

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING
Thursday, December 8, 2016, 6:00 P.M.
Board Room, Cuyama Elementary School
2300 Highway 166, Cuyama, CA
Minutes**

I. The meeting was called to order by Superintendent, F. Paul Chounet at 6:00 p.m.

ROLL CALL:	Michael Mann	<u> </u> P <u> </u>	F. Paul Chounet	<u> </u> P <u> </u>
	Tamra Cloud	<u> </u> P <u> </u>	Superintendent	
	Trudi Callaway	<u> </u> P <u> </u>		
	Jose Valenzuela	<u> </u> A <u> </u> P 6:15	Chris Rahe	<u> </u> P <u> </u>
	Juan Gonzalez	<u> </u> P <u> </u>	Chief Business Official	

FLAG SALUTE: Led by Mrs. Rachel Leyland

II. **PUBLIC FORUM/HEARING:**

Citizens may address the Board of Education at this time. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name, address, and the group or organization they represent, if any, in order that an accurate record can be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. **PUBLIC HEARING:**

Public hearing regarding a petition to establish Uplift California Workforce Innovation and Opportunity Act (WIOA) Charter School.

Hearing Begins: 6:05 p.m. Hearing Ends: 6:17 p.m.

IV. **ORGANIZATIONAL MEETING:**

Election of Officers: Annually, the Board of Trustees must elect officers to serve as President, Clerk, and Board Representative to the County Committee on School District Organization until the next Organizational Meeting. The Superintendent will conduct the meeting until the election of the new Board President to whom the chair will be given. The new Board President will continue with the remainder of the meeting.

A. **INTRODUCTION OF NEW BOARD MEMBERS (OATH of OFFICE):**

B. **ELECTION OF THE PRESIDENT:**

Trustee Cloud nominated Trustee Callaway and Trustee _____ nominated Trustee _____ as President until the next Organizational Meeting.

It was moved by Trustee Cloud and seconded by Trustee Mann to close nominations for the office of President and proceed with voting.

Vote: Trustee Callaway received 5 votes.
Trustee _____ received ____ votes.

Trustee Callaway was officially seated as President of the Governing Board and will preside over the remainder of the meeting.

C. ELECTION OF THE CLERK OF THE BOARD:

Trustee Cloud nominated Trustee Gonzalez and Trustee _____ nominated Trustee _____ as Clerk until the next Organizational Meeting.

It was moved by Trustee Mann and seconded by Trustee Cloud to close nominations for the office of Clerk and proceed with voting.

Vote: Trustee Gonzalez received 5 votes.
Trustee _____ received ____ votes.

Trustee Gonzalez was officially seated as Clerk of the Governing Board.

D. ELECTION OF THE BOARD REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION AND ALTERNATE:

Trustee Cloud nominated Trustee Valenzuela and Trustee _____ nominated Trustee _____ as Representative until the next Organizational Meeting.

It was moved by Trustee Cloud and seconded by Trustee Gonzalez to close nominations for the office of Representative and proceed with voting.

Vote: Trustee Valenzuela received 5 votes.
Trustee _____ received ____ votes.

Trustee Valenzuela was officially seated as Representative of the Governing Board.

Trustee _____ nominated Trustee _____ and Trustee _____ nominated Trustee _____ as Alternate Representative until the next Organizational Meeting.

It was moved by Trustee _____ and seconded by Trustee _____ to close nominations for the office of Alternate Representative and proceed with voting.

Vote: Trustee _____ received ____ votes.
Trustee _____ received ____ votes.

Trustee _____ was officially seated as Alternate Representative of the Governing Board.

- E. BOARD MEETING CALENDAR: The Board set a regular meeting time, place and date for all regular meetings. Meetings are to be held on the 2nd Thursday of each month at 6:00 p.m. in the board room at the Elementary School, with the exception of the month of February, when the meeting date will be moved to February 7, 2017.

Moved By: Mr. Juan Gonzalez 2nd By: Mr. Jose Valenzuela

Roll Call Vote:

Michael Mann _Y_ Tamra Cloud _Y_ Trudi Callaway _Y_ Juan Gonzalez _Y_ Jose Valenzuela _Y_

V. CONSENT AGENDA:

All items listed are considered to be routine and non-controversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

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|---|---------------|
| A. Minutes of November 10, 2016 Regular Board Meeting | 1 - 5 |
| B. Minutes of November 29, 2016 Special Board Meeting | 6 - 7 |
| C. Warrant Listing #2017-11 \$35,544.08 | 8 - 21 |
| D. Maintenance/Transportation Report- Receive & File | 22 |
| E. Personnel Activity Report (PAR) | 23 |

Moved By: Mr. Mike Mann 2nd By: Ms. Tamra Cloud

Roll Call Vote:

Michael Mann _Y_ Tamra Cloud _Y_ Trudi Callaway _Y_ Juan Gonzalez _Y_ Jose Valenzuela _Y_

VI. HIGH SCHOOL STUDENT BODY REPORT(S):

- A. High School ASB Report
 The CVHS Football team played their first playoff game, which was a quarterfinal game versus Trona. It was an intense game, but unfortunately the Cuyama Valley Bears came up short and lost to the Tornados. It was a great season for the Bears football team, they won the Coast Valley league for the 7th year in a row and finished the season with a record of 7-2. The basketball season for both the girls and boys has started. Their first game was on November 29th versus Maricopa. Both teams won their games against Maricopa, which started their season off as 1-0. Homecoming was a success, the ceremony took place after the quarterfinal game. Many people showed up to the ceremony. The 2016-17 Homecoming King was Robert Vasquez, and the Homecoming Queen was Milagros Martinez. Winter break will begin on December 16, 2016 and will end on January 9, 2017.
- B. High School Athletics Report
 Basketball season is in full swing with Lady Bears sporting a 2-0 record. Two tournaments are scheduled for December along with practice games against Maricopa and Frazier Park. League games start in January. Boys' varsity has posted one early win and will play two games against Taft JV next week along with games in the Alpaugh tournament and a game with Frazier Park. League games start in January. Baseball and Softball schedules are being worked on with a Spring Tournament scheduled at the high school on March 25, 2017. This is a four person team tournament for both boys and girls varsity teams.

Unfortunately, Bear football team was defeated in the CIF quarter final game, ending the season with another league championship and playoff appearance. A coaches meeting is scheduled December 5th to work on policies, fund raising and re-scheduling awards presentations for Volleyball and Football.

C. High School FFA Report

FFA Chapter Officers; Mariana Martinez, Mikayla Callaway, Marcela Medina and Colton Callaway attended the Chapter Officer Leadership Conference held at Hollister High School of which they were trained by both Regional and State FFA Officers on the role of their chapter office and working as a chapter officer team. Hunter Ashford, Colton Callaway and Jovani Ojeda participated at the Santa Barbara Section FFA Best Informed Greenhand contest held at Nipomo High School.

VII. ELEMENTARY SCHOOL STUDENT BODY REPORT(S):

A. Elementary School ASB Report

None.

B. After School Education & Safety (ASES)

Enrollment in ASES is holding steady. We currently have 52 students enrolled, and are averaging in the mid-40's daily. Mondays and Fridays are our low days: many of the children attend church on Monday, and since there is no homework on Fridays, quite a few children leave right after school. We have had two applicants for the ASES Activity Leader position. We will be waiting a little longer to see if there is any more interest, then we will fill the position for the opening in the K-1st group. The leaders have been doing an excellent job overseeing homework and activities. Please feel free to drop by any afternoon. We'd be happy to answer any questions and show you our program.

VIII. BOARD REPORT(S):

Ms. Tamra Cloud spoke in regards to a letter received by the Board from Ms. Vivian Vickery and sons, concerning the rental amount for the house that her mother and father rent from the District. Mr. Vickery recently passed away, so the rental amount will be raised to the non-employee amount. Ms. Vickery is requesting that the rent stay at the previous rate, or that her mother be granted a discounted rate. Ms. Cloud requested that this item be put on next month's agenda as a discussion item.

Mr. Mike Mann suggested that someone talk to the County about the county road that our buses travel on to pick up students from the dairy. The road lacks striping and is difficult to navigate when foggy or raining heavily. Dr. Chounet said he will contact the county supervisor by letter asking if this problem could be looked into.

Mrs. Callaway asked if there was a master calendar for the school district. She was informed that items are posted on facebook and bulletins are distributed to the teachers on a weekly basis. Ms. Cloud asked for a monthly calendar containing Dr. Chounet's schedule to be given to the board members.

IX. SUPERINTENDENT'S REPORT:

Dr. Chounet reported that the district received a commitment for a donation of materials from US Irrigation to complete the High School water tank setup. Dr. Chounet will write a letter on behalf of the board to accept the donation. Dr. Chounet stated that the construction for the internet tower at the Elementary School will begin Jan. 9, 2017 and is expected to be completed by February 12, 2017, with the second tower to be completed by March of 2017. The district designated non-student areas for the towers. The tower at the Elementary School should be approximately 30 feet high, and the tower at the

High School approximately 160 feet high. Once the towers are installed on the district's property, they become the districts' property. The district will be able to rent space on the tower to other entities.

X. FINANCIAL REPORT(S):

- A. Expenditure Report
- B. Payroll Report

XI. EXCLUSIVE REPRESENTATION:

None.

XII. DISCUSSION/INFORMATION ITEM(S):

- 1. Legal fees to date- no new fees.
- 2. Rental expenditure and revenue report.
- 3. College Readiness Block Grant
- 4. Bond Oversight Committee
- 5. Bond Modernization Project Priorities

XIII. ACTION ITEM(S):

A. RESOLUTION # 2017-06 FOR AUTHORIZED SIGNATURES: The Board approved the following resolution #2017-06 for authorized signatures to be effective December 8, 2016.

1. Certification of Governing Board Action
Any signature of the following signatures is required

Board Clerk:	Juan Gonzalez
Superintendent:	F. Paul Chounet
Chief Business Official:	Christine Rahe

2. District Personnel Approved by the Board to Act as District Agents

(a) Release of Commercial and Payroll Warrants:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Official Whitney Goller, Administrative Assistant Rachel Leyland, Principal
(b) Payroll Authorization:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Official Whitney Goller, Administrative Assistant Rachel Leyland, Principal
(c) Commercial Warrants Authorization:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Official Whitney Goller, Administrative Assistant Rachel Leyland, Principal
(d) Contracts:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Official Whitney Goller, Administrative Assistant

	<u>Rachel Leyland, Principal</u>
(e) Cash and Budget Transfers:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Official Whitney Goller, Administrative Assistant <u>Rachel Leyland, Principal</u>
(f) CJUSD Cash Clearing Fund:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Official Whitney Goller, Administrative Assistant <u>Rachel Leyland, Principal</u>
(g) Cuyama Valley High School Associated Student Body:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Officer Whitney Goller, Administrative Assistant Whitney Goller, Administrative Assistant Rachel Leyland, Principal <u>Amanda Mead, High School Secretary</u>
(h) Cuyama Elementary School Associated Student Body:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Officer Whitney Goller, Administrative Assistant <u>Rachel Leyland, Principal</u>
(i) CJUSD FFA Account:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Officer Whitney Goller, Administrative Assistant Rachel Leyland, Principal <u>Amanda Mead, High School Secretary</u>
(j) Cuyama Valley High School Athletic Fund:	F. Paul Chounet, Superintendent Christine Rahe, Chief Business Officer Whitney Goller, Administrative Assistant Rachel Leyland, Principal Amanda Mead, High School Secretary

Moved By: Mr. Mike Mann 2nd By: Mr. Juan Gonzalez

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Juan Gonzalez_Y_ Jose Valenzuela_Y_

- B. 1ST INTERIM BUDGET REPORT: The Board approved the 1st Interim Budget Report for 2016-2017 as presented. **Available for viewing in D.O.**

Moved By: Mr. Mike Mann 2nd By: Mr. Juan Gonzalez

Roll Call Vote:

Michael Mann __Y_ Tamra Cloud _Y__ Trudi Callaway __Y_ Juan Gonzalez _Y__ Jose Valenzuela __Y_

- C. PETITION TO ESTABLISH UPLIFT CALIFORNIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) CHARTER SCHOOL: The Board to consider whether to approve, approve with conditions, or deny the Uplift California Workforce Innovation and Opportunity Act (WIOA) Charter School's petition. **Available for viewing in D.O.**

Item tabled until the January 12, 2017 regular meeting

Moved By: _____ 2nd By: _____

Roll Call Vote:

Michael Mann___ Tamra Cloud___ Trudi Callaway___ Juan Gonzalez___ Jose Valenzuela___

D. ITEMS PULLED FROM CONSENT AGENDA:

1. N/A
2. N/A

Moved By: _____ 2nd By: _____

Roll Call Vote:

Michael Mann___ Tamra Cloud___ Trudi Callaway___ Juan Gonzalez___ Jose Valenzuela___

XIV. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hiring reported by the Superintendent.

The Board adjourned into closed session at 7:54 p.m.

The Board returned to open session at: 8:30 p.m.

XV. REPORT OF ACTIONS TAKEN IN CLOSED SESSION:

- A. Discussion with no action taken.

The next regularly scheduled Board meeting is January 12, 2017.

XVI. ADJOURNMENT: The Regular Board Meeting adjourned at 8:31 p.m.

Moved By: Mr. Juan Gonzalez 2nd By: Mr. Jose Valenzuela

Roll Call Vote:

Michael Mann_Y_ Tamra Cloud_Y_ Trudi Callaway_Y_ Jose Valenzuela_Y_ Juan Gonzalez_Y_

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's Office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)