Gonzalez 2nd By: Ms. Tamra Cloud

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

XIII. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hiring reported by the Superintendent.
- B. Under California Government Code 54957.6 Conference with Labor Negotiator(s).
Agency Designated Representative(s): Dr. F. Paul Chounet
Employee Organization(s): Cuyama Unified Educators (CUE) and California Schools Employees Association (CSEA), Chapter 288.

The Board adjourned into closed session at 8:14 p.m.

The Board returned to open session at: 9:08 p.m.

XIV. REPORT OF ACTIONS TAKEN IN CLOSED SESSION:

- A. Discussion with no action taken.
- B. Discussion with no action taken.

The next regularly scheduled Board meeting is January 13, 2015.

XV. ADJOURNMENT: The Regular Board Meeting will adjourn at 9:12 p.m.

Moved By: Ms. Tamra Cloud 2nd By: Mrs. Trudi Callaway

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Paul Weirum_A_ Juan Gonzalez_Y_

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's Office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)



Board Clerk