

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING**

Thursday, December 13, 2012, 6:00 P.M.

**Board Room, Cuyama Elementary School
2300 Highway 166, Cuyama, CA**

Minutes

I. The meeting was called to order by Superintendent, Roland Maier at 6:00 p.m.

OATH OF OFFICE: The Superintendent administered the Oath of Office to Trudi Callaway, Michael Mann, and Paul Weirum, whom were elected to the Cuyama Joint Unified School District Board on November 6, 2012 to serve four-year terms that expire in December 2016.

<u>ROLL CALL:</u> Michael Mann	<u> P </u>	Roland Maier	<u> P </u>
Richard Ray	<u> P </u>	Superintendent	
Paul Weirum	<u> P </u>		
Tamra Cloud	<u> A </u>	Chris Rahe	<u> P </u>
Trudi Callaway	<u> P </u>	Chief Business Official	

FLAG SALUTE: Led by Colton Callaway

II. PUBLIC FORUM/HEARING:

Citizens may address the Board of Education at this time. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name, address, and the group or organization they represent, if any, in order that an accurate record can be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

Mrs. Ricci stated that the County is knocking down the old library and starting construction of the new Community Center in April. The new building will contain a library and Family Resource center.

III. ORGANIZATIONAL MEETING:

Election of Officers: Annually, the Board of Trustees must elect officers to serve as President, Clerk, and Board Representative to the County Committee on School District Organization until the next Organizational Meeting. The Superintendent will conduct the meeting until the election of the new Board President to whom the chair will be given. The new Board President will continue with the remainder of the meeting.

A. ELECTION OF THE PRESIDENT:

Trustee Callaway nominated Trustee Ray and Trustee _____ nominated Trustee _____ as President until the next Organizational Meeting.

It was moved by Trustee Weirum and seconded by Trustee Callaway to close nominations for the office of President and proceed with voting.

Vote: Trustee Ray received 4 votes.
Trustee _____ received _____ votes.

Trustee Ray was officially seated as President of the Governing Board and will preside over the remainder of the meeting.

B. ELECTION OF THE CLERK OF THE BOARD:

Trustee Ray nominated Trustee Cloud and Trustee _____ nominated Trustee _____ as Clerk until the next Organizational Meeting.

It was moved by Trustee Mann and seconded by Trustee Weirum to close nominations for the office of Clerk and proceed with voting.

Vote: Trustee Cloud received 4 votes.
Trustee _____ received _____ votes.

Trustee Cloud was officially seated as Clerk of the Governing Board.

C. ELECTION OF THE BOARD REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION AND ALTERNATE:

Trustee Ray nominated Trustee Callaway and Trustee _____ nominated Trustee _____ as Representative until the next Organizational Meeting.

It was moved by Trustee Mann and seconded by Trustee Ray to close nominations for the office of Representative and proceed with voting.

Vote: Trustee Callaway received 4 votes.
Trustee _____ received _____ votes.

Trustee Callaway was officially seated as Representative of the Governing Board.

Trustee Callaway nominated Trustee Weirum and Trustee _____ nominated Trustee _____ as Alternate Representative until the next Organizational Meeting.

It was moved by Trustee Mann and seconded by Trustee Ray to close nominations for the office of Alternate Representative and proceed with voting.

Vote: Trustee Weirum received 4 votes.
Trustee _____ received _____ votes.

Trustee Weirum was officially seated as Alternate Representative of the Governing Board.

D. BOARD MEETING CALENDAR: It is requested that the Board set a regular meeting time, place and date for all regular meetings.

Motion: Motion was made that the regular board meetings be held on the 2nd Thursday of the month at 6:00 p.m. at the Elementary School board room.

Moved by: Mrs. Callaway 2nd: Mr. Weirum
Vote: Yes: 4 No: 0 Abstain: 0 Absent: 1

IV. CONSENT AGENDA:

All items listed are considered to be routine and non-controversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

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| A. Minutes of November 8, 2012 Regular Board Meeting | 1 - 5 |
| B. Warrant Listing# 2012-08 \$18,400.75 | 6 - 7 |
| C. Warrant Listing# 2012-09 \$37,176.24 | 8 - 11 |
| D. Emergency Manual Warrant to Roland Maier 11/19/12 | 12 - 13 |
| E. Maintenance & Transportation Report- Receive & File | 14 |
| F. Student Field Trip Requests | 15 - 17 |
| G. Application and Agreement for Use of School Property | 18 |
| H. MOU between CJUSD and SBCEO Migrant Education Program | 19 - 20 |

Moved by: Mr. Mann 2nd: Mrs. Callaway
Vote: Yes: 4 No: 0 Abstain: 0 Absent: 1

V. HIGH SCHOOL STUDENT BODY REPORT(S):

- A. High School ASB Report
High School basketball for both girls and guys is in full swing. The boys will play a tournament on December 6th, 7th, and 8th at VCA in Santa Maria. The first home game for both teams will be on December 14th. On November 27th, both schools watched the Rachel's Challenge presentation. It was well received by both groups. Now it is up to us to continue "the acts of kindness" and perpetuate the goal of this fine young woman. On December 2nd, both the senior class and ASB participated in the Craft Fair held at the recreation hall, while the day before, the 9th and 10th grade classes cooked and distributed over 100 dozen tamales.
- B. High School Athletics Report
A final congratulation to the Bears 2012 football team; after a valiant effort against Hope Center, the Bears suffered a loss, ending their season with an 8-2 record. Our young Bears were well represented in both Coast Valley All League and CIF-SS All CIF selections. Basketball is well underway with our girls' team playing in a tough tournament in Santa Maria and against Frazier Mountain varsity team already this season. The boys' team has played Frazier Mountain and is now in a tournament in Santa Maria. Our first League games are Friday, December 14th at home against

VCA. Baseball and softball field renovation continues with a major repair to water lines delaying sod installation for a few days.

C. High School FFA Report

Our theme for this last month was "Get in the zone, the thankful zone." We had three freshmen step up and attend the sectional FFA Greenhand contest at Nipomo High School on November 13th. The chapter has received a grant of \$1500.00 from the Woods Family Foundation and a chapter stipend of \$197.42 from California's assistance to student organizations. The funding will help pay for conferences and other FFA career development events to help get more members interested in participating. Our theme for this month is "Get in the zone, the Merry zone." Ag classes are involved in painting the farm's front pipe fence. The Animal Science class is studying nutrition and will take a field trip to work with Mr. Mann's sheep with USDA personnel. Ag Construction is completing weld joints and safety procedures for burning tumbleweeds. Ag Mechanics is studying scale drawing and wood prep for designing and building livestock panels with gates.

VI. ELEMENTARY SCHOOL STUDENT BODY REPORT(S):

A. Elementary School ASB Report

On November 15th, the middle school honor roll students went to a Bakersfield Condors hockey game. The awards assembly was on November 30th. The ASB is going to visit Los Olivos School to meet with their ASB and observe how they do things. We are also going to meet the Mayor of Santa Maria. The students are looking forward to Pajama Day on December 7th, and Blue day on December 14th. The Christmas program is December 13, 2012. Everyone is looking forward to Christmas Break.

VII. BOARD REPORTS:

VIII. SUPERINTENDENT'S REPORT:

Enrollment is at 157 for the Elementary School with attendance at 96.42%. Enrollment is at 72 for the High School, with attendance at 96.27%. ASES enrollment is currently at 40. Offices will be closed 12/24/12 through 1/1/13. Breakfast in the Classroom will begin in January 2013. The school received a grant, which is funding the equipment for this program. Statistics show that students who eat breakfast, do better at testing. Mr. Barnes had a concern with the potential mess in the classrooms. Parents can send something for their child to eat if breakfast is not purchased. The High School will not participate in the Breakfast in the Classroom program. Chosen students will go to the cafeteria and bring the breakfast back to their classroom. Students will clean up after themselves in order to not create more work for the maintenance staff. The cafeteria will receive approximately \$70,000 worth of new equipment and improvements provided by the Orfala Foundation.

IX. FINANCIAL REPORT:

- A. Expenditure Report
- B. Payroll Report

X. EXCLUSIVE REPRESENTATION:

None.

XI. DISCUSSION ITEM(S):

1. AYP/API Presentation by Superintendent Maier
2. North County Consortium Truancy Presentation by Superintendent Maier

XII. INFORMATION ITEM(S):

1. Legal fees to date- no new fees.
2. Rental expenditure and revenue report.

XIII. ACTION ITEMS:

- A. RESOLUTION # 2013-02 FOR AUTHORIZED SIGNATURES: The Board approved the following resolution #2013-02 for authorized signatures to be effective December 13, 2012. 21 - 23

1. Certification of Governing Board Action
Any signature of the following signatures is required

Board Clerk: Tamra Cloud
Superintendent: Roland Maier
Chief Business Official: Christine Rahe

2. District Personnel Approved by the Board to Act as District Agents

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| (a) Release of Commercial and Payroll Warrants: | Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant
Pete Mendiburu, Transportation Lead
Eric Callaway, Maintenance Lead |
| (b) Payroll Authorization: | Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant |
| (c) Commercial Warrants Authorization: | Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant |
| (d) Contracts: | Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant |
| (e) Cash and Budget Transfers: | Roland Maier, Superintendent
Christine Rahe, Chief Business Official |
| (f) CJUSD Cash Clearing Fund: | Roland Maier, Superintendent
Christine Rahe, Chief Business Official
Whitney Goller, Administrative Assistant |
| (g) Cuyama Valley High School Associated Student Body: | Roland Maier, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
Barbara Cole, High School Secretary |

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| (h) Cuyama Elementary School
Associated Student Body: | Roland Maier, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant |
| (i) CJUSD FFA Account: | Roland Maier, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
Barbara Cole, High School Secretary |
| (j) Cuyama Valley High School
Athletic Fund: | Roland Maier, Superintendent
Christine Rahe, Chief Business Officer
Whitney Goller, Administrative Assistant
Barbara Cole, High School Secretary |

Moved by: Mr. Mann 2nd: Mr. Weirum

ROLL CALL:	Michael Mann	<u>Y</u>
	Richard Ray	<u>Y</u>
	Tamra Cloud	<u>A</u>
	Trudi Callaway	<u>Y</u>
	Paul Weirum	<u>Y</u>

- B. 1ST INTERIM BUDGET REPORT: The Board approved the 1st Interim Budget Report for 2012-2013 as presented. **C. RAHE WILL SEND VIA EMAIL**

Moved by: Mr. Mann 2nd: Mrs. Callaway
Vote: Yes: 4 No: 0 Abstain: 0 Absent: 1

- C. 2013 BOARD MEETING CALENDAR: The Board approved the 2013 Board Meeting Calendar. **AVAILABLE FOR VIEWING AT MTG**

Moved by: Mr. Mann 2nd: Mr. Weirum
Vote: Yes: 4 No: 0 Abstain: 0 Absent: 1

- D. 2011-2012 SINGLE PLAN FOR STUDENT ACHIEVEMENT (SPSA): The Board approved the 2011-2012 Single Plan for Student Achievement (SPSA).

R. MAIER WILL SEND VIA EMAIL

Moved by: Mr. Mann 2nd: Mr. Weirum
Vote: Yes: 4 No: 0 Abstain: 0 Absent: 1

- E. ITEMS PULLED FROM CONSENT AGENDA:

Moved by: _____ 2nd: _____
Vote: Yes: ___ No: ___ Abstain: ___ Absent: ___

XIV. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hiring reported by the Superintendent.

The Board adjourned into closed session at 7:35 p.m.

The Board returned to open session at 8:45 p.m.

XV. REPORT OF ACTIONS TAKEN IN CLOSED SESSION:

- A. Discussion with no action taken.

The next scheduled Board meeting is January 10, 2013.

XVI. ADJOURNMENT: The Regular Board Meeting was adjourned at 8:46 p.m.

Moved by: Mr. Mann 2nd: Mr. Weirum

Vote: Yes: 4 No: 0 Abstain: 0 Absent: 1

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's Office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

Board Clerk