

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING  
Thursday, January 14, 2016, 6:00 P.M.  
Board Room, Cuyama Elementary School  
2300 Highway 166, Cuyama, CA  
Minutes**

I. The meeting was called to order by Board President, Michael Mann at 6:01 p.m.

<u>ROLL CALL:</u>	Michael Mann	<u>  P  </u>	F. Paul Chounet	<u>  P  </u>
	Tamra Cloud	<u>  A  </u>	Superintendent	
	Trudi Callaway	<u>  P  </u>		
	Juan Gonzalez	<u>  P  </u>	Chris Rahe	<u>  P  </u>
	Jose Valenzuela	<u>  A  </u>	Chief Business Official	
		<u>  P  </u>		

P – 6:08

FLAG SALUTE: Led by Mrs. Rachel Leyland

**II. PUBLIC FORUM/HEARING:**

Citizens may address the Board of Education at this time. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name, address, and the group or organization they represent, if any, in order that an accurate record can be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

**III. CONSENT AGENDA:**

All items listed are considered to be routine and non-controversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

- |  |  |
|--|--|
| A. Minutes of December 10, 2015 Regular Board Meeting                            | <b>1 - 8</b>                             |
| B. Warrant Listing #2016-14 \$3,867.88   | <b>9</b>                                 |
| C. Warrant Listing #2016-15 \$91,465.05  | <b>emailed when available from SBCEO</b> |
| D. Maintenance & Transportation Report- Receive & File                           | <b>10</b>                                |
| E. Student Field Trip Request(s)   | <b>11 - 12</b>                           |
| F. Application(s) & Agreement(s) for Use of School Property                      | <b>13</b>                                |
| G. Williams Uniform Complaint Quarterly Report                                   | <b>14</b>                                |
| H. Cuyama Elementary School Single Plan for Student Achievement (SPSA)           |  |
|  | <b>Available for viewing in DO</b>       |
| I. Cuyama Valley High School Single Plan for Student Achievement (SPSA) Revision |  |
|  | <b>Available for viewing in DO</b>       |

Moved By: Mr. Juan Gonzalez 2<sup>nd</sup> By: Mrs. Trudi Callaway

Roll Call Vote:

Michael Mann\_Y\_ Tamra Cloud\_A\_ Trudi Callaway\_Y\_ Juan Gonzalez\_Y\_ Jose Valenzuela\_A\_

**IV. HIGH SCHOOL STUDENT BODY REPORT(S):**

- A. High School ASB Report  
None.
- B. High School Athletics Report  
None.
- C. High School FFA Report  
None.

**V. ELEMENTARY SCHOOL STUDENT BODY REPORT(S):**

- A. Elementary School ASB Report  
None.

**VI. BOARD REPORT(S):**

None.

**VII. SUPERINTENDENT'S REPORT:**

Dr. Chounet reported that ASES enrollment is up to 40, with ADA at approximately 30. Mr. Mike Wilson has been helping with the junior high ASES students, working on basketball skills. ASES in conjunction with The Family Resource Center, is hosting a "Pinks and Dudes" culinary arts class for junior high students. The next step of the CTE grant is due. This grant could provide the district with approximately \$200,000 spaced over three years. This grant would provide funds to develop an energy pathway program and a culinary arts pathway program for 7<sup>th</sup> through 12<sup>th</sup> grade students. Mr. John Isom believes that a June ballot would be the best option for the district. Santa Barbara County requires paperwork to be submitted by Feb. 5<sup>th</sup>. The district will need to hold a special board meeting to process the proper paperwork on time. The district was issued a letter from SBCEO showing an error in our LCFF funding, which will be fixed by 2<sup>nd</sup> Interim. The district is projecting to receive revenue from Proposition 39, approximately \$53,000 per year over a 5 year period. There is QZAB bond money left in our account, we will submit paperwork for a reimbursement of money already spent on facilities. There is a possibility of NSS funding ending in 2017, the same year that our solar payment will increase approximately to \$112,000 per year. Chris is working with SBCEO and will be looking for ways that the district can cut expenses. Special Board meeting for Bond presentation from Mr. John Isom, adopting a resolution and approving a general guideline for approved expenditures will be set for Wednesday, Feb. 3<sup>rd</sup> at 6:00 p.m.

**VIII. FINANCIAL REPORT(S):**

- A. Expenditure Report
- B. Payroll Report

**IX. EXCLUSIVE REPRESENTATION:**

None.

**X. DISCUSSION/INFORMATION ITEM(S):**

1. Legal fees to date- no new fees.
2. Rental expenditure and revenue report.

**XI. ACTION ITEM(S):**

**A. BOARD POLICY/ADMINISTRATIVE REGULATIONS UPDATE(S):** The Board approved the second reading of the following Board Policies and Administrative Regulations:

- |   |                |
|---|----------------|
| 1. BP 4020: Personnel- Drug & Alcohol-Free Workplace                                      | <b>15 - 17</b> |
| 2. BP 4040: Personnel- Employee Use of Technology   | <b>18 - 20</b> |
| 3. E 4040: Personnel- Employee Use of Technology (Acceptable Use Agreement)               | <b>21 - 24</b> |
| 4. AR 4112.23: Personnel- Special Education Staff   | <b>25 - 29</b> |
| 5. BP 4112.42, 4212.42, 4312.42: Personnel- Drug & Alcohol Testing For School Bus Drivers | <b>30 - 33</b> |
| 6. AR 4112.42, 4212.42, 4312.42: Personnel- Drug & Alcohol Testing For School Bus Drivers | <b>34 - 38</b> |
| 7. BP 4113: Personnel- Assignment   | <b>39 - 41</b> |
| 8. AR 4113: Personnel- Assignment   | <b>42 - 43</b> |
| 9. BP 4115: Personnel- Evaluation/Supervision   | <b>44 - 45</b> |
| 10. AR 4115: Personnel- Evaluation/Supervision  | <b>46 - 47</b> |
| 11. BP 4119.11, 4219.11, 4319.11: Personnel- Sexual Harassment                            | <b>48 - 50</b> |
| 12. AR 4119.11, 4219.11, 4319.11: Personnel- Sexual Harassment                            | <b>51 - 53</b> |

Moved By: Mr. Mike Mann 2<sup>nd</sup> By: Mr. Juan Gonzalez

Roll Call Vote:

Michael Mann\_Y\_ Tamra Cloud\_A\_ Trudi Callaway\_Y\_ Juan Gonzalez\_Y\_ Jose Valenzuela\_Y\_

**B. BOARD POLICY/ADMINISTRATIVE REGULATIONS UPDATE(S):** The Board approved the first reading of the following Board Policies and Administrative Regulations as amended:

- |  |                |
|--|----------------|
| 1. AR 4117.11, 4317.11: Personnel- Preretirement Part-Time Employment          | <b>54 - 56</b> |
| 2. AR 4217.11: Personnel- Preretirement Part-Time Employment                   | <b>57</b>      |
| 3. BP 4136: Personnel- Non-School Employment                                   | <b>58 - 59</b> |
| 4. BP 4156.2: Personnel- Awards and Recognition                                | <b>60 - 61</b> |
| 5. AR 4161.1, 4361.1: Personnel- Personal Illness/Injury Leave                 | <b>62 - 67</b> |
| 6. AR 4261.1: Personnel- Personal Illness/Injury Leave                         | <b>68 - 77</b> |
| 7. AR 4161.2, 4261.2, 4361.2: Personnel- Personal Leaves                       | <b>78 - 89</b> |
| 8. BP 4161.9, 4261.9, 4361.9: Personnel- Catastrophic Leave Program            | <b>90</b>      |
| 9. AR 4161.9, 4261.9, 4361.9: Personnel- Catastrophic Leave Program            | <b>91</b>      |
| 10. AR 4161.11, 4261.11, 4361.11: Personnel- Industrial Accident/illness Leave | <b>92 - 94</b> |
| 11. BP 4200: Personnel- Classified Personnel                                   | <b>95 - 96</b> |
| 12. AR 4200: Personnel- Classified Personnel                                   | <b>97 - 99</b> |

Moved By: Mr. Juan Gonzalez 2<sup>nd</sup> By: Mr. Jose Valenzuela

Roll Call Vote:

Michael Mann\_Y\_ Tamra Cloud\_A\_ Trudi Callaway\_Y\_ Juan Gonzalez\_Y\_ Jose Valenzuela\_Y\_

**C. 2014-2015 FINANCIAL AUDIT CERTIFICATION:** The Board approved the Financial Audit Report and the corrective action plan for the fiscal year ending June 30, 2015. **Available for viewing in D.O.**

Moved By: Mr. Juan Gonzalez 2<sup>nd</sup> By: Mrs. Trudi Callaway

Roll Call Vote:

Michael Mann\_Y\_ Tamra Cloud\_A\_ Trudi Callaway\_Y\_ Juan Gonzalez\_Y\_ Jose Valenzuela\_Y\_

**D. ITEMS PULLED FROM CONSENT AGENDA:**

1. None.

Moved By: \_\_\_\_\_ 2<sup>nd</sup> By: \_\_\_\_\_

Roll Call Vote:

Michael Mann\_\_\_\_ Tamra Cloud\_\_\_\_ Trudi Callaway\_\_\_\_ Juan Gonzalez\_\_\_\_ Jose Valenzuela\_\_\_\_

**XII. CLOSED SESSION:**

**NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.**

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hiring reported by the Superintendent.
- B. Under California Government Code 54957.6 Conference with Labor Negotiator(s).  
Agency Designated Representative(s): Dr. F. Paul Chounet  
Employee Organization(s): Cuyama Unified Educators (CUE) and California Schools Employees Association (CSEA), Chapter 288.

The Board adjourned into closed session at 7:00 p.m.

The Board returned to open session at: 7:42 p.m.

**XIII. REPORT OF ACTIONS TAKEN IN CLOSED SESSION:**

- A. Discussion with no action taken.
- B.

**The next regularly scheduled Board meeting is February 11, 2016.**

XIV. ADJOURNMENT: The Regular Board Meeting adjourned at 7:44 p.m.

Moved By: Mr. Juan Gonzalez 2<sup>nd</sup> By: Mr. Jose Valenzuela

Roll Call Vote:

Michael Mann\_Y\_ Tamra Cloud\_A\_ Trudi Callaway\_Y\_ Juan Gonzalez\_Y\_ Jose Valenzuela\_Y\_

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's Office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

  
Board Clerk