

Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at

<https://www.cde.ca.gov/re/lc/documents/lmgcmtntyatndncpln-instructions.docx>

LEA Name	Contact Name and Title	Email and Phone
Cuyama Joint Unified School District	Dr. Alfonso Gamino Superintendent	agamino@cuyamaunified.org (661) 766-2482

General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

As a result of the COVID-19 pandemic and under the guidance of the county health department and the county office of education, the district closed its schools and transitioned to remote instruction during the week of March 17, 2020. This involved the discontinuation of students receiving in-person instruction at schools. Instead, all instruction was delivered through a remote learning model in which students participated in activities at home, receiving instruction primarily through digital means.

The unprecedented COVID-19 pandemic has affected the entire LEA community and drastically altered the lives of our students, families, and staff. The unexpected closure of schools has impacted the physical, emotional, social, and educational needs of our students and caused high levels of stress and trauma to them and their families. The closure of schools has impacted many students and families by challenging their ability to access basic services. The broader economic impacts of the pandemic, including increased unemployment, have increased existing challenges such as food insecurity and access to technology/connectivity. Families and students have also been impacted by the physical separation from targeted supports and services that are typically provided through the schools using an in-person model. Many of these services target vulnerable populations such as English learners, foster youth, homeless youth, and students with disabilities. The COVID-19 pandemic has also resulted in increased isolation and disconnection due to the physical and social separation from the classroom and school community. Curriculum pacing, traditional methods of instruction, and assessments of student learning have also been disrupted.

Because students were unable to participate with in-person instruction in classrooms during this time, progression of learning grade-level content across all subject areas was affected. There was no universal screener to gather assessment data to demonstrate student progress or regression. Remote learning did not replicate the traditional classroom learning experience, nor its outcomes across all content areas. Parents/guardians working outside the home were tasked with juggling the demands of work and providing support for their children's instruction at home. Parents/guardians working in the home faced the challenge of helping their children with learning while also completing their own work responsibilities. Some families experienced stress due to lost income resulting from the COVID-19 pandemic. Remote learning also had an impact on students' social wellbeing, emotional wellness, and physical health. Even though school staff worked diligently to maintain student connections to school, the social isolation at home and lack of in-person interactions was hard for students and families. Also, remote learning increased the amount of screen time that students faced, which elevated stress for some students and decreased their activity level of our students.

In July of 2020, the governor announced that no schools were to open prior to being removed from the state waitlist. This announcement ensured that the LEA would begin the 2020-2021 school year using remote instruction.

Stakeholder Engagement

DRAFT

[A description of the efforts made to solicit stakeholder feedback.]

To be completed after Public Hearing.

[A description of the options provided for remote participation in public meetings and public hearings.]

To be completed after Public Hearing.

[A summary of the feedback provided by specific stakeholder groups.]

To be completed after Public Hearing.

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]

To be completed after Public Hearing.

Continuity of Learning

DRAFT

In-Person Instructional Offerings

DRAFT

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

The district will closely monitor the state watch list and re-evaluate when it is possible to open up in some sort of in-person instruction. Once the county has been off the watch list for two consecutive weeks, or once the county grants the district a waiver for elementary school students, the district will move towards a phased opening. The phased opening will consist of a pre-hybrid phase and a hybrid phase before the move back to traditional in class instruction.

The pre-hybrid phase would consist of bringing back a limited number of students not to exceed 25% of the students. This initial group will consist of students with IEPs, then English Language Learners, and then additional students who are struggling with distance learning. The LEA will bring these subgroups onto campus for in-person support. These students may be on campus for 2 or more days each week. This is yet to be determined.

The hybrid stage will include bringing 50% of students back on Monday and Thursday and the other 50% on Tuesday and Friday. Such a scenario would allow for social distancing practices to be continued on campus. Wednesdays would continue to be reserved for distance learning as well as possibly bringing subgroups of students who need additional support onto campus for in-person support. This may include English Language Learners, students with IEPs, or students who are struggling with distance learning. Students will be required to have proper PPE materials, and temperatures will be taken upon their arrival.

Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as

Description	Total Funds	Contributing
<u>01.01</u> : Purchase additional materials for classrooms instruction including paper based materials and computer based services. The focus will be purchasing on CASS-aligned science and social science curriculum.		
<u>01.05</u> : Provide PD for teachers and paraprofessionals on some of the following: MTSS, PBIS, ELD Standards, EL Redesignation, ELPAC. (focus to be determined based on needs at end of each year) (PD Plan)		Yes

Distance Learning Program

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Continuity of Instruction

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if

The LEA will take the following actions to ensure that all students have access to a full and rigorous curriculum.

1. Provide instruction in all content required under California law, including science, arts, social emotional learning, and comprehensive sexual health education at least once in middle LEA and once in high LEA.
2. Using these curricula as a base, teachers will provide grade-level curriculum and activities that are organized by daily schedules which are posted on the LEA's website
3. Provide for pickup of physical instructional materials when needed.
4. Convert classes to online format and hosts them on Seesaw, Canvas, Zoom, and Microsoft Teams.
5. Effectively utilize Zoom Conferencing, Seesaw, Canvas, Zoom, and Microsoft Teams, etc., for delivery of online curriculum. Using these curricula as a base, teachers provide grade-level curriculum and activities that are organized by daily schedules which are posted on the LEA's website. In the event that students do not have internet access, the LEA provides for pick up of instructional materials.

The LEA will take the following actions to ensure that all students receive quality synchronous instruction.

1. Providing synchronous instruction with teachers interacting directly with students in large and small groups through Zoom, Google Classroom, or other comparable digital platforms.
2. The LEA provides online instruction in every core class. This instruction includes both synchronous and asynchronous methods of instruction and both digital and physical learning materials.
3. Teachers regularly monitor students' progress toward completion of distance learning activities and progress toward learning mastery as applicable.
4. On a regular basis connect with students during their office hours.
5. The LEA support staff also assists teachers in providing a comprehensive learning experience by helping to maintain personal and individualized contact with each child, especially those students in need of extra support.

The LEA will take the following actions to ensure that all students receive quality asynchronous instruction.

1. Effectively utilize Canvas, Kahoot, Odyssey, Khan Academy, etc. for delivery of online asynchronous instruction.

Access to Devices and Connectivity

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

The district will take the following actions to ensure that all students have access to learning devices and connectivity to the internet.

1. Ensure consistent two-way communication with students and families around the distance learning experience, including 1-to-1 outreach to every student

and family at the start of the LEA year to assess their readiness and needs for distance learning.

2. Distribute devices to any students that needs one. This included arranging for pickup of chromebooks / laptops or other devices by parents for students to use at home.
3. Provide students with mobile hot spots with sufficient data limits to access all learning opportunities.
4. Provide support to students and families if they have technology problems.

Through these efforts the district has ensured that all students have devices to use and access to distance learning resources.

Pupil Participation and Progress

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

The LEA will define minimum expectations for daily live interaction by grade span, including additional time requirements for English Language development. The minimum expectations will be defined by type of interaction, e.g. through an online learning platform, phone calls, etc. To monitor adherence to these expectations daily attendance will be taken by certificated teachers during all synchronous sessions. The LEA will comply with all state required weekly instructional minutes. Teachers will also record an approximation of how much of the daily instruction is in-person vs remote synchronous vs remote asynchronous. Based on CDE guidelines, teachers will also assign a daily participation code to each student to measure the level of participation. Teachers will provide weekly certification of the attendance and participation data. To assess students progress the LEA will conduct regular assessments in all core subjects to measure student academic progress.

Distance Learning Professional Development

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

The LEA will provide the following professional development to staff to support distance learning.

1. Professional development focused on digital resources and tools, best practices on delivery of synchronous and asynchronous online instruction, setting online norms, Google Classroom strategies, etc.
2. Professional development and collaboration in the days before the start of school. The focus will be on continuing to develop staff capacity in remote instruction, building classroom community and connection, and developing student engagement in the distance learning environment.
3. Professional development during weekly collaboration. This collaboration time also provides teachers have regular opportunities to engage in peer-to-peer professional development. Grade level / department meetings will be a collaborative online space for staff who support common students to norm on distance learning best practices, support students of concern and implement interventions for specific sub-populations, specifically the English Language Learners.
4. Professional development for staff focused on digital resources and tools, best practices on delivery of synchronous and asynchronous online instruction, setting online norms, Zoom, Canvas, Odyssey, and Microsoft Teams.

The LEA will provide the following resources to staff to support distance learning.

1. A uniform set of expectations and standards regarding distance learning grading policies and expectations of quality distance learning.
2. Tools and other support to stay connected with students. If teachers cannot reach a student, administration will follow up with additional outreach.

3. Capacity building for caregivers and instructional staff to ensure they have necessary skills to build successful partnerships to support children's learning.

Staff Roles and Responsibilities

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

Teachers:

1. Develop online learning tools and classroom setup that aligns to current curriculum.
2. Take daily attendance records for student engagement based on state guidelines.
3. Organize office hours/synchronous learning so that students/families are able to connect with teachers.
4. Engage with families on an ongoing basis, including events that may be different under distance learning circumstances.

School Site Administrators

1. Ensure all students and staff have access to the materials, training, and tools to engage effectively in distance learning.
2. Be available to support teachers, students, and families during the school day.
3. Monitor teaching and learning virtually to provide feedback and support to teachers to improve student learning.
4. Engage in collaborative time with teachers virtually and facilitate regular virtual staff meetings.
5. Ensure that support staff is able to support teachers in the distance learning environment.

Maintenance and Operations Staff:

1. All Maintenance and Operations staff must actively model and support all required public health measures as well as maintain a stock of personal protective equipment to ensure readiness, order additional supplies as needed. In addition, staff provides routine disinfecting of all high-touch areas on a daily basis.
2. Food Service Staff must shift food service production and delivery to grab and go type meals and away from sit down meals while maintaining nutritional standards.
3. Teachers must reinforce and follow all required health precautions with students including physical distancing, maximum occupancy, regular handwashing, individual supplies, and disinfecting procedures. Teachers must also be vigilant for signs of illness in students and be able to direct students to the proper resources including sending any visibly sick students to the office.
4. Bus Drivers/Transportation Staff need to ensure adequate space for physical distancing at bus stops and school loading and unloading zones. For active screening, the driver or aide must screen each rider for symptoms prior to boarding the bus. Mark or block seats that must be left vacant to ensure physical distancing. Ensure good ventilation and open/partially open windows. Thoroughly clean and disinfect buses daily and after transporting any individual who is exhibiting symptoms of COVID-19.
5. Support Staff provide remote supports rather than in-person when feasible. Encourage activities and strategies that promote positive coping during times of stress for adults and children.

Supports for Pupils with Unique Needs

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

The LEA will provide the following additional supports to assist students with unique needs including special education students, English learners, homeless and

foster care youth, etc.

1. Providing expanded learning opportunities to students most impacted by COVID and opportunities for small group instruction for all students.
2. Staff a Program Coordinator position that will run the: EL Program, RTI program, Assessment Program, ASES program.
3. Special education students are able to meet with the speech therapist, the psychologist and the teacher on-site one on one or in very small groups to receive services listed in their IEP.
4. The RTI/ELD Coordinator provides small group support for Tier 2 ELs and non-ELs to receive additional academic support online.
5. The ASES program is providing online after school support primarily to those students with unique needs.

Description	Total Funds	Contributing
<u>02.01:</u> Purchase new laptops so that each student has one.	\$230,000	
<u>02.02:</u> Purchase wireless hotspots for use by all students in need. The purchase is for a 2 year contract.	\$88,000	

Pupil Learning Loss

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[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

Students performing below grade level will receive Tier 1 instruction and interventions with the classroom teachers and tier 2 instruction with the RAMP (Reading and Math Program) teachers to provide additional small group instruction. Students will be re-assessed using DIBELS and district math assessments to monitor progress towards standards.

The LEA leadership team reviewed results from assessment data trends. This group will include teachers, site administrators and LEA administrators. They will review data to determine if the learning loss strategies in Tier 1, Tier 2 and Tier 3 are showing student improvement on benchmark assessments, surveys, and student engagement. The data they will review will include but not be limited to:

- A-G course grades and completion rates
- Student performance on DIBELS.
- Student performance on CAASPP Interim assessment
- Student performance on teacher administered content assessments.
- English learners will be given the ELPAC along with additional ELD formative assessments during the school year.
- Teachers' holistic assessment of student progress.
- Surveys of students and parents

Upon review the team will create and action plan to make modifications to any learning loss mediation strategies that need change.

Pupil Learning Loss Strategies

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

Pupil learning loss strategies are divided into tiers with tier 1 being the first level universal support and tiers 2 and 3 being proportionally more intensive interventions

Tier 1:

1. All students will receive high quality daily standards-aligned instruction focused on priority standard clusters.
2. Additionally, all teachers will receive professional development focusing on distance learning strategies for: student engagement, behavioral engagement, cognitive engagement, and emotional engagement.
3. Students will be placed students into groups such as advanced, benchmark, intensive or strategic. This placement will be base on based on assessment data mentioned in the previous response.
4. Staff will use a universal screening process and identify students in need of Tier 2 strategies.

Tier 2:

1. Small-group instruction that is targeted to identified student needs. This is provided primarily through synchronous online platforms. As teachers assess learning loss and their students' individual and collective learning needs, they will not only adapt Tier 1 instruction, but also schedule small group sessions to provide additional support.
2. Specific supports for students with IEPs including adhering to all support listed in the IEP and for English Learners
3. Specific additional supports for students for English Learners including ELD curriculum.
4. Use of Universal Design for Learning (UDL) to plan and deliver lessons.
5. Teachers will engage students in ELA content and instruction from the ELA program's intervention support materials and from other sources. This instruction will be targeted to the areas that data show students need additional support in.
6. Staff will use a universal screening process and identify students in need of Tier 3 strategies.

Tier 3:

1. Provide 1 on 1 instruction through individual sessions. Both the small group and individual sessions will take a 'just in time' rather than 'just in case' approach. This entails the focusing of small group and individual sessions on the key prerequisite skills that students need to successfully master the content rather than broad reviews of large chunks of information for the whole class.
2. Staff will use a universal screening process and identify students in these categories and ensure follow up and monitoring for these students.

Effectiveness of Implemented Pupil Learning Loss Strategies

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

The LEA leadership team will quarterly review results of curriculum implementation, instructional strategies efficacy and assessment data trends. This group will include teachers, site administrators and LEA administrators. They will review data to determine if the learning loss strategies in Tier 1, Tier 2 and Tier 3 are showing student improvement on benchmark assessments, surveys, and student engagement. The data they will review will include but not be limited to:

- A-G course completion grades.
- Student performance on NWEA, ALEKS, Renaissance district assessments, DIBELS.
- Student performance on CASPAA Interim assessment.
- Student performance on teacher administered content assessments.
- English learners will be given the ELPAC along with additional ELD formative assessments during the school year.
- Teachers' holistic assessment of student progress.
- Surveys of students and parents

Upon review the team will create and action plan to make modifications to any learning loss mediation strategies that need change.

Description	Total Funds	Contributing
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<u>03.01:</u> Continue to develop the MTSS tiered intervention system for all students (K-12) in need of strategic or intensive academic, behavioral (PBIS), and social emotional interventions. The academic interventions will include both ELA and Math and will comply with SBE time recommendations. (PD Plan)		
<u>03.02:</u> Provide funding to run the ASES program to support student academic achievement and social-emotional success including, tutors, supplies, and transportation.		Yes
<u>03.06:</u> Provide funding for athletic programs. (transportation, fees, equipment, uniforms, coaches and A.D. stipends, etc.)		

Mental Health and Social and Emotional Well-Being

DRAFT

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

The district will take the following actions to support the mental health and social emotional well-being of students and staff.

Students:

1. Connect students to community resources that support both mental and physical health.
2. Conduct parent-teacher virtual home visits when appropriate to support students.
3. Provide staff development in some of the following: mindfulness, mental health crisis response, etc.
4. Hold parent outreach & engagement sessions focused on topics such as self-care, building resilience, suicide prevention, etc.
5. Provide additional practice in developing social skills, self-regulation, self-management and other SEL skills that have been universally taught.
6. Provide staff development on COVID-19 topics.
7. Continue offering a rigorous virtual PE program.
8. Ensure that special education students receive the mental health services they are entitled too.
9. Continue the After School Program by offering activities that support students' personal goals and parent requests.
10. Provide a part-time psychologist.

Staff:

1. Connect staff to community resources that support both mental and physical health.
2. Provide staff development in some of the following: mindfulness, mental health crisis response, etc.
3. Continue the previous years' district-wide efforts focus on promoting students well-being.
4. Provide school-based mental health individual counseling (in person or virtually) for staff.

Pupil and Family Engagement and Outreach

DRAFT

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.

The district will use the following tiered strategies to engage pupils who are absent from distance learning:

Tier 1:

- Use the weekly student support roster/(C)(SIS) to track student participation.
- Identify students who missed 60% or more participation days during the given week.
- Use the parent communication system to inform families that their pupil is not fully participating in distance learning.
- Make person to person direct contact with parents/guardians of students with low participation.
- Use a Universal Screener to identify, track and document needed supports & outreach.
- Translate all attendance and engagement documents as needed.

Tier 2:

- Send home a mailer to schedule virtual/ in person meeting.
- Hold virtual/in-person meeting or home visit with student and parent/guardian for habitually low participation students.
- Conduct virtual home visits.
- Use a Universal Screener to identify, track and document needed supports & outreach.
- Translate all attendance and engagement documents as needed.
- Use a translator as needed for all parent/guardian conversations regarding attendance and engagement.

Tier 3:

- Meet Monthly with Attendance Coordinators/Registration Coordinators.
- Support Attendance Coordinators/Registration Coordinators with parent meetings/attendance issues.
- Hold virtual/in-person meeting or home visit with student and parent/guardian for habitually low participation students.
- Translate all attendance and engagement documents as needed.
- Use a translator as needed for all parent/guardian conversations regarding attendance and engagement.

The district will monitor the following activities to determine when pupil is in need of the reengagement strategies listed above.

Monitoring:

- Active participation in the distance learning program as evidenced by satisfactory completion of assigned.
- Active participation in the distance learning program as evidenced by engagement in online classes.
- Substantial and substantive direct contact between the student and teacher.
- Attendance in class during the distance learning instruction.

School Nutrition

DRAFT

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

04.02: Provide workshops to assist parents in supporting their children academically, learning at home strategies, parenting, 21st Century Skills, health and wellness and understanding the CA educational system. (PD Plan)	\$0	Yes
05.02: Staff additional classrooms with teachers that are appropriately assigned and fully credentialed according to small district requirements, to minimize combo classes at the ES and additional intervention sections at the HS in ELA, ELD, and Math designed to provide support for unduplicated students.		Yes
05.05: Staff a Program Coordinator position that will run the: EL Program, RTI program, Assessment Program, ASES program.		Yes

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

DRAFT

Percentage to Increase or Improve Services Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students

19.24% \$284,565

Required Descriptions

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

To be completed with provision of budget information.

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

To be completed with provision of budget information.

Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254
(661) 766-2482 • FAX: (661) 766-2255

August 19, 2020 NOTICE OF INTENTION TO APPOINT SCHOOL BOARD TRUSTEE

Note: This language is designed for use in publishing the call for candidates. The Education Code requires publication of notice of the Board's intent to make an appointment, informing the public of the procedure for applying for the office, in a newspaper of general circulation published in the District, or if no newspaper is published in the district, in a newspaper having general circulation in the district. You may also wish to post the notice at school sites and on the District's website.

Due to a lack of sufficient candidates for the upcoming school board election, the Board of Trustees of the Cuyama Joint Unified School District intends to appoint qualified individuals to the Board of Trustees, pursuant to Education Code section 5326. Interested persons should contact the District Superintendent at 661-766-2293.

Applicants must be 18 years of age or older, citizens of the State, residents of the District and not disqualified by the Constitution or laws of the State from holding a civil office. Interested persons should provide written notification of interest in writing and furnish their names, addresses and confirm they are 18 years of age or older and not disqualified from holding a civil office.

A written application must be on file at the Cuyama Joint Unified School District office by Thursday, September 24, 2020, at 4:00 p.m. For details contact the District Office at the following number: 661-766-2293 or visit the District website for an application seeking appointment in lieu of election.

Qualified individuals will be interviewed by the Board at a public meeting on October 8, 2020. The Board may take action to appoint at that meeting or at a later meeting.

CUYAMA JOINT UNIFIED SCHOOL DISTRICT

2300 Highway 166, New Cuyama, CA 93254

661-766-2293

**APPLICATION FOR CANDIDATE SEEKING APPOINTMENT IN LIEU OF ELECTION
(EDUCATION CODE SECTIONS 5326-8)**

The Board of Trustees of the Cuyama Joint Unified School District ("District") invites applications to be considered for an appointment in lieu of election due to a lack of candidates or an insufficient number of candidates for seats on the Board of Trustees at the upcoming governing board election in November. At a public meeting, the Board will discuss the appointment and possibly take action to make an appointment in lieu of election by majority vote. The Board may elect to interview candidates at a public meeting.

Please complete all sections of this application and return it to the District Office no later than Thursday, September 24, 2020 at 4:00 p.m.

PLEASE PRINT OR TYPE ALL INFORMATION

Last Name		First Name		MI	
Address		City		Zip	
Phone Number		Email			

Have you ever been a candidate for the Board of Trustees?			
	Yes	No	If Yes, What Year(s)?

Statement of Why You Wish to be Appointed to the Board of Trustees

The undersigned candidate affirms that he or she is at least 18 years of age or older, a citizen of the State of California, a resident of the District (and, if applicable, the relevant trustee area), a registered voter, and is not disqualified by the Constitution or laws of the State from holding a civil office (including disqualification as a result of conviction of any crime which would disqualify a person from holding a civil office).

Date: _____

Signature of Candidate

CUYAMA JOINT UNIFIED SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
Thursday, August 13, 2020, 6:00 P.M.
CAFETERIA, CUYAMA ELEMENTARY SCHOOL
2300 Hwy 166, New Cuyama CA 93254

Join via Zoom at:

<https://zoom.us/j/95605373466?pwd=ejlmamJlbDlyZldWdmNUS2x3VEllUT09> 669-900-9128 Meeting ID: 956 0537 3466 Password: 2642

One tap mobile: +16699009128,95605373466#,,,,,,0#,2642# US (San Jose)

Agenda

I. The meeting was called to order by Board Member, Michael Mann at 6:08p.m.

ROLL CALL:

Trudi Callaway P

Whitney Goller A

Heather Lomax A

Michael Mann P

José Valenzuela P

Alfonso Gamino P

Superintendent

FLAG SALUTE: led by Angel Cannon

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy.

II. PUBLIC FORUM:

At this time, any member of the public may address the Board of Education. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name and the group or organization they represent, if any, in order that an accurate record be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. SUPERINTENDENT'S REPORT: Mr. Gamino informed the Board that the district bought 185 total laptops and 195 hot spots to ensure every student has access to a rigorous distance learning program. Mr. Gamino informed the Board that he will

focus on the Continuity of Learning plan that will be submitted to the Board at the September 10, 2020, Board meeting for a public hearing and then the Board would approve the plan at a special Board meeting on September 24, 2020. Mr. Gamino informed the Board that the staff received PD on zoom online platform and on the SBCEO portal.

IV. CONSENT AGENDA:

The Board will consider the following consent calendar items. All items listed are considered to be routine and noncontroversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board wishes to comment or discuss. If comment or discussion is desired, the item will be removed from the consent agenda and considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

- a. Minutes of July 9, 2020 Board Meeting – Members present: Heather Lomax, Trudi Callaway, and Jose Valenzuela **Pg. 1-3**
- b. Minutes of January 8, 2020 Board Meeting – Members present Whitney Goller, Heather Lomax, Michael Mann, and Jose Valenzuela **Pg. 4**
- c. Minutes of June 25, 2020 Board Meeting – Members present Whitney Goller, Michael Mann and Heather Lomax **Pg. 5-8**
- d. Minutes of June 29, 2020 Board Meeting – Members present Trudi Callaway, Heather Lomax, and Michael Mann **Pg. 9-10**
- e. Warrant Listing #2020-45 \$68,127.76 **Pg. 11-14**
- f. Warrant Listing #2020-46 \$2,958.34 **Pg. 15-18**
- g. Warrant Listing #2020-47 \$19,614.79 **Pg. 19-22**
- h. Warrant Listing #2020-48 \$214,717.43 **Pg. 23-26**
- i. Warrant Listing #2020-49 \$22,071.54 **Pg. 27-30**
- j. Warrant Listing #2020-50 \$37,466.34 **Pg. 31-34**
- k. Warrant Listing #2020-51 \$43,269.69 **Pg. 35-38**
- l. Warrant Listing #2020-52 \$9,323.39 **Pg. 39-40**

Moved by (To pull consent items a-d) : **Trudi Callaway** 2nd by: **Jose Valenzuela**

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A**
Michael Mann **Y** José Valenzuela **Y**

Moved by: **Trudi Callaway** to approve Consent items e – l 2nd by: **Jose Valenzuela**

Trudi Callaway **Y** Whitney Goller. **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

V. ACTION ITEM(S):

a. Board resolution delegating the board to grant Alfonso Gamino and Theresa (Terri) King authority to make cash and budget transfers and to delete Stephen Bluestein from the authorized list. **Pg. 42**

Moved by: **Jose Valenzuela** 2nd by: **Trudi Callaway**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

b. The governing board to authorize Alfonso Gamino and Theresa (Terri) King to become a signer for CJUSD through SBCEO for the release of both commercial and payroll warrants and to delete Stephen Bluestein from the authorized list. **Pg. 41**

Moved by: **Trudi Callaway** 2nd by: **Jose Valenzuela**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

c. The governing board to review and approve the first reading of the following board policy updates:

1.BP 5145.13	Pg. 43-45
2.AR 5145.13	Pg. 46-50
3. BP 5111	Pg. 51-55
4. AR 5111	Pg. 56-57
5. AR 5145.71	Pg. 58-62
6. AR 4119.12	Pg. 63-73
7. AR 4219.12	Pg. 74-85
8. BP 4119.11, 4219.11, 4319.11	Pg. 86-90
9. AR 4119.11, 4219.11, 4319.11	Pg. 91-96

Moved by: **Trudi Callaway** 2nd by: **Jose Valenzuela**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

d. The governing board to review and approve the current CJUSD reentry plan for 2020-2021.
Pg. 97- 124

Moved by: **Trudi Callaway** 2nd by: **Jose Valenzuela**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

e. The governing board to review and approve the MOU with CSEA in regard to COVID-19. **Pg. 125-135**

Moved by: **Michael Mann** 2nd by: **Trudi Callaway**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

f. The governing board to review and approve the MOU with CUE/CTA in regard to COVID-19. **Pg. 136- 142**

Moved by: **Trudi Callaway** 2nd by: **Jose Valenzuela**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

g. The governing board to review and approve the 45-day 2020-2021 budget revision. **Pg. 143-144**

Moved by: **Trudi Callaway** 2nd by: **Jose Valenzuela**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

h. The governing board to review and approve the MOU between WGU and CJUSD in regards to student/demonstration teaching. **Pg. 145-149**

Moved by: **Jose Valenzuela** 2nd by: **Trudi Callaway**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

i. The governing board to approve the renewal of contract with Edgenuity for use of Odysseyware at CVHS. **Pg. 150**

Moved by: **Trudi Callaway** 2nd By: **Jose Valenzuela**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

VI. ITEM(S) PULLED FROM CONSENT AGENDA:

1. Consent items #a – d was pulled from the consent agenda and will be brought forward for approval at the September 10, 2020, Board meeting.

Moved by: _____ Seconded by: _____

Roll Call Vote:

Trudi Callaway _____ Whitney Goller _____ Heather Lomax _____ Michael Mann _____ José Valenzuela _____

2. _____

Roll Call Vote:

Moved by: _____ Seconded by: _____

Trudi Callaway _____ Whitney Goller _____ Heather Lomax _____ Michael Mann _____ José Valenzuela _____

Roll Call Vote:

3. _____

Moved by: _____ Seconded by: _____

Trudi Callaway _____ Whitney Goller _____ Heather Lomax _____ Michael Mann _____ José Valenzuela _____

VII. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED

EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

a. Negotiations as it relates to CSEA Cuyama Chapter #288 – Consult with District Negotiator Alfonso Gamino, authorized by Government Code section 3549.1

The Board will adjourn into closed session at 7:00 p.m. The Board returned to open session at: 7:35 p.m.

No actions were taken in closed session.

VIII. ADJOURNMENT:

The Regular Board Meeting will adjourn at 7:36 p.m.

Moved by: **Trudi Callaway**

2nd by: **Jose Valenzuela**

Roll Call Vote:

Trudi Callaway **Y** Whitney Goller **A** Heather Lomax **A** Michael Mann **Y**
José Valenzuela **Y**

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's Office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

**The next regularly scheduled School Board Meeting will be on
Thursday, September 10, 2020; 6:00pm, Elementary School Board Room**

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the District office and at: <https://cuyamaunified.org/board-materials-2019-2020/> using the "Click Here" links next to the date: 8/13/2020.

USE OF RELAXED TELECONFERENCE PROCEDURES PER GOVERNOR'S COVID-19 EXECUTIVE ORDER: Notice of Teleconferencing Pursuant to Executive Order N-25-20 and Government Code section 54953: In order to mitigate possible impacts relating to the Coronavirus (COVID-19), the Board will conduct this meeting via teleconference or videoconference, with one or more board members participating from remote locations. Members of the public wishing to observe the meeting or make public comments as authorized under Government Code section 54954.3 may do so at the following location: 4500 Hwy 166, New Cuyama, CA 93254. Voting at this meeting shall be by roll call.

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
BOARD WORKSHOP FOR REENTRY
Thursday, July 9, 2020 5:00 P.M.
REGULAR BOARD MEETING
Thursday, July 9, 2020, 6:00 P.M.
CAFETERIA, CUYAMA ELEMENTARY SCHOOL
2300 Hwy 166, New Cuyama CA 93254
Available through Zoom Meeting
<https://zoom.us/j/6992772331?pwd=bEVabWF0VHI2MkpGYkZNSzAxVTJjZz09>
Meeting ID: 699 277 2331
One tap mobile
+16699009128,,6992772331#,,,0#,,2642# US (San Jose)
Dial by your location
+1 669 900 9128 US (San Jose)
Password: 2642
Minutes**

The board workshop regarding reentry to Cuyama Joint Unified School District in the fall of 2020 is open to the public and will be a discussion and allow for questions and input from members of the community as well as the board. This opportunity is for discussion only and there will be no actions taken during this meeting pertaining to these matters. The items discussed may be considered for future revisions of the reentry plan.

- I. The meeting will be called to order by Board President, Heather Lomax at 6:05 P.M.

ROLL CALL:

Trudi Calloway P Alfonso Gamino P
Whitney Goller AB Interim Superintendent
Heather Lomax P
Michael Mann AB
Jose Valenzuela P

FLAG SALUTE: Led by Russ Barnes

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for public testimony for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy.

- II. **PUBLIC FORUM:**

At this time, any member of the public may address the Board of Education. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name and the group or organization they represent, if any, in order that an accurate record be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. SUPERINTENDENT'S REPORT:

IV. CONSENT AGENDA:

The Board will consider the following consent calendar items. All items listed are considered to be routine and noncontroversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board wishes to comment or discuss. If comment or discussion is desired, the item will be removed from the consent agenda and considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

Sonia Herrera – Permission for acceptance of MOU for 4H

Russ Barnes – Fundraising

- a. Minutes of January 8, 2020 Meeting – *Pulled by Trudi Callaway*
- b. Minutes of June 11, 2020 Meeting
- c. Minutes June 25, 2020 Meeting – *Pulled by Jose Valenzuela*
- d. Minutes June 29, 2020 Meeting – *Pulled by Jose Valenzuela*

Moved by: Jose Valenzuela 2nd By: Heather Lomax

Roll Call Vote:

Trudi Callaway P Whitney Goller AB Heather Lomax P Michael Mann AB José Valenzuela P

V. ACTION ITEM(S):

- a. The governing board to review and approve CRC License Agreement between PG&E and CJUSD.

Moved by: Jose Valenzuela 2nd By: Trudi Callaway

Roll Call Vote:

Trudi Callaway P Whitney Goller AB Heather Lomax P Michael Mann AB José Valenzuela P

- b. The governing board to review and approve the administrator designee document in conjunction with assigning an administrative designee.

Moved by: Jose Valenzuela 2nd By: Trudi Callaway

Roll Call Vote:

Trudi Callaway P Whitney Goller AB Heather Lomax P Michael Mann AB José Valenzuela P

VI. ITEM(S) PULLED FROM CONSENT AGENDA:

1

- 1. Consent agenda items A, C, & D to be tabled until a participating quorum is available.

VII. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. **WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.**

No closed Session was held.

VIII. ADJOURNMENT:

The Regular Board Meeting will adjourn at 6:30 p.m.

Moved By: Jose Valenzuela 2nd By: Trudi Callaway

Roll Call Vote:

Trudi Callaway P Whitney Goller AB Heather Lomax P Michael Mann AB José Valenzuela P

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's Office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

**The next regularly scheduled School Board Meeting will be on
Thursday, August 13, 2020, 6:00pm, Elementary School Board Room**

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the District and High School offices, and at: <https://cuyamaunified.org/board-materials-2019-2020/> using the "Click Here" links next to the date: 4/09/2020.

USE OF RELAXED TELECONFERENCE PROCEDURES PER GOVERNOR'S COVID-19

EXECUTIVE ORDER: Notice of Teleconferencing Pursuant to Executive Order N-25-20 and Government Code section 54953: In order to mitigate possible impacts relating to the Coronavirus (COVID-19), the Board will conduct this meeting via teleconference or videoconference, with one or more board members participating from remote locations. Members of the public wishing to observe the meeting or make public comments as authorized under Government Code section 54954.3 may do so at the following location: 4500 Hwy 166, New Cuyama, CA 93254. Voting at this meeting shall be by roll call.

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
SPECIAL MEETING
Wednesday, January 8, 2020, 6:00 P.M.
Board Room, Cuyama Elementary School
2300 Highway 166, New Cuyama, CA 93254
Agenda**

I. The meeting will be called to order by Board President Heather Lomax at 6:01 p.m.

<u>ROLL CALL:</u>	Trudi Callaway	<u>A</u>	Stephen Bluestein Ed. D.	<u>P</u>
	Whitney Goller	<u>P</u>	Superintendent	
	Heather Lomax	<u>P</u>		
	Michael Mann			
	José Valenzuela	<u>P</u>		

FLAG SALUTE: Led by ~~Whitney Goller~~

II. PUBLIC FORUM:

At this time, any member of the public may address the Board of Education regarding any open session or closed session item. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name, address, and the group or organization they represent, if any, in order that an accurate record can be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.

- A. PUBLIC EMPLOYEE APPOINTMENT (Interim Superintendent) The Board will meet in closed session to discuss options for an Interim Superintendent/Principal.

The Board will adjourn into closed session at 6:03 p.m.
The Board returned to open session at 7:04 p.m.

IV. REPORT OF ACTION(S) TAKEN IN CLOSED SESSION:

- A. Resignation of Dr. Stephen Bluestein

V. ADJOURNMENT: The Special Board Meeting will adjourn at 7:05 p.m.

Moved By: Whitney Goller 2nd By: Heather Lomax

Roll Call Vote:

Trudi Callaway Ab Whitney Goller P Heather Lomax P Michael Mann P José Valenzuela P

Materials prepared in connection with an item on the special session agenda may be reviewed in the Superintendent's Office 24 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

**The next regularly scheduled School Board Meeting will be on
Thursday, January 9, 2020, ES Board Room**

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
SPECIAL BOARD MEETING
Thursday, June 25, 2020, 6:00 P.M.
CAFETERIA, CUYAMA ELEMENTARY SCHOOL
Available through Zoom Meeting**

<https://zoom.us/j/97770238430?pwd=UUNQT01rR3FPb21BOUFQajZ6OEhsQT09>

Meeting ID: 977 7023 8430

Password: 2642

+16699009128,,97770238430#,,1#,2642# US (San Jose)

2300 Hwy 166, New Cuyama CA 93254

Agenda

- I. The meeting will be called to order by Board President designee, Whitney Goller at 6:06 P.M.

ROLL CALL:

Trudi Calloway	<u>Ab</u>	Alfonso Gamino	<u>P</u>
Whitney Goller	P	Interim Superintendent	
Heather Lomax	<u>P</u>		
Michael Mann	<u>P</u>		
Jose Valenzuela	Ab		

FLAG SALUTE: Led by Russ Barnes

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for public testimony for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy.

II. **PUBLIC FORUM:**

At this time, any member of the public may address the Board of Education. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name and the group or organization they represent, if any, in order that an accurate record be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

- III. **PRINCIPAL'S REPORT:** Mrs. Leyland explains curriculum updates for 2020-2021 school year.

- IV. **SUPERINTENDENT'S REPORT:** Mr. Gamino explains issues the district may face during reentry.

V. **CONSENT AGENDA:**

The Board will consider the following consent calendar items. All items listed are considered to be routine and noncontroversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board wishes to comment or discuss. If comment or discussion is desired, the item will be removed from the consent agenda and considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

- a. Authorization for Terri King to be added as a CJUSD district signer. *Pulled by Whitney Goller* **Reg. 1**

Only item pulled, item moved to items pulled from consent agenda.

VI. ACTION ITEM(S):

- a. Governing board to review and adopt the LCAP COVID-19 Written Operational Report.
Pg. 2-3

Moved by: Michael Mann 2nd By: Whitney Goller

Roll Call Vote:

Trudi Callaway Ab Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela Ab

- b. Governing board to review and adopt Cuyama Joint Unified School District's 2020-2021 Budget for Cuyama Joint Unified School District.
Pg. 4-112

Moved by: Michael Mann 2nd By: Heather Lomax

Roll Call Vote:

Trudi Callaway Ab Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela Ab

- c. Governing board to review the CJUSD 2020-2021 Budget Disclosure.
NO ACTION WILL BE TAKEN

Pg. 113-116

- d. Governing board to review and consider approval of Resolution #2020-08 RESOLUTION REGARDING SALE OF SURPLUS PROPERTY.
Pg. 117-122

Moved By: Heather Lomax 2nd By: Whitney Goller

Roll Call Vote:

Trudi Callaway Ab Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela Ab

- e. Governing Board to acknowledge receipt of Agricultural Career Technical Education Incentive Grant 2020-21 Application for Funding.
Pg. 123-127

Moved By: Michael Mann 2nd By: Whitney Goller

Roll Call Vote:

Trudi Callaway Ab Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela Ab

- f. Governing Board to consider approval of the Candidate's Statements of Qualifications Resolution # 2020-09.
Pg. 128-140

Moved By: Whitney Goller 2nd By: Michael Mann

Roll Call Vote:

Trudi Callaway Ab Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela Ab

VII. ITEM(S) PULLED FROM CONSENT AGENDA:

1. Consent Agenda Item A: District Signers: Whitney Goller

Moved By: Whitney Goller Seconded By: Michael Mann

Roll Call Vote:

Trudi Callaway Ab Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela A

VIII. CLOSED SESSION:

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IX. ADJOURNMENT:

The Regular Board Meeting will adjourn at 7:41 p.m.

Moved By: Michael Mann 2nd By: Heather Lomax

Roll Call Vote:

Trudi Callaway Ab Whitney Goller Y Heather Lomax Y Michael Mann Y José Valenzuela Ab

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**The next regularly scheduled School Board Meeting will be on
Thursday, July 9, 2020, 6:00pm, Elementary School Board Room**

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the District and High School offices, and at: <https://cuyamaunified.org/board-materials-2019-2020/> using the "Click Here" links next to the date: 4/09/2020.

USE OF RELAXED TELECONFERENCE PROCEDURES PER GOVERNOR'S COVID-19 EXECUTIVE

ORDER: Notice of Teleconferencing Pursuant to Executive Order N-25-20 and Government Code section 54953: In order to mitigate possible impacts relating to the Coronavirus (COVID-19), the Board will conduct this meeting via teleconference or videoconference, with one or more board members participating from remote locations. Members of the public wishing to observe the meeting or make public comments as authorized under Government Code section 54954.3 may do so at the following location: 4500 Hwy 166, New Cuyama, CA 93254. Voting at this meeting shall be by roll call.

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
SPECIAL BOARD MEETING
Thursday, June 29, 2020, 6:00 P.M.
CAFETERIA, CUYAMA ELEMENTARY SCHOOL
Available through Zoom Meeting**

<https://zoom.us/j/97770238430?pwd=UUNQT01rR3FPb21BOUFQajZ6OEhsQT09>

Meeting ID: 977 7023 8430

Password: 2642

+16699009128,,97770238430#,,1#,2642# US (San Jose)

2300 Hwy 166, New Cuyama CA 93254

Agenda

- I. The meeting will be called to order by Board President, Heather Lomax at 6:00 P.M.

ROLL CALL:

Trudi Calloway	<u>P</u>	Alfonso Gamino	<u>P</u>
Whitney Goller	<u>Ab</u>	Interim Superintendent	
Heather Lomax	<u>P</u>		
Michael Mann	<u>P</u>		
Jose Valenzuela	<u>Ab</u>		

FLAG SALUTE: Led by Alfonso Gamino

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II. **PUBLIC FORUM:**

At this time, any member of the public may address the Board of Education. Following recognition by the president, each speaker may have the floor for five minutes. Persons addressing the Board are requested to give name and the group or organization they represent, if any, in order that an accurate record be made in the minutes. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

III. **ACTION ITEM(S):**

- a. Governing board to review and adopt Resolution #2020-10 as it pertains to elections.

Moved by: Michael Mann 2nd By: Trudi Callaway

Roll Call Vote:

Trudi Callaway Y Whitney Goller Ab Heather Lomax Y Michael Mann Y José Valenzuela AB

IV. **ADJOURNMENT:**

The Regular Board Meeting will adjourn at 6:05 p.m.

Moved By: Michael Mann 2nd By: Trudi Callaway

Roll Call Vote:

Trudi Callaway Y Whitney Goller Ab Heather Lomax Y Michael Mann Y José Valenzuela AB

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**The next regularly scheduled School Board Meeting will be on
Thursday, July 9, 2020, 6:00pm, Elementary School Board Room**

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USE OF RELAXED TELECONFERENCE PROCEDURES PER GOVERNOR'S COVID-19 EXECUTIVE

ORDER: Notice of Teleconferencing Pursuant to Executive Order N-25-20 and Government Code section 54953: In order to mitigate possible impacts relating to the Coronavirus (COVID-19), the Board will conduct this meeting via teleconference or videoconference, with one or more board members participating from remote locations. Members of the public wishing to observe the meeting or make public comments as authorized under

Government Code section 54954.3 may do so at the following location: 4500 Hwy 166, New Cuyama, CA 93254. Voting at this meeting shall be by roll call.

Checks Dated 07/24/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-620878	07/24/2020	Document Tracking Services	01-5835		995.00
01-620879	07/24/2020	Dr. Vibul Tangpraphaphorn,md	01-5800		112.00
01-620880	07/24/2020	Home Depot Credit Services	01-4300	1,460.25	
			01-4400	715.52	
			01-6400	2,528.55	4,704.32
01-620881	07/24/2020	IEC Power, LLC	01-5640		1,207.96
01-620882	07/24/2020	Kern Co. Supt Of Schools/Legal	01-5830		23,758.40
01-620883	07/24/2020	Marborg Disposal	01-5570		442.00
01-620884	07/24/2020	MidWay Driller	01-5840		188.00
01-620885	07/24/2020	S.A. Camp Pump & Drilling Co.	01-5640	9,837.25	
			01-5800	150.00	9,987.25
01-620886	07/24/2020	SISC III-COBRA	01-3402		1,874.76
01-620887	07/24/2020	Kern Co. Supt Of Schools/Legal	01-5830		4,166.40
01-620888	07/24/2020	Kern Machinery	01-5640	4,756.99	
			01-5800	400.00	5,156.99
01-621491	07/31/2020	De Los Santos, Fernando	01-8650		200.00
01-621492	07/31/2020	Lebsack, Kevin D	01-5200		563.18
01-621493	07/31/2020	BACSCO	01-4300		34.09
01-621494	07/31/2020	Edgenuity Inc.	01-5835		8,000.00
01-621495	07/31/2020	Frontier Communications	01-5910		299.41
01-621496	07/31/2020	Infinity Communications	01-5865		300.00
01-621497	07/31/2020	LimottaIT	01-4300	789.17	
			01-5800	24,345.00	
			01-5900	9,067.68	34,201.85
01-622057	08/07/2020	BACSCO	01-4300		422.19
01-622058	08/07/2020	Brown & Reich Petroleum, Inc.	01-4300		261.81
01-622059	08/07/2020	CalPERS Fiscal Svcs Division -Cashier/Payroll	01-5800		21,161.80
01-622060	08/07/2020	CANON FINANCIAL SERVICES, INC.	01-5600		1,800.79
01-622061	08/07/2020	Country Auto & Truck	01-4300		1,126.07
01-622062	08/07/2020	Department Of Justice	01-5800		194.00
01-622063	08/07/2020	Farm Supply Company	01-4300	463.98	
			01-9500	32.60	496.58
01-622064	08/07/2020	IEC Power, LLC	01-5640		1,244.20
01-622065	08/07/2020	Kern Electric Distributors	01-4300		507.14
01-622066	08/07/2020	LimottaIT	01-4400		122,819.05
01-622067	08/07/2020	Midway Laboratory, Inc	01-5800		987.75
01-622068	08/07/2020	Old Cuyama Do It Best	01-4300		126.17
01-622069	08/07/2020	Pacific Gas & Electric	01-5520		25,468.92
01-622070	08/07/2020	Pearson Education	01-4100		7,447.82
01-622071	08/07/2020	Quill Corporation	01-4300		1,099.30
01-622072	08/07/2020	Santa Barbara County Ed Office	01-4300	20.00	
			01-5800	4,000.00	
			01-7142	210,439.00	214,459.00
01-622073	08/07/2020	South Coast Region Cata	01-5200		30.00
01-622074	08/07/2020	Verizon Business	01-5910		34.49

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

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Checks Dated 07/24/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
01-622810	08/14/2020	Bourgeois, Leah	01-8650		775.00
01-622811	08/14/2020	Davis-Lopez, Sherry L	01-4300		197.27
01-622812	08/14/2020	Sullivan, Amy R	01-4300		195.74
01-622813	08/14/2020	Accrediting Comm for Schools	01-5300		1,070.00
01-622814	08/14/2020	Applied Technology Group, Inc.	01-5900		250.00
01-622815	08/14/2020	Cuyama Community Services Dist	01-5530		174.06
01-622816	08/14/2020	Education Systems Engineers	01-5865		9,606.00
01-622817	08/14/2020	Fastenal	01-4300		8,350.63
01-622818	08/14/2020	Kern County Supt. Of Schools	01-5200	150.00	
			01-5640	1,040.61	1,190.61
01-622819	08/14/2020	Moss, Levy & Hartheim LLP	01-5810		1,000.00
01-622820	08/14/2020	Pacific Gas & Electric	01-5510	2.02	
			01-5520	29.86	31.88
01-622821	08/14/2020	Santa Barbara County Ed Office	01-4300		45.00
01-622822	08/14/2020	Southern California Gas Co.	01-5510		.49
01-622823	08/14/2020	Verizon Business	01-5910		21.35
01-623562	08/21/2020	ACSA Foundation For Ed. Admin.	01-5300		220.00
01-623563	08/21/2020	BENCHMARK AIR CONDITIONING	13-6400		1,930.00
01-623564	08/21/2020	California Department Of Ed	01-8590		4,579.68
01-623565	08/21/2020	CSBA	01-5800		3,610.00
01-623566	08/21/2020	K/p Corporation	01-9501		166.44
01-623567	08/21/2020	LimottaIT	01-5800		12,000.00
01-623568	08/21/2020	Marborg Disposal	01-5570		685.56
01-623569	08/21/2020	Midway Laboratory, Inc	01-5800		50.00
01-623570	08/21/2020	Verizon Business	01-5910		21.56
01-624323	08/28/2020	Gamino, Alfonso	01-4300		220.43
01-624324	08/28/2020	Wilson, Angela	01-4300		180.07
01-624325	08/28/2020	American Business Machines	01-4300		71.72
01-624326	08/28/2020	Black / Hall Construction	21-9793		29,020.57
01-624327	08/28/2020	Continental Athletic Supply	01-5800		2,002.46
01-624328	08/28/2020	Hermitage Art	01-4300		37.57
01-624329	08/28/2020	IEC Power, LLC	01-5640		1,244.20
01-624330	08/28/2020	Quill Corporation	01-4300		173.34
01-624331	08/28/2020	San Joaquin Co Of Education	01-5800		450.00
01-624332	08/28/2020	SISC II Property & Liability	01-5400		78,200.02
01-624333	08/28/2020	SISC III-COBRA	01-3402		1,874.76
01-624334	08/28/2020	U.S. Postmaster	01-4300		275.00
Total Number of Checks			71		655,800.10

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	69	624,849.53
13	Cafeteria Spec Rev Fund	1	1,930.00
21	Building Fund 1	1	29,020.57

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 07/24/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
		Total Number of Checks	71	655,800.10	
		Less Unpaid Tax Liability		.00	
		Net (Check Amount)		<u>655,800.10</u>	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307

Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org

Susan C. Salcido, Superintendent of Schools

SANTA BARBARA COUNTY SUPERINTENDENT OF SCHOOLS

Santa Barbara County Superintendent of Schools/School Districts

Cooperative Fingerprint Consortium Agreement

July 1, 2020- June 30, 2021

This Agreement for participation in the Santa Barbara County Education Office/School Districts Cooperative Fingerprint Consortium is entered into by the Santa Barbara County Education Office, hereinafter referred to as "SBCEO" and the Cuyama Joint Union School District, hereinafter referred to as "DISTRICT" pursuant to Education Code sections 44830.2, 45125.01 and 44839.5. SBCEO and DISTRICT are sometimes herein collectively referred to as the "Parties" and individually referred to as a "Party". The purpose of the cooperative program is to provide for a centralized system for fingerprinting and limited records management for substitutes and/or part-time classified and certificated applicants, hereinafter referred to as "SUBSTITUTE/S" who may be employed in one or more Santa Barbara County school districts.

I. Fingerprinting Program

The parties agree as follows:

1. DISTRICT hereby designates SBCEO as its agent for the purpose of fulfilling the following functions and responsibilities as set forth in Education Code sections 44830.1, 44830.2, and 45125.01.
 - a. Receiving and reviewing reports of convictions of serious and violent felonies, criminal history records, and reports of subsequent arrests from the California Department of Justice (DOJ) and/or the Federal Bureau of Investigation (FBI).
 - b. Subscribing to the subsequent arrest notification service from the DOJ as provided under Penal Code section 11105.2.
 - c. Maintaining common list(s) of SUBSTITUTE/S eligible for employment (the "Notice of Employment list" or "NOE").
2. This Agreement shall apply to all substitute/s, applicants for substitute positions, and/or part-time classified or certificated employees and applicants for work in multiple school districts within Santa Barbara County. Hereinafter in this Agreement, these groups of individuals are referred to collectively as "SUBSTITUTE/S."
3. No party to this agreement shall share criminal record summary information with any other party to this agreement or with any non-party, except that upon receipt of a criminal record summary, SBCEO shall take the following action(s):

- a. If the information received from the DOJ and/or the FBI reveals that the employee or applicant is not prohibited from being employed, SBCEO shall place the SUBSTITUTE'S name on the NOE list. SBCEO shall maintain a database of criminal record summary information about SUBSTITUTE/S by recording the Applicant Transaction Identifier number (ATI) provided by the DOJ, the date of receipt of the criminal record summary, and the date of receipt of any subsequent arrest or conviction information.
 - b. SBCEO shall send a notice to the DISTRICT Custodian of Records informing them that the criminal record summary is available for review at the Human Resources office of SBCEO by the DISTRICT Custodian of Records on a confidential basis for a period of thirty (30) calendar days following receipt of the notice.
 - c. SBCEO shall maintain a record of all persons who have inspected the criminal record summary information.
 - d. If the information received from the DOJ and/or the FBI reveals that SUBSTITUTE/S has/have committed an offense that, in the judgment of SBCEO, prevents the individual from being employed, SBCEO shall immediately notify DISTRICT of this fact.
4. No party to this agreement shall share subsequent arrest or conviction information with any non-party, except that upon receipt of subsequent arrest or conviction information SBCEO shall take the following action(s):
 - a. If the information received from the DOJ and/or the FBI reveals that SUBSTITUTE/S is/are not prohibited from being employed, SBCEO shall send a notice to DISTRICT Custodian of Records informing them that the subsequent arrest or conviction notification is available for review at the Human Resources office of SBCEO by DISTRICT Custodian of Records on a confidential basis for a period of thirty (30) calendar days following receipt of the notice.
 - b. SBCEO shall maintain a record of all persons who have inspected the subsequent arrest or conviction information.
 - c. If the information received from the DOJ and/or the FBI reveals that SUBSTITUTE/S has/have committed an offense that, in the judgment of SBCEO consistent with Education Code, prevents the individual from being employed, SBCEO shall immediately notify DISTRICT of this fact, the reason(s) therefor, and remove SUBSTITUTE/S from the NOE list.

II. District Obligations

1. DISTRICT shall notify the SBCEO Assistant Superintendent/Director of Human Resources in writing at the beginning of each school year, and within ten (10) business days of any staffing change, of the name and contact information of its substitute coordinator. DISTRICT is responsible for ensuring DISTRICT staff designated as the substitute coordinator is/are qualified by the DOJ as a Custodian of Records.
2. DISTRICT shall communicate with SBCEO to verify SUBSTITUTE has been placed on the NOE list each time DISTRICT hires a SUBSTITUTE.
3. DISTRICT shall notify the SBCEO Assistant Superintendent/Director of Human Resources in writing within five (5) business days after it has removed SUBSTITUTE/S from its internal DISTRICT substitute list.

4. DISTRICT understands and acknowledges its obligation to independently report allegations of misconduct by certificated SUBSTITUTE/S to the California Commission on Teacher Credentialing (CCTC) pursuant to Title 5 of the California Code of Regulations section 80303 and Education Code sections 44030.5, 44420, and 44940.
5. DISTRICT understands and acknowledges that if it continues to employ SUBSTITUTE/S who has/have been removed from the countywide NOE list, this action is at DISTRICT'S sole risk and liability.

III. SBCEO Obligations

1. SBCEO reserves the right to remove SUBSTITUTE/S from the NOE list for any reason, including but not limited to: skills, credentials, training, character, conduct, professionalism, or any other ground(s) deemed appropriate by SBCEO.
2. SBCEO reserves the right to independently report allegations of misconduct by certificated SUBSTITUTE/S to the CCTC pursuant to Title 5 of the California Code of Regulations section 80303 and Education Code sections 44030.5, 44420, and 44940. Any such report made by SBCEO does not relieve DISTRICT of its obligation to separately report allegations of SUBSTITUTE'S/S' misconduct to the CCTC.

IV. Other Terms and Conditions

1. Termination of Agreement
 - a. Mutual consent. This Agreement may be terminated at any time by mutual written consent of DISTRICT'S authorized designee and SBCEO's authorized designee.
 - b. Non-renewal. Either party may elect not to renew this Agreement upon its expiration but shall do so by providing written notice to the other party at least 30 calendar days prior to the expiration of this Agreement.
 - c. Termination for cause. Either party may terminate this Agreement for material breach of this Agreement. The party alleging material breach must provide the other party 30 calendar days written notice and the opportunity to correct the material breach. If not corrected within the 30 calendar days, once the 30 calendar days have elapsed, all rights and duties of the parties under this Agreement shall be extinguished.

2. Release of Liability

DISTRICT understands and agrees that this Agreement constitutes a knowing waiver and release of liability of SBCEO, the County Superintendent of Schools, the Assistant Superintendent of Human Resources, the Director of Human Resources, and their officers, agents, and employees from all liability associated with their performance of the following acts under this Agreement, except such liability caused by the willful negligence or willful misconduct of the County Superintendent of Schools, Assistant Superintendent of Human Resources, the Director of Human Resources, and their officers, agents, and/or employees:

- a. Obtaining fingerprint results, criminal record summary information, and subsequent arrest records from the DOJ and the FBI related to SUBSTITUTE/S;
- b. Providing notice to DISTRICT of criminal record summary and subsequent arrest records related to SUBSTITUTE/S;

- c. Any and all acts or omissions committed by SUBSTITUTE/S on SBCEO's NOE list; and
- d. SUBSTITUTE/S employed by DISTRICT after removal from the NOE list.

3. District Indemnification of SBCEO

DISTRICT shall defend, indemnify and hold harmless to the full extent permitted by law, SBCEO, the County Superintendent of Schools, the Assistant Superintendent of Human Resources, the Director of Human Resources, the County Schools Board of Trustees, officers, agents, and/or employees from and against any and all liability, loss, damage, claims, expenses, fines, judgments and costs (including, without limitation, attorney's fees and costs) (collectively, "Liability") of every nature arising out of or in connection with performance under the Cooperative Fingerprint Consortium as described in this Agreement, except for such Liability caused by the willful negligence or willful misconduct of the County Superintendent of Schools, Assistant Superintendent of Human Resources, the Director of Human Resources, and their officers, agents, and/or employees.

Executed and agreed to by:

DISTRICT Name

DISTRICT Superintendent or Authorized Designee

Date

County Superintendent of Schools or Authorized Designee

Date

DISTRICT Superintendent or Authorized Designee: Please identify the person(s) designated to receive the confidential criminal history information obtained through the terms of this Agreement and verify that this individual is officially qualified by the DOJ as a Custodian or Records.

Name of Custodian of Records

Title

Name of Custodian of Records

Title

RESOLUTION 2020 - 21:01

RESOLUTION REGARDING SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS FISCAL YEAR 2020-2021

Whereas, the Board of Trustees of the Cuyama Joint Unified School District, in order to comply with the requirements of *Education Code* Section 60119, held a public hearing on September 10, 2020 at 6:00 p.m. which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

Whereas, the Board of Trustees provided notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board of Trustees encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or instructional materials were provided to all students, including English learners, in the Cuyama Joint Unified School District, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each student, including each English learner, has a standards-aligned textbook or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, the definition of “sufficient textbooks or instructional materials” also means that all students who are enrolled in the same course within the Cuyama Joint Unified School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or the Common Core Standards adopted pursuant to Education Code 60605.8

Whereas, sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks is provided to each student, including each English learner, in the following subjects:

- Mathematics
- Science
- History-social science
- English language arts
- English language development, component of an adopted program
- Health

Whereas, laboratory science equipment is available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2020-2021 school year, the Cuyama Joint Unified School District, has provided each student with sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED THIS 10th day of September 2020 at a regular meeting of the Board of Trustees of the Cuyama Joint Unified School District by the following vote:

AYES:

NOES:

ABSENT:

Whitney Goller, Clerk
Board of Trustees
Cuyama Joint Unified School District

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1992), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5

Name of School District: Cuyama Joint Unified School District
Name of Bargaining Unit: California School Employees Association and its Cuyama Chapter #288
Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2020 (date) and ending: June 30, 2023 (date)
The Governing Board will act upon this agreement on: September 10, 2020 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation All Funds - Combined		Annual Cost Prior to Proposed Settlement	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
			Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
			2020-21	2021-22	2022-23
1. Salary Schedule Including Step and Column	\$ 418,140	\$ -	\$ 4,666	\$ 4,908	
		0.00%	1.12%	1.16%	
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ 17,380				
		0.00%	0.00%	0.00%	
		Extra hours, overtime			
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 123,329	\$ -	\$ 1,533	\$ 1,595	
		0.00%	1.24%	1.28%	
4. Health/Welfare Plans	\$ 58,823	\$ -			
		0.00%	0.00%	0.00%	
5. Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 617,672	\$ -	\$ 6,199	\$ 6,503	
		0.00%	1.00%	1.04%	
6. Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	15.00				
7. Total Compensation <u>Average</u> Cost per Bargaining Unit Employee	\$ 41,178	\$ -	\$ 413	\$ 434	
		0.00%	1.00%	1.04%	

Cuyama Joint Unified School District
California School Employees Association and its Cuyama Chapter #288

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a full year, what is the annualized percentage of that change for "Year 1"?

None. Increased costs reflected on Page 1, Agreement in subsequent years are step-column costs only.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

No

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

The agreement is to extend all of the contract that expired June 30, 2020 for another three years. There are no financial elements to the agreement (copy included). Other provisions of the agreement consist of revising the manner of enrolling & deducting CSEA dues, reduction of probationary period from 12 to 6 months and providing for re-openers for the 2021-22 and/or 2022-23 school years.

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits?

Yes ☒

No ☐

If yes, please describe the cap amount.

District contribution to H&W remains capped at \$10,000 per year

- B. Proposed negotiated changes in noncompensation items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None

- C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None known

Cuyama Joint Unified School District
California School Employees Association and its Cuyama Chapter #288

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

Reopeners for 2021-22 and 2022-23

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

Decrease in probationary period from 12 to 6 months. Re-write of the section regarding CSEA dues. Basically instead of the District "automatically" deducting dues from CSEA based on forms received from the employee, the District will now deduct dues based on receiving written notification from CSEA.

F. Source of Funding for Proposed Agreement:

1. Current Year

There are no increased costs for current year.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

There are no increased costs for current year.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Other than step-column costs already included in the District's latest approved budget and accompanying MYP, there are no additional increased costs in subsequent years.

Cuyama Joint Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Unrestricted General Fund**

Bargaining Unit: California School Employees Association and its Cuyama Chapter #288

		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (As of 08/13/2020)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
Object Code					
REVENUES					
LCFF Revenue	8010-8099	\$ 2,647,896		\$ -	\$ 2,647,896
Federal Revenue	8100-8299	\$ -		\$ -	\$ -
Other State Revenue	8300-8599	\$ 37,483		\$ -	\$ 37,483
Other Local Revenue	8600-8799	\$ 109,103		\$ -	\$ 109,103
TOTAL REVENUES		\$ 2,794,482		\$ -	\$ 2,794,482
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 1,040,474			\$ 1,040,474
Classified Salaries	2000-2999	\$ 367,554			\$ 367,554
Employee Benefits	3000-3999	\$ 545,658			\$ 545,658
Books and Supplies	4000-4999	\$ 91,400		\$ -	\$ 91,400
Services, Other Operating Expenses	5000-5999	\$ 337,212		\$ -	\$ 337,212
Capital Outlay	6000-6999	\$ -		\$ -	\$ -
Other Outgo	7100-7299	\$ 429,896		\$ -	\$ 429,896
	7400-7499				
Indirect/Direct Support Costs	7300-7399	\$ (23,437)		\$ -	\$ (23,437)
TOTAL EXPENDITURES		\$ 2,788,757	\$ -	\$ -	\$ 2,788,757
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ 96,700	\$ -	\$ -	\$ 96,700
Transfers Out and Other Uses	7600-7699	\$ 80,483	\$ -	\$ -	\$ 80,483
Contributions	8980-8999	\$ (8,895)	\$ -	\$ -	\$ (8,895)
OPERATING SURPLUS (DEFICIT)*		\$ 13,047	\$ -	\$ -	\$ 13,047
BEGINNING FUND BALANCE					
	9791	\$ 161,967			\$ 161,967
Prior-Year Adjustments/Restatements	9793/9795				\$ -
ENDING FUND BALANCE		\$ 175,014	\$ -	\$ -	\$ 175,014
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719		\$ -	\$ -	\$ -
Restricted Amounts	9740				
Committed Amounts	9750-9760		\$ -	\$ -	\$ -
Assigned Amounts	9780		\$ -	\$ -	\$ -
Reserve for Economic Uncertainties	9789	\$ 175,011	\$ -	\$ -	\$ 175,011
Unassigned/Unappropriated Amount	9790	\$ 3	\$ -	\$ -	\$ 3

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Restricted General Fund**

Bargaining Unit: California School Employees Association and its Cuyama Chapter #288

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 08/13/2020)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 354,354		\$ -	\$ 354,354
Other State Revenue 8300-8599	\$ 267,730		\$ -	\$ 267,730
Other Local Revenue 8600-8799	\$ -		\$ -	\$ -
TOTAL REVENUES	\$ 622,084		\$ -	\$ 622,084
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 21,559	\$ -	\$ -	\$ 21,559
Classified Salaries 2000-2999	\$ 128,376	\$ -	\$ -	\$ 128,376
Employee Benefits 3000-3999	\$ 151,063	\$ -	\$ -	\$ 151,063
Books and Supplies 4000-4999	\$ 255,153		\$ -	\$ 255,153
Services, Other Operating Expenses 5000-5999	\$ 38,508		\$ -	\$ 38,508
Capital Outlay 6000-6999	\$ 25,250		\$ -	\$ 25,250
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 11,070		\$ -	\$ 11,070
TOTAL EXPENDITURES	\$ 630,979	\$ -	\$ -	\$ 630,979
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 8,895	\$ -	\$ -	\$ 8,895
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE 9791	\$ 348,690			\$ 348,690
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 348,690	\$ -	\$ -	\$ 348,690
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 348,690	\$ -	\$ -	\$ 348,690
Committed Amounts 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Cuyama Joint Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Combined General Fund**

Bargaining Unit: California School Employees Association and its Cuyama Chapter #288

Object Code		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (As of 08/13/2020)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
LCFF Revenue	8010-8099	\$ 2,647,896		\$ -	\$ 2,647,896
Federal Revenue	8100-8299	\$ 354,354		\$ -	\$ 354,354
Other State Revenue	8300-8599	\$ 305,213		\$ -	\$ 305,213
Other Local Revenue	8600-8799	\$ 109,103		\$ -	\$ 109,103
TOTAL REVENUES		\$ 3,416,566		\$ -	\$ 3,416,566
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 1,062,033	\$ -	\$ -	\$ 1,062,033
Classified Salaries	2000-2999	\$ 495,930	\$ -	\$ -	\$ 495,930
Employee Benefits	3000-3999	\$ 696,721	\$ -	\$ -	\$ 696,721
Books and Supplies	4000-4999	\$ 346,553		\$ -	\$ 346,553
Services, Other Operating Expenses	5000-5999	\$ 375,720		\$ -	\$ 375,720
Capital Outlay	6000-6999	\$ 25,250		\$ -	\$ 25,250
Other Outgo	7100-7299 7400-7499	\$ 429,896		\$ -	\$ 429,896
Indirect/Direct Support Costs	7300-7399	\$ (12,367)		\$ -	\$ (12,367)
TOTAL EXPENDITURES		\$ 3,419,736	\$ -	\$ -	\$ 3,419,736
OTHER FINANCING SOURCES/USES					
Transfer In and Other Sources	8900-8979	\$ 96,700	\$ -	\$ -	\$ 96,700
Transfers Out and Other Uses	7600-7699	\$ 80,483	\$ -	\$ -	\$ 80,483
Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ 13,047	\$ -	\$ -	\$ 13,047
BEGINNING FUND BALANCE					
	9791	\$ 510,657			\$ 510,657
Prior-Year Adjustments/Restatements	9793/9795	\$ -			\$ -
ENDING FUND BALANCE		\$ 523,704	\$ -	\$ -	\$ 523,704
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 348,690	\$ -	\$ -	\$ 348,690
Committed Amounts	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties	9789	\$ 175,011	\$ -	\$ -	\$ 175,011
Unassigned/Unappropriated Amount	9790	\$ 3	\$ -	\$ -	\$ 3

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Cuyama Joint Unified School District

California School Employees Association and its Cuyama Chapter

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	E
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4b: Restricted General Fund	Amount	E
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4d: Fund 11 - Adult Education Fund	Amount	E
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	E
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	E
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	E
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	E
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

Explanation

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Unrestricted General Fund MYP**

Bargaining Unit: California School Employees Association and its Cuyama Chapter #288

Object Code	2020-21	2021-22	2022-23
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 2,647,896	\$ 2,643,810	\$ 2,643,810
Federal Revenue 8100-8299	\$ -	\$ -	\$ -
Other State Revenue 8300-8599	\$ 37,483	\$ 37,483	\$ 37,483
Other Local Revenue 8600-8799	\$ 109,103	\$ 109,103	\$ 109,103
TOTAL REVENUES	\$ 2,794,482	\$ 2,790,396	\$ 2,790,396
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 1,040,474	\$ 993,738	\$ 1,001,287
Classified Salaries 2000-2999	\$ 367,554	\$ 430,284	\$ 436,339
Employee Benefits 3000-3999	\$ 545,658	\$ 525,828	\$ 564,088
Books and Supplies 4000-4999	\$ 91,400	\$ 91,400	\$ 91,400
Services, Other Operating Expenses 5000-5999	\$ 337,212	\$ 337,212	\$ 337,212
Capital Outlay 6000-6999	\$ -	\$ -	\$ -
Other Outgo 7100-7299 7400-7499	\$ 429,896	\$ 429,896	\$ 429,896
Indirect/Direct Support Costs 7300-7399	\$ (23,437)	\$ (23,437)	\$ (23,437)
Other Adjustments		\$ (147,500)	\$ (89,600)
TOTAL EXPENDITURES	\$ 2,788,757	\$ 2,637,422	\$ 2,747,186
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ 96,700	\$ 227,800	\$ 258,737
Transfers Out and Other Uses 7600-7699	\$ 80,483	\$ 82,356	\$ 84,173
Contributions 8980-8999	\$ (8,895)	\$ 67,436	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 13,047	\$ 365,854	\$ 217,774
BEGINNING FUND BALANCE 9791	\$ 161,967	\$ 175,014	\$ 540,868
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 175,014	\$ 540,868	\$ 758,643
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -
Restricted Amounts 9740			
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ 175,011	\$ 152,850	\$ 158,500
Unassigned/Unappropriated Amount 9790	\$ 3	\$ 388,018	\$ 600,143

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Cuyama Joint Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Restricted General Fund MYP**

Bargaining Unit: California School Employees Association and its Cuyama Chapter #288

Object Code	2020-21	2021-22	2022-23
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ -	\$ -	\$ -
Federal Revenue 8100-8299	\$ 354,354	\$ 86,711	\$ 86,711
Other State Revenue 8300-8599	\$ 267,730	\$ 239,345	\$ 239,345
Other Local Revenue 8600-8799	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 622,084	\$ 326,056	\$ 326,056
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 21,559	\$ 21,559	\$ 21,559
Classified Salaries 2000-2999	\$ 128,376	\$ 67,573	\$ 68,660
Employee Benefits 3000-3999	\$ 151,063	\$ 151,292	\$ 151,645
Books and Supplies 4000-4999	\$ 255,153	\$ 21,341	\$ 21,341
Services, Other Operating Expenses 5000-5999	\$ 38,508	\$ 38,508	\$ 38,508
Capital Outlay 6000-6999	\$ 25,250	\$ 25,250	\$ 25,250
Other Outgo 7100-7299 7400-7499	\$ -	\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 11,070	\$ 11,070	\$ 11,070
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 630,979	\$ 336,593	\$ 338,033
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 8,895	\$ (67,436)	\$ (258,737)
OPERATING SURPLUS (DEFICIT)*	\$ -	\$ (77,973)	\$ (270,714)
BEGINNING FUND BALANCE			
9791	\$ 348,690	\$ 348,690	\$ 270,717
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 348,690	\$ 270,717	\$ 3
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 348,690	\$ 270,717	\$ 3
Committed Amounts 9750-9760			
Assigned Amounts 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ 0	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Combined General Fund MYP**

Bargaining Unit: California School Employees Association and its Cuyama Chapter #288

Object Code	2020-21	2021-22	2022-23
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 2,647,896	\$ 2,643,810	\$ 2,643,810
Federal Revenue 8100-8299	\$ 354,354	\$ 86,711	\$ 86,711
Other State Revenue 8300-8599	\$ 305,213	\$ 276,828	\$ 276,828
Other Local Revenue 8600-8799	\$ 109,103	\$ 109,103	\$ 109,103
TOTAL REVENUES	\$ 3,416,566	\$ 3,116,452	\$ 3,116,452
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 1,062,033	\$ 1,015,297	\$ 1,022,846
Classified Salaries 2000-2999	\$ 495,930	\$ 497,858	\$ 505,000
Employee Benefits 3000-3999	\$ 696,721	\$ 677,120	\$ 715,733
Books and Supplies 4000-4999	\$ 346,553	\$ 112,741	\$ 112,741
Services, Other Operating Expenses 5000-5999	\$ 375,720	\$ 375,720	\$ 375,720
Capital Outlay 6000-6999	\$ 25,250	\$ 25,250	\$ 25,250
Other Outgo 7100-7299 7400-7499	\$ 429,896	\$ 429,896	\$ 429,896
Indirect/Direct Support Costs 7300-7399	\$ (12,367)	\$ (12,367)	\$ (12,367)
Other Adjustments		\$ (147,500)	\$ (89,600)
TOTAL EXPENDITURES	\$ 3,419,736	\$ 2,974,015	\$ 3,085,219
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ 96,700	\$ 227,800	\$ 258,737
Transfers Out and Other Uses 7600-7699	\$ 80,483	\$ 82,356	\$ 84,173
Contributions 8980-8999	\$ -	\$ -	\$ (258,737)
OPERATING SURPLUS (DEFICIT)*	\$ 13,047	\$ 287,881	\$ (52,940)
BEGINNING FUND BALANCE			
9791	\$ 510,657	\$ 523,704	\$ 811,585
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 523,704	\$ 811,585	\$ 758,646
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 348,690	\$ 270,717	\$ 3
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ 175,011	\$ 152,850	\$ 158,500
Unassigned/Unappropriated Amount 9790	\$ 3	\$ 388,018	\$ 600,143

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Cuyama Joint Unified School District
California School Employees Association and its Cuyama Chapter #288

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2020-21	2021-22
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 3,500,219	\$ 3,056,371
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 3,500,219	\$ 3,056,371
d.	State Standard Minimum Reserve Percentage for this District Enter percentage →	5.00%	5.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, or \$50,000)	\$ 175,011	\$ 152,819

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 175,011	\$ 152,850
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 3	\$ 388,018
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -
e.	Total Available Reserves	\$ 175,014	\$ 540,868
f.	Reserve for Economic Uncertainties Percentage	5.00%	17.70%

3. Do unrestricted reserves meet the state minimum reserve amount?

2020-21	Yes	<input checked="" type="checkbox"/>
2021-22	Yes	<input checked="" type="checkbox"/>
2022-23	Yes	<input checked="" type="checkbox"/>

4. If no, how do you plan to restore your reserves?



2022-23	
\$	3,169,392
\$	-
\$	3,169,392
	5.00%
\$	158,470

\$	158,500
\$	600,143
\$	-
\$	-
\$	758,643
	23.94%

No ☐

No ☐

No ☐



Cuyama Joint Unified School District
California School Employees Association and its Cuyama Chapter #288

5. **Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.**

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$	-
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$	-
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$	-
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$	-
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$	-
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$	-
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$	-
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$	-

Variance \$ -

Variance Explanation:

6. **Will this agreement create or increase deficit financing in the current or subsequent years?**

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues & financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction necessary.

<u>General Fund Combined</u>	<u>Surplus/ (Deficit)</u>	<u>(Deficit) %</u>	<u>Deficit primarily due to:</u>
Current FY Surplus/(Deficit) before settlement(s)?	\$ 13,047	0.4%	
Current FY Surplus/(Deficit) after settlement(s)?	\$ 13,047	0.4%	
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 287,881	9.4%	
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (52,940)	(1.7%)	Increasing Trf Out to Café Fund

Deficit Reduction Plan (as necessary):

The District is investigating alternatives for its Cafeteria Fund operations; food costs & transportation of food staff outweighing the revenue rates per meal.

Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd

7. **Subsequent FY?**

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending, rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a sheet, or use page 9a.

<u>MYP</u>	<u>Amount</u>	<u>"Other Adjustments" Explanation</u>
1st Subsequent FY Unrestricted, Page 5a	\$ (147,500)	Unspecified at the present time; will be re-visiting at 1st interim
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ (89,600)	Unspecified at the present time; will be re-visiting at 1st interim

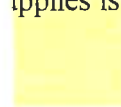
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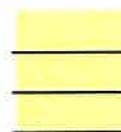
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California School Employees Association and its Cuyama Chapter #288

J. COMPARISON OF PROPOSED CHANGE IN TOTAL COMPENSATION TO CHANGE IN LCFF FUNDING FOR THE NEGOTIATED PERIOD

61

The purpose of this form is to determine if the district has entered into bargaining agreements that would result in salary increases that are expected to exceed the projected increase in LCFF funding.

(fill out columns for which there is an agreement)

	Prior Year	2020-21	2021-22	2022-23
a. LCFF Funding per ADA	13,920.00	13,917.00	13,896.00	13,896.00
b. Amount Change from Prior Year Funding per ADA		(3.00)	(21.00)	-
c. Percentage Change from Prior Year Funding per ADA		-0.02%	-0.15%	0.00%
d. Total Compensation Amount Change (from Page 1, Section A, Line 5)		-	6,199.00	6,503.00
e. Total Compensation Percentage Change (from Page 1, Section A, Line 5)		0.00%	1.00%	1.04%
f. Proposed agreement is within/exceeds change in LCFF Funding (f vs. e)		-	Exceeds	Exceeds

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Cuyama Joint Unified District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2020 to June 30, 2023.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

**Budget Adjustment
Increase/(Decrease)**

\$	-
\$	-
\$	-

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
Expenditures/Other Financing Uses
Ending Balance(s) Increase/(Decrease)

**Budget Adjustment
Increase/(Decrease)**

\$	-
\$	-
\$	-

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

____ I hereby certify ____ I am unable to certify

District Superintendent
(Signature)

Date

____ I hereby certify ____ I am unable to certify

Chief Business Official
(Signature)

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

Cuyama Joint Unified School District
California School Employees Association and its Cuyama Chapter #28

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

General Fund multi year amounts for 2nd & 3rd subsequent years are the same as was approved for the 2020-21 Adopted Budget, with the exception of LCFF revenues which have been updated based on final of the State budget. Final adoption of the State budget removed the additional cuts that were in the Governor's Budget, but left COLA unfunded at 0% for the next two years.

Other adjustments to decrease expenditures by \$147,500 in 2021-22 and \$89,600 in 2022-23 were made by the District to be able to meet its reserves in those two subsequent years. The exact nature of these other adjustments is yet unspecified. These amounts and what they represent will be re-visited when the District completes its First Interim Revised Budget in December.

Concerns regarding affordability of agreement in subsequent years (if any):

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L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

District Name

**District Superintendent
(Signature)**

Brenda Hoff

Contact Person

Date

C/O SBCEO 805-964-4740 x5237

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on September 10, 2020, took action to approve the proposed agreement with the California School Employees Association Cuyama Chapter #288 Bargaining Unit.

**President (or Clerk), Governing Board
(Signature)**

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

TENTATIVE AGREEMENT

BETWEEN THE

CUYAMA JOINT UNIFIED SCHOOL DISTRICT

AND THE

CALIFORNIA SCHOOL
EMPLOYEES ASSOCIATION
AND ITS
CUYAMA CHAPTER #288

JULY 1, 2020 – JUNE 30, 2023

(July 29, 2020)

This Tentative Agreement is entered into by and between the Cuyama Joint Unified School District ("District") and the California School Employees Association and its Cuyama Chapter No. 288 ("Association") and is dated July 29, 2020 for purposes of reference only.

As a result of negotiations, the District and the Association have agreed to a Tentative Agreement as set forth below.

ARTICLE 2

MEMBERSHIP DUES DEDUCTION

A. Dues:

1. The District will deduct dues from the wages of bargaining unit members based on CSEA's written direction to the District. CSEA is responsible for distributing, obtaining and maintaining dues authorization forms for bargaining unit members.
2. The District will make dues deductions only as directed by CSEA in writing. CSEA is responsible for notifying the District in writing of a withdrawal of dues deduction by any bargaining unit employee.
3. The District shall direct a unit member to the Association for inquiries regarding withdrawal from membership.

B. Hold Harmless:

1. CSEA shall indemnify and hold harmless and shall defend the District, its officers, agents, employees, from and against claims, demands, losses, judgments, liabilities, causes of action and expenses, including attorney fees and costs, of any kind or nature they may sustain or incur or which may be imposed upon them arising out of any legal challenge, court action, and/or action before PERB or other administrative agency challenging the legality, implementation, or constitutionality of the Association dues, automatic renewal provisions, or the underlying statutes. The District shall notify the Association in a timely manner of any court, PERB, or other administrative action or proceeding that is filed against the District arising out of this Article.
2. CSEA agrees to reimburse the employer, its officers and agents for any award or compromise of damages or liability arising out of any court or administrative action challenging the legality of the organizational security dues deduction provisions of this Agreement or the implementation thereof, provided the employer has complied with the terms of this Article and has promptly notified CSEA of its awareness of such an action.

The Association shall have the exclusive right to determine whether any such action shall be compromised, resisted, defended, tried or appealed.

**~~AGREEMENT TO CONDUCT ORGANIZATIONAL
SECURITY ELECTION (AGENCY FEE)
PROFESSIONAL DUES OR FEES AND PAYROLL DEDUCTIONS~~**

~~A. Effective January 1, 2004, classified bargaining unit employees shall join the California School Employees Association or pay the organization a fair share service fee, as required by Government Code Section 3546.~~

~~B. CSEA Members: The District will deduct from the pay of bargaining unit members who are members of CSEA and pay to the Association the normal and regular monthly Association membership dues as voluntarily authorized in writing by the employee on the appropriate authorization form, subject to the following conditions:~~

~~1. Such deduction shall be made only upon the submission of an authorization form on a duly executed and revocable authorization by the employee.~~

~~2. The District shall not be obligated to put into effect any new, changed, or discontinued deduction until the pay period commencing fifteen (15) working days or more after such submission.~~

~~3. An employee is required to maintain his or her membership in good standing for the duration of this agreement. The employee may terminate his or her obligation to the employee organization and convert to service fee status within a period of thirty (30) days following the expiration of the agreement.~~

~~4. Service Fee Payers: For employees who do not submit the form referenced in B, the District pursuant to Education Code 45168 (b), will make an involuntary deduction of a service fee and pay it to the Association within thirty (30) days.~~

~~5. A payroll deduction authorization form shall not be required for such deductions.~~

~~6. Any employee may pay service fees directly to CSEA in lieu of payroll deductions. The employee shall be responsible to provide the District proof of said payment.~~

~~C. Religious Objection: Any employee who is a member of a verified religious body whose traditional tenets or teachings include objections to joining or financially supporting employee organizations shall not be required to support CSEA; except that such employee shall be required, in lieu of a service fee, to pay sums equal to such service fee either to a non-religious, non-labor organization, charitable fund exempt~~

~~from taxation under Section 501(c)(3), Title 26, of the Internal Revenue Code chosen by the employee from the following list:~~

- ~~• American Heart Association~~
- ~~• American Cancer Society~~
- ~~• Santa Barbara County United Way~~

~~1. Any bargaining unit member claiming this religious exemption must file a written request for exemption with the CSEA Legal Department. If the request is granted, the bargaining unit member shall, as a condition of continued exemption from the requirement of paying service fees to CSEA, furnish CSEA with copies of receipts from the charity selected, as proof that such payments have been made, or shall authorize payroll deduction of such payments.~~

~~2. An employee claiming religious exemption shall submit a written request for review and processing to:~~

~~Legal Department
Attention: Religious Exemption Request
California School Employees Association
2045 Lundy Avenue
San Jose, California 95131~~

~~Upon verification of eligibility for exemption, the Union shall notify the District with appropriate instructions.~~

~~3. The California School Employees Association and its Cuyama Chapter #288 agree to save and hold harmless the District from all claims, demands, suits or any other action arising as a result of the enforcement of this Article of the Agreement and agree to assume the timely defense upon request of the District in connection with any legal proceedings under this Article. The District shall promptly notify CSEA of any and all legal actions against this provision and CSEA shall have the exclusive right to decide what, if any, legal actions should be attempted in defense of this provision.~~

ARTICLE 4

EMPLOYEE RIGHTS

A – B: No Changes.

C. Probationary Period:

1. New employees of the District shall serve a ~~12-month~~ probationary period **of six (6) months or 130 days of paid service (whichever is longer)** before becoming permanent.

2. Employees who have been employed by the District for 12 months or more but who are promoted shall serve a probationary period of six months in the new position.

D. Seniority: Seniority shall be defined as the employee's date of hire.

ARTICLE 6 HOURS AND OVERTIME

(Status Quo)

ARTICLE 7 COMPENSATION AND HEALTH BENEFITS

(Status Quo)

ARTICLE 17

DURATION

A. This Agreement shall remain in full force and effect from July 1, ~~2020~~ 2014, through June 30, ~~2023~~ 2020.

B. For the ~~2019-2020~~ 2021-2022 and 2022-2023 school years, the parties may reopen and negotiate two (2) unspecified articles in this Agreement in addition to Article 7 (Compensation and Health Benefits). In order to fulfill the public notice requirements under the California Government Code, either party may present their initial proposals for reopened negotiations and/or a successor agreement in time to allow for negotiations to commence prior to July 1. Negotiations between the parties shall commence as soon as the public notice provisions of the law have been completed.

OTHER MATTERS

1. The Parties agree to cooperate in preparing a final agreement that will contain the agreements set forth in this Tentative Agreement.
2. The Parties acknowledge and agree that there may be certain language clean-up of a non-substantive nature that will be corrected in the final agreement. The Parties must mutually agree to any clean-up requests or the change shall not be made.
3. All other terms and conditions of the predecessor Collective Bargaining Agreement shall remain unchanged.
4. This Tentative Agreement is entered into pursuant to the provisions of Sections 3540-3549 of the California Government Code.

This Tentative Agreement is subject to ratification by the California School Employees Association Chapter #288 membership and approval by the Cuyama Joint Unified School District Board of Trustees.


RECOMMENDED FOR RATIFICATION

CUYAMA JOINT UNIFIED SCHOOL DISTRICT

CSEA No. 288

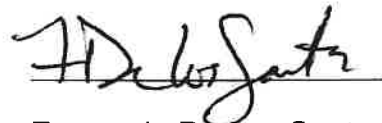
July 29, 2020

July 29, 2020



Alfonso Gamino

Superintendent



Fernando De Los Santos

President

Phyllis Comstock

CSEA Labor Relations Rep.

**RESOLUTION OF THE CUYAMA UNIFIED SCHOOL DISTRICT REGARDING TO
ADOPT THE “GANN” LIMIT PURSUANT to G.C. 7902.1**

In Re:) RESOLUTION NO. 2020-2021: 02
)
OFFER OF REAL PROPERTY FOR)
SALE TO PUBLIC ENTITIES)
AND NONPROFITS)
_____)

**RESOLUTION FOR ADOPTING THE “GANN” LIMIT
(With Increase to Limit pursuant to G.C. 7902.1)**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2019-2020 fiscal year and a projected Gann Limit for the 2020-2021 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and,

WHEREAS, Government Code Section 7902.1 provides that school districts may increase their Gann Limits under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2019-2020 and 2020- 2021 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2019-2020 and 2020-2021 fiscal years include an increase of \$ 53,042.98 to the 2019-20 Gann Limit, for a total of \$3,211,237.28; pursuant to the provisions of Government Code Section 7902.1;

AND BE IT FURTHER RESOLVED that the Superintendent notifies the Director of the State Department of Finance of the increase to the 2019-20 Gann Limit;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2019-20 and 2020-21 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

On motion of _____, seconded by _____, this Resolution was adopted by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

CUYAMA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

Mrs. Heather Lomax
President, Board of Trustees

I certify that the Resolution above is a full and correct excerpt from the Minutes of the District Board meeting pertaining to the adoption of this Resolution held on September 10, 2020.

Mr. Alfonso Gamino
Superintendent and Secretary to the Board Cuyama Joint Unified School District

Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254
(661) 766-2482 • FAX: (661) 766-2255

CUYAMA JOINT UNIFIED SCHOOL DISTRICT Office of the Superintendent

INFORMATIVE

September 10, 2020

TO: Members of the Board of Education

FROM: Mr. Alfonso Gamino, Superintendent

RE: Gann Limit Resolution

Background:

In 1979, Proposition 4 established constitutional limits on the allowable growth in state and local government spending, including school districts. This is commonly known as the Gann Limit. Based on Education Code Section 42132, the governing board of each school district is required to adopt a resolution identifying their estimated appropriations limit for the current year and their actual appropriations limit for the preceding year.

For 2019-20, the appropriations limit is increased by \$ 53,042.98, to a total of \$3,211,237.28.

In practice, the Gann limit has become more of a *pro forma* calculation because the Gann limit has risen faster than the appropriations received by the District. Notwithstanding, the District is still constitutionally mandated to report the calculations and adopt a resolution.

Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254
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September 10, 2020

State Department of Finance Attention: School Gann Limits State Capitol, Room 1145
Sacramento, CA 95814

RE: Increase of 2019-20 Appropriations Limit Pursuant to Government Code Section 7902.1

Dear State Department of Finance:

This is to inform you that, pursuant to Government Code Section 7902.1, the governing board of the Cuyama Joint Unified School District in Santa Barbara County adopted a resolution on September 10, 2020, increasing its 2019-20 appropriations limit by \$ 53,042.98, for a total of \$3,211,237.28.

This increase to the appropriations limit is permanent and will be reflected in future fiscal year calculations.

If you have any questions, don't hesitate to contact me at (661) 766-2293.

Sincerely,

Mr. Alfonso Gamino, Superintendent of Schools
Cuyama Joint Unified School District

cc: Santa Barbara County Education Office, School Business Advisory Services

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2019-20 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: Sep 10, 2020

To the Superintendent of Public Instruction:

2019-20 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Nicole Evenson
Name
District Financial Advisor
Title
805-964-4710 x5271
Telephone
nevenson@sbceo.org
E-mail Address

For School District:

Terri King
Name
Business Manager
Title
661-766-2482
Telephone
tking@cuyamaunified.org
E-mail Address

Unaudited Actuals
FINANCIAL REPORTS
2019-20 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	56.43%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	exempt
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2021-22 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$3,211,237.28
	Appropriations Subject to Limit	\$3,211,237.28
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2021-22, subject to CDE approval.	10.07%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget		Total Fund col. D + E (F)	% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)		
A. REVENUES									
1) LCFF Sources		8010-8099	3,211,862.01	0.00	3,211,862.01	2,647,895.01	0.00	2,647,895.01	-17.6%
2) Federal Revenue		8100-8299	3,395.18	113,500.30	116,895.48	0.00	354,354.00	354,354.00	203.1%
3) Other State Revenue		8300-8599	38,188.97	233,048.00	271,236.97	37,483.00	267,730.00	305,213.00	12.5%
4) Other Local Revenue		8600-8799	616,523.56	0.00	616,523.56	109,103.00	0.00	109,103.00	-82.3%
5) TOTAL REVENUES			3,869,969.72	346,548.30	4,216,518.02	2,794,481.01	622,084.00	3,416,565.01	-19.0%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	1,141,700.59	43,508.85	1,185,209.44	1,040,473.72	21,559.10	1,062,032.82	-10.4%
2) Classified Salaries		2000-2999	391,179.85	65,079.10	456,258.95	367,554.46	128,375.30	495,929.76	8.7%
3) Employee Benefits		3000-3999	582,337.55	191,212.48	773,550.03	545,658.36	151,062.92	696,721.28	-9.9%
4) Books and Supplies		4000-4999	92,204.29	28,429.84	120,634.13	91,400.00	255,153.00	346,553.00	187.3%
5) Services and Other Operating Expenditures		5000-5999	388,620.19	33,706.24	422,326.43	337,212.00	38,507.68	375,719.68	-11.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	25,250.00	25,250.00	New
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	392,482.68	0.00	392,482.68	429,895.64	0.00	429,895.64	9.5%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(21,533.82)	10,200.37	(11,333.45)	(23,436.57)	11,070.02	(12,366.55)	9.1%
9) TOTAL EXPENDITURES			2,966,991.33	372,136.88	3,339,128.21	2,788,757.61	630,978.02	3,419,735.63	2.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			902,978.39	(25,588.58)	877,389.81	5,723.40	(8,894.02)	(3,170.62)	-100.4%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	81,919.00	0.00	81,919.00	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	477,590.00	0.00	477,590.00	80,482.55	0.00	80,482.55	-83.1%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(347.50)	347.50	0.00	(8,894.02)	8,894.02	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(396,018.50)	347.50	(395,671.00)	(89,376.57)	8,894.02	(80,482.55)	-79.7%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			506,959.89	(25,241.08)	481,718.81	(83,653.17)	0.00	(83,653.17)	-117.4%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	219,045.68	33,337.28	252,382.96	696,005.57	8,096.20	704,101.77	179.0%
b) Audit Adjustments		9793	(30,000.00)	0.00	(30,000.00)	0.00	0.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			189,045.68	33,337.28	222,382.96	696,005.57	8,096.20	704,101.77	216.6%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			189,045.68	33,337.28	222,382.96	696,005.57	8,096.20	704,101.77	216.6%
2) Ending Balance, June 30 (E + F1e)			696,005.57	8,096.20	704,101.77	612,352.40	8,096.20	620,448.60	-11.9%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	8,096.20	8,096.20	0.00	8,096.20	8,096.20	0.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	190,836.00	0.00	190,836.00	175,011.00	0.00	175,011.00	-8.3%
Unassigned/Unappropriated Amount		9790	505,169.57	0.00	505,169.57	437,341.40	0.00	437,341.40	-13.4%

			2019-20 Unaudited Actuals			2020-21 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
G. ASSETS									
1) Cash									
a) in County Treasury		9110	2,366,385.50	17,793.24	2,384,178.74				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	1,882.25	0.00	1,882.25				
c) in Revolving Cash Account		9130	0.00	0.00	0.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	54,040.52	31,165.01	85,205.53				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	71,333.45	0.00	71,333.45				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL ASSETS			2,493,641.72	48,958.25	2,542,599.97				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	1,376,572.99	27,491.08	1,404,064.07				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	417,590.00	0.00	417,590.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	3,473.16	13,370.97	16,844.13				
6) TOTAL LIABILITIES			1,797,636.15	40,862.05	1,838,498.20				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (must agree with line F2) (G5 + H2) - (I6 + J2)			696,005.57	8,096.20	704,101.77				

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF SOURCES									
Principal Apportionment									
State Aid - Current Year		8011	1,123,242.00	0.00	1,123,242.00	1,108,219.00	0.00	1,108,219.00	-1.3%
Education Protection Account State Aid - Current Year		8012	38,264.00	0.00	38,264.00	38,052.00	0.00	38,052.00	-0.6%
State Aid - Prior Years		8019	548,732.00	0.00	548,732.00	0.00	0.00	0.00	-100.0%
Tax Relief Subventions									
Homeowners' Exemptions		8021	7,003.61	0.00	7,003.61	7,003.61	0.00	7,003.61	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes									
Secured Roll Taxes		8041	1,440,048.36	0.00	1,440,048.36	1,440,048.36	0.00	1,440,048.36	0.0%
Unsecured Roll Taxes		8042	55,937.88	0.00	55,937.88	55,937.88	0.00	55,937.88	0.0%
Prior Years' Taxes		8043	5,396.31	0.00	5,396.31	5,396.31	0.00	5,396.31	0.0%
Supplemental Taxes		8044	235,905.03	0.00	235,905.03	235,905.03	0.00	235,905.03	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	86,666.82	0.00	86,666.82	86,666.82	0.00	86,666.82	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)									
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			3,541,196.01	0.00	3,541,196.01	2,977,229.01	0.00	2,977,229.01	-15.9%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(329,334.00)	0.00	(329,334.00)	(329,334.00)	0.00	(329,334.00)	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			3,211,862.01	0.00	3,211,862.01	2,647,895.01	0.00	2,647,895.01	-17.6%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	3,395.18	0.00	3,395.18	0.00	0.00	0.00	-100.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		90,634.51	90,634.51		68,460.00	68,460.00	-24.5%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		7,793.79	7,793.79		8,251.00	8,251.00	5.9%
Title III, Part A, Immigrant Student Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner									
Program	4203	8290		0.00	0.00		0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4128, 4127, 4128,								
Other NCLB / Every Student Succeeds Act	5510, 5630	8290		15,072.00	15,072.00		10,000.00	10,000.00	-33.7%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	267,643.00	267,643.00	New
TOTAL, FEDERAL REVENUE			3,395.18	113,500.30	116,895.48	0.00	354,354.00	354,354.00	203.1%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	7,309.00	0.00	7,309.00	7,648.00	0.00	7,648.00	4.6%
Lottery - Unrestricted and Instructional Materials		8560	30,233.97	10,799.48	41,033.45	29,835.00	10,530.00	40,365.00	-1.6%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		52,575.10	52,575.10		56,885.00	56,885.00	8.2%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		2,928.06	2,928.06		50,500.00	50,500.00	1624.7%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	646.00	166,745.34	167,391.34	0.00	149,815.00	149,815.00	-10.5%
TOTAL, OTHER STATE REVENUE			38,188.97	233,048.00	271,236.97	37,483.00	267,730.00	305,213.00	12.5%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	82,992.53	0.00	82,992.53	66,650.00	0.00	66,650.00	-19.7%
Interest		8660	58,217.31	0.00	58,217.31	29,055.00	0.00	29,055.00	-50.1%
Net Increase (Decrease) in the Fair Value of Investments									
		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	10,699.00	0.00	10,699.00	3,398.00	0.00	3,398.00	-68.2%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources									
		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	464,614.72	0.00	464,614.72	10,000.00	0.00	10,000.00	-97.8%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL OTHER LOCAL REVENUE			616,523.56	0.00	616,523.56	109,103.00	0.00	109,103.00	-82.3%
TOTAL REVENUES			3,869,969.72	346,548.30	4,216,518.02	2,794,481.01	622,084.00	3,416,565.01	-19.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	939,898.05	43,508.85	983,406.90	904,373.88	21,559.10	925,932.78	-5.8%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	201,802.54	0.00	201,802.54	136,100.04	0.00	136,100.04	-32.5%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			1,141,700.59	43,508.85	1,185,209.44	1,040,473.72	21,559.10	1,062,032.82	-10.4%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	11,657.90	54,453.23	75,111.13	9,909.10	66,081.30	75,989.40	-0.2%
Classified Support Salaries		2200	244,249.65	625.87	244,875.52	167,350.84	62,294.00	229,644.84	-6.2%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	113,869.26	0.00	113,869.26	183,506.40	0.00	183,506.40	61.2%
Other Classified Salaries		2900	21,403.04	0.00	21,403.04	6,789.12	0.00	6,789.12	-68.3%
TOTAL, CLASSIFIED SALARIES			391,179.85	65,079.10	456,258.95	367,554.46	128,375.30	495,929.76	8.7%
EMPLOYEE BENEFITS									
STRS		3101-3102	190,104.15	167,665.24	357,769.39	168,036.55	130,600.80	298,637.35	-16.5%
PERS		3201-3202	73,627.29	8,946.10	82,573.39	87,486.79	10,094.83	97,581.62	18.2%
OASDI/Medicare/Alternative		3301-3302	42,544.29	5,591.69	48,135.98	43,229.86	5,400.16	48,630.02	1.0%
Health and Welfare Benefits		3401-3402	233,375.88	6,996.60	240,372.48	216,248.10	3,600.00	219,848.10	-8.5%
Unemployment Insurance		3501-3502	694.86	53.63	748.49	670.28	43.26	713.54	-4.7%
Workers' Compensation		3601-3602	32,739.88	1,959.22	34,699.10	20,523.58	1,323.87	21,847.45	-37.0%
OPEB, Allocated		3701-3702	(212.00)	0.00	(212.00)	0.00	0.00	0.00	-100.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	9,463.20	0.00	9,463.20	9,463.20	0.00	9,463.20	0.0%
TOTAL, EMPLOYEE BENEFITS			582,337.55	191,212.48	773,550.03	545,658.36	151,062.92	696,721.28	-9.9%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	0.00	19,337.67	19,337.67	0.00	10,530.00	10,530.00	-45.5%
Books and Other Reference Materials		4200	59.77	0.00	59.77	0.00	0.00	0.00	-100.0%
Materials and Supplies		4300	82,665.52	6,177.37	90,842.89	88,400.00	106,385.00	194,785.00	114.4%
Noncapitalized Equipment		4400	9,479.00	914.80	10,393.80	3,000.00	138,238.00	141,238.00	1258.9%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			92,204.29	26,429.84	120,634.13	91,400.00	255,153.00	346,553.00	187.3%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,552.01	30.00	1,582.01	2,000.00	7,500.00	9,500.00	500.5%
Dues and Memberships		5300	1,340.00	0.00	1,340.00	4,750.00	0.00	4,750.00	254.5%
Insurance		5400 - 5450	49,918.82	0.00	49,918.82	50,000.00	0.00	50,000.00	0.2%
Operations and Housekeeping Services		5500	77,801.14	0.00	77,801.14	104,785.00	0.00	104,785.00	34.7%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	56,964.28	1,244.00	58,208.28	52,860.00	0.00	52,860.00	-9.2%
Transfers of Direct Costs		5710	(9,401.88)	9,401.88	0.00	(9,402.00)	9,402.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	181,365.83	23,030.36	204,396.19	114,444.00	21,605.68	136,049.68	-33.4%
Communications		5900	29,079.99	0.00	29,079.99	17,775.00	0.00	17,775.00	-38.9%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			388,620.19	33,706.24	422,326.43	337,212.00	38,507.68	375,719.68	-11.0%

			2019-20 Unaudited Actuals			2020-21 Budget			
Description	Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	25,250.00	25,250.00	New
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	25,250.00	25,250.00	New
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	280,587.00	0.00	280,587.00	318,000.00	0.00	318,000.00	13.3%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	18,225.12	0.00	18,225.12	17,167.33	0.00	17,167.33	-5.8%
Other Debt Service - Principal		7439	93,670.56	0.00	93,670.56	94,728.31	0.00	94,728.31	1.1%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			392,482.68	0.00	392,482.68	429,895.64	0.00	429,895.64	9.5%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(10,200.37)	10,200.37	0.00	(11,070.02)	11,070.02	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(11,333.45)	0.00	(11,333.45)	(12,366.55)	0.00	(12,366.55)	9.1%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(21,533.82)	10,200.37	(11,333.45)	(23,436.57)	11,070.02	(12,366.55)	9.1%
TOTAL EXPENDITURES									
			2,966,991.33	372,136.88	3,339,128.21	2,788,757.61	630,978.02	3,419,735.63	2.4%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	81,919.00	0.00	81,919.00	0.00	0.00	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			81,919.00	0.00	81,919.00	0.00	0.00	0.00	-100.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	116,300.00	0.00	116,300.00	80,482.55	0.00	80,482.55	-30.8%
Other Authorized Interfund Transfers Out		7619	361,290.00	0.00	361,290.00	0.00	0.00	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			477,590.00	0.00	477,590.00	80,482.55	0.00	80,482.55	-83.1%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(347.50)	347.50	0.00	(8,894.02)	8,894.02	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(347.50)	347.50	0.00	(8,894.02)	8,894.02	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES									
(a - b + c - d + e)			(396,018.50)	347.50	(395,671.00)	(89,376.57)	8,894.02	(80,482.55)	-79.7%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	3,211,862.01	0.00	3,211,862.01	2,647,895.01	0.00	2,647,895.01	-17.6%
2) Federal Revenue		8100-8299	3,395.18	113,500.30	116,895.48	0.00	354,354.00	354,354.00	203.1%
3) Other State Revenue		8300-8599	38,188.97	233,048.00	271,236.97	37,483.00	267,730.00	305,213.00	12.5%
4) Other Local Revenue		8600-8799	616,523.56	0.00	616,523.56	109,103.00	0.00	109,103.00	-82.3%
5) TOTAL REVENUES			3,869,969.72	346,548.30	4,216,518.02	2,794,481.01	622,084.00	3,416,565.01	-19.0%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		1,305,531.13	309,958.72	1,615,489.85	1,242,922.91	517,929.38	1,760,843.27	9.0%
2) Instruction - Related Services	2000-2999		301,078.94	25,681.48	326,760.42	208,101.78	19,602.68	227,704.46	-30.3%
3) Pupil Services	3000-3999		202,376.46	12,840.74	215,217.20	106,220.57	73,833.96	180,054.53	-16.3%
4) Ancillary Services	4000-4999		8,917.31	601.00	9,518.31	1,000.00	105.00	1,105.00	-88.4%
5) Community Services	5000-5999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		373,646.52	21,022.37	394,668.89	430,787.39	19,516.02	450,303.41	14.1%
8) Plant Services	8000-8999		382,958.29	2,032.57	384,990.86	369,829.32	0.00	369,829.32	-3.9%
9) Other Outgo	9000-9999	Except 7600-7699	392,482.68	0.00	392,482.68	429,895.64	0.00	429,895.64	9.5%
10) TOTAL EXPENDITURES			2,966,991.33	372,136.88	3,339,128.21	2,788,757.61	630,978.02	3,419,735.63	2.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)									
			902,978.39	(25,588.58)	877,389.81	5,723.40	(8,894.02)	(3,170.62)	-100.4%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	81,919.00	0.00	81,919.00	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	477,590.00	0.00	477,590.00	80,482.55	0.00	80,482.55	-83.1%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(347.50)	347.50	0.00	(8,894.02)	8,894.02	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(396,018.50)	347.50	(395,671.00)	(89,376.57)	8,894.02	(80,482.55)	-79.7%

Description	Function Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget		Total Fund col. D + E (F)	% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			506,959.89	(25,241.08)	481,718.81	(83,653.17)	0.00	(83,653.17)	-117.4%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	219,045.68	33,337.28	252,382.96	696,005.57	8,096.20	704,101.77	179.0%
b) Audit Adjustments		9793	(30,000.00)	0.00	(30,000.00)	0.00	0.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			189,045.68	33,337.28	222,382.96	696,005.57	8,096.20	704,101.77	218.8%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			189,045.68	33,337.28	222,382.96	696,005.57	8,096.20	704,101.77	218.8%
2) Ending Balance, June 30 (E + F1e)			696,005.57	8,096.20	704,101.77	612,352.40	8,096.20	620,448.60	-11.9%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	8,096.20	8,096.20	0.00	8,096.20	8,096.20	0.0%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	190,836.00	0.00	190,836.00	175,011.00	0.00	175,011.00	-8.3%
Unassigned/Unappropriated Amount		9790	505,169.57	0.00	505,169.57	437,341.40	0.00	437,341.40	-13.4%

Resource	Description	2019-20 Unaudited Actuals	2020-21 Budget
5810	Other Restricted Federal	2,325.36	2,325.36
6300	Lottery: Instructional Materials	317.02	317.02
7311	Classified School Employee Professional Development Block Grant	693.80	693.80
7388	SB 117 COVID-19 LEA Response Funds	1,077.37	1,077.37
7810	Other Restricted State	3,682.65	3,682.65
Total, Restricted Balance		8,096.20	8,096.20

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	106,561.32	138,815.00	30.3%
3) Other State Revenue		8300-8599	7,621.87	10,200.00	33.8%
4) Other Local Revenue		8600-8799	14,302.70	30,200.00	111.1%
5) TOTAL, REVENUES			128,485.89	179,215.00	39.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	84,181.68	80,709.60	-4.1%
3) Employee Benefits		3000-3999	24,615.47	24,092.40	-2.1%
4) Books and Supplies		4000-4999	99,583.74	129,550.00	30.1%
5) Services and Other Operating Expenditures		5000-5999	12,975.75	12,979.00	0.0%
6) Capital Outlay		6000-6999	21,586.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	11,333.45	12,366.55	9.1%
9) TOTAL, EXPENDITURES			254,276.09	259,697.55	2.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(125,790.20)	(80,482.55)	-36.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	126,300.00	80,482.55	-36.3%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			126,300.00	80,482.55	-36.3%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			509.80	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,276.51	2,786.31	22.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,276.51	2,786.31	22.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,276.51	2,786.31	22.4%
2) Ending Balance, June 30 (E + F1e)			2,786.31	2,786.31	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	1,152.96	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,586.74	2,739.70	72.7%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	46.61	46.61	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	6,405.50		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.20		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	26,914.14		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	56,300.00		
6) Stores		9320	1,152.96		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			90,772.80		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	16,653.04		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	71,333.45		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			87,986.49		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			2,786.31		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	97,834.03	127,815.00	30.6%
Donated Food Commodities		8221	8,727.29	11,000.00	26.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			106,561.32	138,815.00	30.3%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	7,621.87	10,200.00	33.8%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			7,621.87	10,200.00	33.8%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	7,684.17	30,000.00	290.4%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	443.38	200.00	-54.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	6,175.15	0.00	-100.0%
TOTAL, OTHER LOCAL REVENUE			14,302.70	30,200.00	111.1%
TOTAL, REVENUES			128,485.89	179,215.00	39.5%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	56,745.84	53,723.00	-5.3%
Classified Supervisors' and Administrators' Salaries		2300	27,435.84	26,986.60	-1.6%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			84,181.68	80,709.60	-4.1%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	16,255.74	16,706.88	2.8%
OASDI/Medicare/Alternative		3301-3302	6,386.21	6,120.59	-4.2%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	41.79	40.01	-4.3%
Workers' Compensation		3601-3602	1,931.73	1,224.92	-36.6%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			24,615.47	24,092.40	-2.1%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	3,927.74	4,300.00	9.5%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	95,656.00	125,250.00	30.9%
TOTAL, BOOKS AND SUPPLIES			99,583.74	129,550.00	30.1%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	9,654.25	9,655.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,321.50	3,324.00	0.1%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			12,975.75	12,979.00	0.0%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	21,586.00	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			21,586.00	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	11,333.45	12,366.55	9.1%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			11,333.45	12,366.55	9.1%
TOTAL, EXPENDITURES			254,276.09	259,697.55	2.1%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	116,300.00	80,482.55	-30.8%
Other Authorized Interfund Transfers In		8919	10,000.00	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			126,300.00	80,482.55	-36.3%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			126,300.00	80,482.55	-36.3%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,344.30	1,000.00	-25.6%
5) TOTAL REVENUES			1,344.30	1,000.00	-25.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	50,266.09	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			50,266.09	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(48,921.79)	1,000.00	-102.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(48,921.79)	1,000.00	-102.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	79,411.98	30,490.19	-61.6%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			79,411.98	30,490.19	-61.6%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			79,411.98	30,490.19	-61.6%
2) Ending Balance, June 30 (E + F1e)			30,490.19	31,490.19	3.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	29,145.89	29,145.89	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	1,344.30	2,344.30	74.4%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	30,397.05		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	93.14		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			30,490.19		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			30,490.19		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
OTHER STATE REVENUE					
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	1,344.30	1,000.00	-25.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,344.30	1,000.00	-25.6%
TOTAL, REVENUES			1,344.30	1,000.00	-25.6%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land Improvements		6170	50,266.09	0.00	-100.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			50,266.09	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			50,266.09	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)					
			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	68.89	162.50	135.9%
5) TOTAL REVENUES			68.89	162.50	135.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			68.89	162.50	135.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	361,290.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			361,290.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			361,358.89	162.50	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,436.28	362,795.17	25159.4%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,436.28	362,795.17	25159.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,436.28	362,795.17	25159.4%
2) Ending Balance, June 30 (E + F1e)			362,795.17	362,957.67	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	362,795.17	362,957.67	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	68.68		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	1,436.28		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.21		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	361,290.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			362,795.17		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			362,795.17		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	68.89	162.50	135.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			68.89	162.50	135.9%
TOTAL, REVENUES			68.89	162.50	135.9%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	361,290.00	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			361,290.00	0.00	-100.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			361,290.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	36,653.25	19,000.00	-48.2%
5) TOTAL REVENUES			36,653.25	19,000.00	-48.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	60,935.89	0.00	-100.0%
6) Capital Outlay		6000-6999	861,441.60	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			922,377.49	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(885,724.24)	-19,000.00	-102.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(885,724.24)	19,000.00	-102.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	2,734,232.18	1,466,608.82	-46.4%
b) Audit Adjustments		9793	(381,899.12)	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			2,352,333.06	1,466,608.82	-37.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,352,333.06	1,466,608.82	-37.7%
2) Ending Balance, June 30 (E + F1e)			1,466,608.82	1,485,608.82	1.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	1,466,608.82	1,485,608.82	1.3%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,606,329.79		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	10,835.51		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,617,165.30		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	150,556.48		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			150,556.48		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,466,608.82		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	36,653.25	19,000.00	-48.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			36,653.25	19,000.00	-48.2%
TOTAL, REVENUES			36,653.25	19,000.00	-48.2%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	60,935.89	0.00	-100.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			60,935.89	0.00	-100.0%
CAPITAL OUTLAY					
Land		6100	4,995.00	0.00	-100.0%
Land Improvements		6170	333,074.11	0.00	-100.0%
Buildings and Improvements of Buildings		6200	523,372.49	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			861,441.60	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			922,377.49	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)					
			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,582.01	746.00	-52.8%
5) TOTAL, REVENUES			1,582.01	746.00	-52.8%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,582.01	746.00	-52.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	91,919.00	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(91,919.00)	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(90,336.99)	746.00	-100.8%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	98,922.86	8,585.87	-91.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			98,922.86	8,585.87	-91.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			98,922.86	8,585.87	-91.3%
2) Ending Balance, June 30 (E + F1e)			8,585.87	9,331.87	8.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	8,585.87	9,331.87	8.7%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	8,556.61		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	29.26		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			8,585.87		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			8,585.87		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	1,582.01	746.00	-52.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,582.01	746.00	-52.8%
TOTAL, REVENUES			1,582.01	746.00	-52.8%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	91,919.00	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			91,919.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES					
(a - b + c - d + e)			(91,919.00)	0.00	-100.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	314.74	297.00	-5.6%
4) Other Local Revenue		8600-8799	111,054.96	132,905.00	19.7%
5) TOTAL REVENUES			111,369.70	133,202.00	19.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	190,554.44	218,290.00	14.6%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			190,554.44	218,290.00	14.6%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(79,184.74)	(85,088.00)	7.5%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(79,184.74)	(85,088.00)	7.5%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	323,075.14	402,413.10	24.6%
b) Audit Adjustments		9793	158,522.70	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			481,597.84	402,413.10	-16.4%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			481,597.84	402,413.10	-16.4%
2) Ending Balance, June 30 (E + F1e)			402,413.10	317,325.10	-21.1%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	402,413.10	317,325.10	-21.1%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	401,233.10		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1,180.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL ASSETS			402,413.10		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			402,413.10		

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	314.74	297.00	-5.6%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			314.74	297.00	-5.6%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes Voted Indebtedness Levies Secured Roll		8611	95,063.17	113,826.00	19.7%
Unsecured Roll		8612	6,560.97	13,079.00	99.3%
Prior Years' Taxes		8613	3,968.18	0.00	-100.0%
Supplemental Taxes		8614	339.78	3,000.00	782.9%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	5,122.86	3,000.00	-41.4%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			111,054.96	132,905.00	19.7%
TOTAL, REVENUES			111,369.70	133,202.00	19.6%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	0.00	25,000.00	New
Bond Interest and Other Service Charges		7434	190,554.44	193,290.00	1.4%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			190,554.44	218,290.00	14.6%
TOTAL, EXPENDITURES			190,554.44	218,290.00	14.6%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	2019-20 Unaudited Actuals			2020-21 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	190.26	190.26	191.32	190.26	190.26	190.26
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	190.26	190.26	191.32	190.26	190.26	190.26
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	0.00	0.00	0.00	0.00	0.00	0.00
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	190.26	190.26	191.32	190.26	190.26	190.26
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Unaudited Actuals
2019-20 Unaudited Actuals
Schedule of Capital Assets

42 75010 0000000
Form ASSET

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	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land	108,526.00		108,526.00			108,526.00
Work in Progress	524,828.04	500.50	525,328.54			525,328.54
Total capital assets not being depreciated	633,354.04	500.50	633,854.54	0.00	0.00	633,854.54
Capital assets being depreciated:						
Land Improvements	1,281,084.05	108,347.95	1,389,432.00			1,389,432.00
Buildings	6,734,614.45		6,734,614.45			6,734,614.45
Equipment	2,831,291.57		2,831,291.57			2,831,291.57
Total capital assets being depreciated	10,846,990.07	108,347.95	10,955,338.02	0.00	0.00	10,955,338.02
Accumulated Depreciation for:						
Land Improvements	(394,539.22)	(2,479.25)	(397,018.47)			(397,018.47)
Buildings	(4,084,989.87)	(652.17)	(4,085,642.04)			(4,085,642.04)
Equipment	(1,427,950.86)	(11,269.44)	(1,439,220.30)			(1,439,220.30)
Total accumulated depreciation	(5,907,479.95)	(14,400.86)	(5,921,880.81)	0.00	0.00	(5,921,880.81)
Total capital assets being depreciated, net	4,939,510.12	93,947.09	5,033,457.21	0.00	0.00	5,033,457.21
Governmental activity capital assets, net	5,572,864.16	94,447.59	5,667,311.75	0.00	0.00	5,667,311.75
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

2019-20 Unaudited Actuals
FEDERAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

FEDERAL PROGRAM NAME FEDERAL CATALOG NUMBER RESOURCE CODE REVENUE OBJECT LOCAL DESCRIPTION (if any)	ESSA Title I	ESSA Title II	Title V REAP	Title IV Student Support	TOTAL
	84.01	84.367	84.358	84.424	
	3010	4035	4126	4127	
	8290	8290	8290	8290	
AWARD					
1. Prior Year Carryover	21,994.51	12,376.00	4,127.00	10,000.00	48,497.51
2. a. Current Year Award	68,640.00	8,387.00			77,027.00
b. Transferability (ESSA)	18,597.21	(3,525.21)	(5,072.00)	(10,000.00)	0.00
c. Other Adjustments			945.00		945.00
d. Adj Curr Yr Award					
(sum lines 2a, 2b, & 2c)	87,237.21	4,861.79	(4,127.00)	(10,000.00)	77,972.00
3. Required Matching Funds/Other					0.00
4. Total Available Award	109,231.72	17,237.79	0.00	0.00	126,469.51
(sum lines 1, 2d, & 3)					
REVENUES					
5. Unearned Revenue Deferred from Prior Year		2,500.00	2,064.00		4,564.00
6. Cash Received in Current Year	95,939.72	8,414.79	(2,064.00)	(7,500.00)	94,790.51
7. Contributed Matching Funds					0.00
8. Total Available (sum lines 5, 6, & 7)	95,939.72	10,914.79	0.00	(7,500.00)	99,354.51
EXPENDITURES					
9. Donor-Authorized Expenditures	109,231.72	4,268.58	0.00		113,500.30
10. Non Donor-Authorized Expenditures					0.00
11. Total Expenditures (lines 9 & 10)	109,231.72	4,268.58	0.00	0.00	113,500.30
12. Amounts Included in Line 6 above for Prior Year Adjustments					0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(13,292.00)	6,646.21	0.00	(7,500.00)	(14,145.79)
a. Unearned Revenue		6,646.21			6,646.21
b. Accounts Payable					0.00
c. Accounts Receivable	13,292.00				13,292.00
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	12,969.21	0.00	0.00	12,969.21
15. If Carryover is allowed, enter line 14 amount here		12,969.21			12,969.21
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	109,231.72	4,268.58	0.00	(7,500.00)	106,000.30

2019-20 Unaudited Actuals
STATE GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

STATE PROGRAM NAME	After School Education & Safety	ASES Frontier Grant (transportation)	Career Technical Education Incentive Grant	Tobacco Use Prevention Education	Agricultural Career Technical Education Incentive Grant	TOTAL
RESOURCE CODE	6010	6010	6387	6690	7010	
REVENUE OBJECT	8590	8590	8590	8590	8590	
LOCAL DESCRIPTION (if any)	ASES	ASES Frontier	CTEIG	TUPE	Ag Incentive	
AWARD						
1. Prior Year Carryover			2,879.95	5,424.76		8,304.71
2. a. Current Year Award	41,885.33	15,000.00	50,500.00	1,300.00	4,135.00	112,820.33
b. Other Adjustments						0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	41,885.33	15,000.00	50,500.00	1,300.00	4,135.00	112,820.33
3. Required Matching Funds/Other						0.00
4. Total Available Award (sum lines 1, 2c, & 3)	41,885.33	15,000.00	53,379.95	6,724.76	4,135.00	121,125.04
REVENUES						
5. Unearned Revenue Deferred from Prior Year			2,879.95	5,424.76		8,304.71
6. Cash Received in Current Year	37,696.79	13,500.00	0.00	1,300.00	2,066.00	54,562.79
7. Contributed Matching Funds			2,879.95	6,724.76	2,066.00	62,867.50
8. Total Available (sum lines 5, 6, & 7)	37,696.79	13,500.00	2,879.95	6,724.76	2,066.00	62,867.50
EXPENDITURES						
9. Donor-Authorized Expenditures	41,885.33	10,689.77	2,928.08	0.00	3,179.34	58,682.52
10. Non Donor-Authorized Expenditures	0.00					0.00
11. Total Expenditures (lines 9 & 10)	41,885.33	10,689.77	2,928.08	0.00	3,179.34	58,682.52
12. Amounts Included in Line 6 above for Prior Year Adjustments						0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(4,188.54)	2,810.23	(48.13)	6,724.76	(1,113.34)	4,184.98
a. Unearned Revenue				6,724.76		6,724.76
b. Accounts Payable		2,810.23	48.13		1,113.34	2,810.23
c. Accounts Receivable	4,188.54					5,350.01
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	4,310.23	50,451.87	6,724.76	955.66	62,442.52
15. If Carryover is allowed, enter line 14 amount here			50,451.87	6,724.76	955.66	58,132.29
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	41,865.33	10,689.77	2,928.08	0.00	3,179.34	58,682.52

2019-20 Unaudited Actuals
FEDERAL AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

FEDERAL PROGRAM NAME	SRSA	TOTAL
FEDERAL CATALOG NUMBER	84,358	
RESOURCE CODE	5810	
REVENUE OBJECT	8290	
LOCAL DESCRIPTION (if any)		
AWARD		
1. Prior Year Restricted Ending Balance	3,566.85	3,566.85
2. a. Current Year Award		0.00
b. Other Adjustments		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	0.00	0.00
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2c, & 3)	3,566.85	3,566.85
REVENUES		
5. Cash Received in Current Year	0.00	0.00
6. Amounts Included in Line 5 for Prior Year Adjustments		0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00
b. Noncurrent Accounts Receivable		0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00
8. Contributed Matching Funds		0.00
9. Total Available (sum lines 5, 7c, & 8)	0.00	0.00
EXPENDITURES		
10. Donor-Authorized Expenditures	0.00	0.00
11. Non Donor-Authorized Expenditures		0.00
12. Total Expenditures (line 10 plus line 11)	0.00	0.00
RESTRICTED ENDING BALANCE		
13. Current Year (line 4 minus line 10)	3,566.85	3,566.85

SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME RESOURCE CODE REVENUE OBJECT LOCAL DESCRIPTION (if any)	Lottery Inst Matis 6300 8560	Classified School Employee Prof Dev Bik Grnt 7311 8590	SB117 Covid-19 LEA Response 7388 8590	Los Performing Students Block Grant 7510 8590	Multi-Tiered System of Support (Orange County) 7810 8590 MTSS	TOTAL
AWARD						
1. Prior Year Restricted Ending Balance	8,855.21	693.80	0.00	9,990.00	11,472.91	31,011.92
2. a. Current Year Award	10,799.48	0.00	3,251.00			14,050.48
b. Other Adjustments						0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	10,799.48	0.00	3,251.00	0.00	0.00	14,050.48
3. Required Matching Funds/Other						0.00
4. Total Available Award (sum lines 1, 2c, & 3)	19,654.69	693.80	3,251.00	9,990.00	11,472.91	45,062.40
REVENUES						
5. Cash Received in Current Year	5,776.48	0.00	3,251.00	0.00	0.00	9,027.48
6. Amounts Included in Line 5 for Prior Year Adjustments						0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	5,023.00	0.00	0.00	0.00	0.00	5,023.00
b. Noncurrent Accounts Receivable						0.00
c. Current Accounts Receivable (line 7a minus line 7b)	5,023.00	0.00	0.00	0.00	0.00	5,023.00
8. Contributed Matching Funds						0.00
9. Total Available (sum lines 5, 7c, & 8)	10,799.48	0.00	3,251.00	0.00	0.00	14,050.48
EXPENDITURES						
10. Donor-Authorized Expenditures	19,337.67	0.00	2,173.63	9,990.00	7,790.26	39,291.56
11. Non Donor-Authorized Expenditures				347.50		347.50
12. Total Expenditures (line 10 plus line 11)	19,337.67	0.00	2,173.63	10,337.50	7,790.26	39,639.06
RESTRICTED ENDING BALANCE						
13. Current Year (line 4 minus line 10)	317.02	693.80	1,077.37	0.00	3,682.65	5,770.84

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	1,185,209.44	301	0.00	303	1,185,209.44	305	5,729.43		307	1,179,480.01	309
2000 - Classified Salaries	456,258.95	311	0.00	313	456,258.95	315	118,977.37		317	337,281.58	319
3000 - Employee Benefits	773,550.03	321	(212.00)	323	773,762.03	325	48,988.87		327	724,773.16	329
4000 - Books, Supplies Equip Replace (6500)	120,634.13	331	0.00	333	120,634.13	335	65,952.77		337	54,681.36	339
5000 - Services & 7300 - Indirect Costs	410,992.98	341	7,790.26	343	403,202.72	345	44,685.33		347	358,517.39	349
TOTAL					2,939,067.27	365			TOTAL	2,654,733.50	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per EC 41011		1100	980,522.90 375
2. Salaries of Instructional Aides Per EC 41011		2100	72,027.13 380
3. STRS		3101 & 3102	294,771.23 382
4. PERS		3201 & 3202	10,349.49 383
5. OASDI - Regular, Medicare and Alternative		3301 & 3302	19,507.72 384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans)		3401 & 3402	128,422.60 385
7. Unemployment Insurance		3501 & 3502	485.77 390
8. Workers' Compensation Insurance		3601 & 3602	22,483.40 392
9. OPEB, Active Employees (EC 41372)		3751 & 3752	0.00
10. Other Benefits (EC 22310)		3901 & 3902	9,463.20 393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10)			1,538,033.44 395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2			0.00
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted)			39,890.80 396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*			396
14. TOTAL SALARIES AND BENEFITS			1,498,142.64 397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.			56.43%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			X

PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high)	exempt
2. Percentage spent by this district (Part II, Line 15)	56.43%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	exempt
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369)	2,654,733.50
5. Deficiency Amount (Part III, Line 3 times Line 4)	exempt

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

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Unaudited Actuals
2019-20 Unaudited Actuals
Schedule of Long-Term Liabilities

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable	3,950,000.00	0.00	3,950,000.00	0.00	0.00	3,950,000.00	20,000.00
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable	1,260,447.38	(11,814.38)	1,248,633.00	93,320.61		1,341,953.61	94,728.31
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	442,548.90	26,868.10	469,417.00			469,417.00	
Net Pension Liability	3,088,303.00	(75,005.00)	3,013,298.00			3,013,298.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable	6,332.00	(1,378.00)	4,954.00			4,954.00	
Governmental activities long-term liabilities	8,747,631.28	(61,329.28)	8,686,302.00	93,320.61	0.00	8,779,622.61	114,728.31
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Section I - Expenditures	Funds 01, 09, and 62			2019-20 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	3,816,718.21
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	113,500.30
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	0.00
3. Debt Service	All	9100	5400-5450, 5800, 7430- 7439	111,895.68
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	477,590.00
6. All Other Financing Uses	All	9100	7699	0.00
		9200	7651	
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	7,790.26
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				597,275.94
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	125,790.20
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				3,231,732.17

Section II - Expenditures Per ADA		2019-20 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		190.26
B. Expenditures per ADA (Line I.E divided by Line II.A)		16,985.87
Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)		
	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	3,581,865.05	19,140.03
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	3,581,865.05	19,140.03
B. Required effort (Line A.2 times 90%)	3,223,678.55	17,226.03
C. Current year expenditures (Line I.E and Line II.B)	3,231,732.17	16,985.87
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	240.16
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2021-22 may be reduced by the lower of the two percentages)	0.00%	1.39%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2018-19 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2018-19 Actual			2019-20 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	3,158,194.30		3,158,194.30			3,211,237.28
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	194.33		194.33			190.26
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2018-19			Adjustments to 2019-20		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2019-20 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2019-20 P2 Report			2020-21 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	190.26		190.26	190.26		190.26
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			190.26			190.26
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2019-20 Actual			2020-21 Budget		
1. Homeowners' Exemption (Object 8021)	7,003.61		7,003.61	7,003.61		7,003.61
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	1,440,048.36		1,440,048.36	1,440,048.36		1,440,048.36
5. Unsecured Roll Taxes (Object 8042)	55,937.88		55,937.88	55,937.88		55,937.88
6. Prior Years' Taxes (Object 8043)	5,396.31		5,396.31	5,396.31		5,396.31
7. Supplemental Taxes (Object 8044)	235,905.03		235,905.03	235,905.03		235,905.03
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	86,666.82		86,666.82	86,666.82		86,666.82
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	1,830,958.01	0.00	1,830,958.01	1,830,958.01	0.00	1,830,958.01
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	1,830,958.01	0.00	1,830,958.01	1,830,958.01	0.00	1,830,958.01

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from obj's 3301 & 3302; do not include negotiated amounts)			22,920.02			21,851.61
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			22,920.02			21,851.61
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	1,161,506.00		1,161,506.00	1,146,271.00		1,146,271.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	548,732.00		548,732.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	1,710,238.00	0.00	1,710,238.00	1,146,271.00	0.00	1,146,271.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	4,216,518.02		4,216,518.02	3,416,565.01		3,416,565.01
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	58,217.31		58,217.31	29,055.00		29,055.00
D. APPROPRIATIONS LIMIT CALCULATIONS						
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			3,158,194.30			3,211,237.28
2. Inflation Adjustment			1.0385			1.0373
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9791			1.0000
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			3,211,237.28			3,331,016.43
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			1,830,958.01			1,830,958.01
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			22,831.20			22,831.20
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			1,403,199.29			1,146,271.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			1,403,199.29			1,146,271.00
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			45,279.06			25,535.98
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			1,876,237.07			1,856,493.99
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			1,357,920.23			1,146,271.00
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			1,876,237.07			
b. State Subventions (Line D8)			1,357,920.23			
c. Less: Excluded Appropriations (Line C23)			22,920.02			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			3,211,237.28			

* Please provide below an explanation for each entry in the adjustments column.

(661) 766-2482
Contact Phone Number

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 79,229.89
2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 2,336,000.53

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 3.39%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. s _____
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	202,530.30
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	26,075.00
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	13,051.19
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	241,656.49
9. Carry-Forward Adjustment (Part IV, Line F)	44,420.08
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	286,076.57

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	1,615,489.85
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	326,760.42
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	215,217.20
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	9,518.31
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	177,397.04
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	371,939.67
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	125,700.64
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	2,842,023.13

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment

(For information only - not for use when claiming/recovering indirect costs)

(Line A8 divided by Line B19) 8.50%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2021-22 see www.cde.ca.gov/fg/ac/ic)

(Line A10 divided by Line B19) 10.07%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	241,656.49
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	0.00
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (6.94%) times Part III, Line B19); zero if negative	44,420.08
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (6.94%) times Part III, Line B19) or (the highest rate used to recover costs from any program (6.94%) times Part III, Line B19); zero if positive	0.00
D. Preliminary carry-forward adjustment (Line C1 or C2)	44,420.08
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	44,420.08

Approved indirect cost rate: 6.94%
Highest rate used in any program: 6.94%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	102,143.00	7,088.72	6.94%
01	4035	3,991.57	277.01	6.94%
01	6010	50,071.54	2,503.56	5.00%
01	6387	2,738.06	190.02	6.94%
01	7388	2,032.57	141.06	6.94%
13	5310	221,356.64	11,333.45	5.12%

Unaudited Actuals
2019-20 Unaudited Actuals
LOTTERY REPORT
Revenues, Expenditures and
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	0.00		8,855.21	8,855.21
2. State Lottery Revenue	8560	30,233.97		10,799.48	41,033.45
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		30,233.97	0.00	19,654.69	49,888.66
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	0.00			0.00
2. Classified Salaries	2000-2999	0.00			0.00
3. Employee Benefits	3000-3999	0.00			0.00
4. Books and Supplies	4000-4999	8,105.76		19,337.67	27,443.43
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	22,128.21			22,128.21
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		30,233.97	0.00	19,337.67	49,571.64
C. ENDING BALANCE					
(Must equal Line A6 minus Line B12)	979Z	0.00	0.00	317.02	317.02
D. COMMENTS:					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

		Teacher Full-Time Equivalents				Classroom Units		Pupils Transported	
		Instructional Supervision and Administration (Functions 2100-2200)	Library, Media Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)	
		FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)	
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)		3,745.22	800.00	281,311.47	28,202.40	384,990.86	0.00	187,014.80	
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)									
Instructional Goals Description									
0001	Pre-Kindergarten								
1110	Regular Education, K-12	13.00	13.00	13.00	13.00	15.00		181.00	
3100	Alternative Schools								
3200	Continuation Schools	0.47	0.47	0.47	0.47				
3300	Independent Study Centers								
3400	Opportunity Schools								
3550	Community Day Schools								
3700	Specialized Secondary Programs								
3800	Career Technical Education	0.47	0.47	0.47	0.47				
4110	Regular Education, Adult								
4610	Adult Independent Study Centers								
4620	Adult Correctional Education								
4630	Adult Career Technical Education								
4760	Bilingual								
4850	Migrant Education								
5000-5999	Special Education (allocated to 5001)								
6000	ROC/CP								
Other Goals Description									
7110	Nonagency - Educational								
7150	Nonagency - Other								
8100	Community Services								
8500	Child Care and Development Services								
Other Funds Description									
--	Adult Education (Fund 11)								
--	Child Development (Fund 12)								
--	Caterina (Funds 13 & 61)								
C. Total Allocation Factors		13.94	13.94	13.94	13.94	16.45	0.00	181.00	

Unaudited Actuals
2019-20
General Fund and Charter Schools Funds
Program Cost Report

42 75010 000000
Form PCR

152

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6	
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3				
Instructional Goals	Pre-Kindergarten	0.00	0.00	0.00	0.00		0.00	
	Regular Education, K-12	1,606,151.40	830,951.80	2,437,103.20	356,779.91		2,793,883.11	
	Alternative Schools	0.00	0.00	0.00	0.00		0.00	
	Continuation Schools	16,918.80	10,588.79	27,507.59	4,026.98		31,534.57	
	Independent Study Centers	0.00	0.00	0.00	0.00		0.00	
	Opportunity Schools	0.00	0.00	0.00	0.00		0.00	
	Community Day Schools	0.00	0.00	0.00	0.00		0.00	
	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00	
	Career Technical Education	35,051.43	10,588.79	45,640.22	6,681.50		52,321.72	
	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00	
	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00	
	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00	
	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00	
	Bilingual	0.00	0.00	0.00	0.00		0.00	
	Migrant Education	0.00	0.00	0.00	0.00		0.00	
	Special Education	0.00	0.00	0.00	0.00		0.00	
	Regional Occupational Ctr/Prg (ROC/P)	0.00	0.00	0.00	0.00		0.00	
	Other Goals							
	7110	Nonagency - Educational	7,790.26	0.00	7,790.26	1,140.46		8,930.72
	7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8100	Community Services	0.00	0.00	0.00	0.00		0.00	
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00	
Other Costs								
	Food Services					0.00	0.00	
	Enterprise					0.00	0.00	
	Facilities Acquisition & Construction					0.00	0.00	
	Other Outgo					870,072.68	870,072.68	
Other Funds								
	Adult Education, Child Development, Cafeteria, Foundation (Column 3 + CAC, line C5) times CAC, line E)		33,935.36	33,935.36	37,373.49		71,308.85	
	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(11,333.45)		(11,333.45)	
Total General Fund and Charter Schools Funds Expenditures		1,665,911.89	886,064.74	2,551,976.63	394,668.89	870,072.68	3,816,718.20	

Cuyama Joint Unified
Santa Barbara County

Unaudited Actuals
2019-20
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

42 75010 0000000
Form PCR

153

Goal	Type of Program	(Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Auxiliary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
1110	Regular Education, K-12	1,563,519.62	0.00	33,113.47	0.00	0.00	0.00	9,518.31			0.00	0.00	1,606,151.40
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	16,918.80	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	16,918.80
3300	Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	35,051.43	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	35,051.43
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
6000	RCC/P	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
Other Goals													
7110	Nonagency - Educational	0.00	7,790.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,790.26
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		1,615,480.85	7,790.26	33,113.47	0.00	0.00	0.00	9,518.31			0.00	0.00	1,665,911.89

* Functions 7100-7199 for goals 8100 and 8500

Unaudited Actuals
2019-20
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocated Support Costs (AC)

42 75010 0000000
Form PCR

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K–12	292,881.50	351,055.50	187,014.80	830,951.80
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	10,588.79	0.00	0.00	10,588.79
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	10,588.79	0.00	0.00	10,588.79
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	0.00	0.00	0.00	0.00
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
--	Adult Education (Fund 11)		0.00		0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)		33,935.36		33,935.36
Total Allocated Support Costs		314,059.08	384,990.86	187,014.80	886,064.74

A. Central Administration Costs in General Fund and Charter Schools Funds		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	177,397.04
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	0.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	202,530.30
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	26,075.00
5	Total Central Administration Costs in General Fund and Charter Schools Funds	406,002.34
B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	1,665,911.89
2	Total Allocated Costs (from Form PCR, Column 2, Total)	886,064.74
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	2,551,976.63
C. Direct Charged Costs in Other Funds		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	0.00
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	221,356.64
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	221,356.64
D. Total Direct Charged and Allocated Costs (B3 + C5)		2,773,333.27
E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)		14.64%

Unaudited Actuals
2019-20
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Other Costs (OC)

42 75010 0000000
Form PCR

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	0.00				0.00
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			0.00		0.00
Other Outgo (Objects 1000-7999)				870,072.68	870,072.68
Total Other Costs	0.00	0.00	0.00	870,072.68	870,072.68

Unaudited Actuals
2019-20 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

42 75010 0000000
Form SIAA

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
01 GENERAL FUND								
Expenditure Detail	0.00	0.00	0.00	(11,333.45)				
Other Sources/Uses Detail					81,919.00	477,590.00		
Fund Reconciliation							71,333.45	417,590.00
08 STUDENT ACTIVITY SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00	0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00	0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00	0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00	0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	11,333.45	0.00				
Other Sources/Uses Detail					126,300.00	0.00	56,300.00	71,333.45
Fund Reconciliation								
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00			0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00			0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail					361,290.00	0.00	361,290.00	0.00
Other Sources/Uses Detail								
Fund Reconciliation								
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00			0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00		0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
21 BUILDING FUND								
Expenditure Detail	0.00	0.00			0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00			0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00			0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00			0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00			0.00	91,919.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00			0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
53 TAX OVERRIDE FUND								
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
56 DEBT SERVICE FUND								
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00		0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								

Unaudited Actuals
2019-20 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

42 75010 0000000
Form SIAA

Description	Direct Costs - Interfund Transfers In 5750	Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Transfers Out 7350	Interfund Transfers In 8900-8929	Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
61 CAFETERIA ENTERPRISE FUND	0.00	0.00	0.00	0.00				
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
62 CHARTER SCHOOLS ENTERPRISE FUND	0.00	0.00	0.00	0.00				
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
63 OTHER ENTERPRISE FUND	0.00	0.00						
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
66 WAREHOUSE REVOLVING FUND	0.00	0.00						
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
67 SELF-INSURANCE FUND	0.00	0.00						
Expenditure Detail					0.00	0.00		
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
71 RETIREE BENEFIT FUND								
Expenditure Detail					0.00			
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND	0.00	0.00						
Expenditure Detail					0.00			
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail							0.00	0.00
Fund Reconciliation								
TOTALS	0.00	0.00	11,333.45	(11,333.45)	569,509.00	569,509.00	488,923.45	488,923.45

SACS2020ALL Financial Reporting Software - 2020.2.0
9/2/2020 9:10:38 AM

42-75010-0000000

Unaudited Actuals
2019-20 Unaudited Actuals
Technical Review Checks

Cuyama Joint Unified

Santa Barbara County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

OBJ-POSITIVE - (W) - The following objects have a negative balance by resource, by fund: EXCEPTION

FUND	RESOURCE	OBJECT	VALUE
01	0000	3701	-212.00

Explanation: Caused by an early payment by retiree of their share of health & welfare insurance

SUPPLEMENTAL CHECKS

DEBT-ACTIVITY - (O) - Long-term debt exists, but it appears that no activity has been entered in the Schedule of Long-Term Liabilities (Form DEBT) for the following long-term debt types: EXCEPTION

Long-Term Liability Type	Beginning Balance	Ending Balance
DEBT.GOV.GO.BONDS.9661	3,950,000.00	3,950,000.00

Explanation: There was no activity to enter for the current year. There are zeroes for both increases and decreases as there was no principal payment due in the 2019-20 year.

EXPORT CHECKS

Checks Completed.

SACS2020ALL Financial Reporting Software - 2020.2.0
9/2/2020 9:11:40 AM

42-75010-0000000

Unaudited Actuals
2020-21 Budget
Technical Review Checks

Cuyama Joint Unified

Santa Barbara County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SUPPLEMENTAL CHECKS

EXPORT CHECKS

Checks Completed.

Cuyama Joint Unified School District Board Policy

Response to Immigration Enforcement

BP 5145.13

Students

Note: Pursuant to Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), districts are mandated to adopt policy consistent with a model policy developed by the California Attorney General which limits assistance with immigration enforcement at public schools. See Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, available on the web site of the Office of the Attorney General. Except as otherwise noted below, the following policy reflects the mandated policy statements. See the accompanying administrative regulation, BP 0410 - Nondiscrimination in District Programs and Activities, BP/AR 5111 - Admission, AR 5111.1 - District Residency, BP/AR 5125 - Student Records, AR/E 5125.1 - Release of Directory Information, and BP 5131.2 - Bullying for additional language fulfilling this mandate.

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. (Education Code 234.7)

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

Note: Education Code 234.1 mandates that districts adopt policy prohibiting discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics set forth in Penal Code 422.55 and Education Code 220. As amended by AB 699 (Ch. 493, Statutes of 2017), Education Code 234.1 expressly includes immigration status among the protected categories. See BP 0410 - Nondiscrimination in District Programs and Activities and BP 5145.3 - Nondiscrimination/Harassment for language fulfilling this mandate.

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

Note: Pursuant to Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), the district must notify parents/guardians of their children's right to a free public education regardless of immigration status, including "Know Your Educational Rights" information as contained in the Office of the Attorney General publication Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools

in Responding to Immigration Issues. Such notice may be included in the annual parental notification provided pursuant to Education Code 48980 or through any other cost-effective means. Also see BP 0410 -Nondiscrimination in District Programs and Activities.

The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

(cf. 5145.6 - Parental Notifications)

Consistent with requirements of the California Office of the Attorney General, the Superintendent or designee shall develop procedures for addressing any requests by a law enforcement officer for access to district records, school sites, or students for the purpose of immigration enforcement.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

Teachers, school administrators, and other school staff shall receive training regarding immigration issues, including information on responding to a request from an immigration officer to visit a school site or to have access to a student.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall report to the Board in a timely manner any requests for information or access to a school site by an officer or employee of a law enforcement agency for the purpose of enforcing the immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

Legal Reference:

EDUCATION CODE

200 Educational equity

220 Prohibition of discrimination

234.1 Safe Place to Learn Act

234.7 Student protections relating to immigration and citizenship status

48204.4 Evidence of residency for school enrollment

48980 Parental notifications

48985 Notices to parents in language other than English

GOVERNMENT CODE

8310.3 California Religious Freedom Act

PENAL CODE

422.55 Definition of hate crime

627.1-627.6 Access to school premises, outsiders

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

COURT DECISIONS

Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

WEB SITES

CSBA: <http://www.csba.org>

California Office of the Attorney General: <http://oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

California Department of Justice: <http://www.justice.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Immigration and Customs Enforcement: <http://www.ice.gov>

U.S. Immigration and Customs Enforcement, Online Detainee Locator System:

<http://locator.ice.gov/odls>

5/18

1st Reading: 8/13/2020

Cuyama Joint Unified School District Administrative Regulations

Response to Immigration Enforcement

AR 5145.13

Students

Note: Pursuant to Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), districts are mandated to adopt policy that is consistent with the California Attorney General's model policy limiting assistance with immigration enforcement at public schools. The required model policy statements are contained in the Office of the Attorney General publication Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, and, except as otherwise noted, are reflected in the following regulation. See the accompanying Board policy, BP 0410 - Nondiscrimination in District Programs and Activities, BP/AR 5111 - Admission, AR 5111.1 - District Residency, BP/AR 5125 - Student Records, AR/E 5125.1 - Release of Directory Information, and BP 5131.2 - Bullying for additional language fulfilling this mandate.

Note: The Attorney General's model policy recommends that districts designate an immigrant affairs liaison to facilitate training programs for staff, help provide non-legal advice to families, and assist in communications with other educational agencies and local and state government stakeholders. The following administrative regulation may be revised to reflect any such position established by the district.

Responding to Requests for Information

Note: Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), prohibits the collection of information or documents regarding the citizenship or immigration status of students or their family members. If the district becomes aware of the citizenship or immigration status of any student, it is prohibited from disclosing that information to U.S. Immigration and Customs Enforcement (ICE), as such disclosure is not among the limited exceptions specified in law for which student records may be released without parental consent or a lawful judicial order. An ICE "administrative warrant" is not a court order that would allow a district to disclose student records without parent/guardian consent. See the Office of the Attorney General publication Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues for further information and examples of such administrative warrants and judicial orders.

Unless authorized by the Family Educational Rights and Privacy Act pursuant to 20 USC 1232g, student information shall not be disclosed to immigration law enforcement authorities without parental consent, a court order, or judicial subpoena. The Superintendent or designee shall annually notify parents/guardians that the district will not release student information to third parties for immigration enforcement purposes, unless the parent/guardian consents or as required to do so by a court order or judicial subpoena.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

(cf. 5125 - Student Records)

BP/AR 1250 - Visitors/Outsiders for procedures applicable to all "outsiders," as defined in Penal Code 627.1.

All visitors and outsiders, including immigration enforcement officers, shall register with the principal or designee upon entering school grounds during school hours. Each visitor or outsider shall provide the principal or designee with his/her name, address, occupation, age if less than 21, purpose in entering school grounds, proof of identity, and any other information required by law. (Penal Code 627.2, 627.3)
(cf. 1250 - Visitors/Outsiders)

1. Advise the officer that before school personnel can respond to the officer's request, they must first receive notification and direction from the Superintendent or designee, except under exigent circumstances that necessitate immediate action
2. Request to see the officer's credentials, including his/her name and badge number, and the phone number of the officer's supervisor, and note or make a copy of all such information
3. Ask the officer for his/her reason for being on school grounds and document the response
4. Request that the officer produce any documentation that authorizes his/her school access
5. Make a copy of all documents produced by the officer and retain one copy for school records
6. If the officer declares that exigent circumstances exist and demands immediate access to the campus, comply with the officer's orders and immediately contact the Superintendent or designee
7. If the officer does not declare that exigent circumstances exist, respond according to the requirements of the officer's documentation, as follows:
 - a. If the officer has an Immigrations and Customs Enforcement (ICE) administrative warrant, district staff shall inform the agent that they cannot consent to any request without first consulting with the district's legal counsel or other designated district official.
 - b. If the officer has a federal judicial warrant, such as a search and seizure warrant or an arrest warrant signed by a federal judge or magistrate, district staff shall promptly comply with the warrant. If feasible, district staff shall consult with the district's legal counsel or designated administrator before providing the officer with access to the person or materials specified in the warrant.
 - c. If the officer has a subpoena for production of documents or other evidence, district staff shall inform the district's legal counsel or other designated official of the subpoena and await further instructions as to how to proceed.
8. Do not attempt to physically impede the officer, even if the officer appears to be exceeding the authorization given under a warrant or other document. If an officer enters the premises without consent, district staff shall document the officer's actions while on campus.
9. After the encounter with the officer, promptly make written notes of all interactions with the officer, including:
 - a. A list or copy of the officer's credentials and contact information
 - b. The identity of all school personnel who communicated with the officer
 - c. Details of the officer's request

(cf. 5125.1 - Release of Directory Information)

Note: Items #1-4 below reflect requirements of the Attorney General's model policy.

Upon receiving any verbal or written request for information related to a student's or family's immigration or citizenship status, district staff shall:

1. Notify the Superintendent or designee about the information request
2. Provide students and families with appropriate notice and a description of the immigration officer's request
3. Document any request for information by immigration authorities
4. Provide students and parents/guardians with any documents provided by the immigration enforcement officer, unless such disclosure is prohibited by a subpoena served on the district or in cases involving investigations of child abuse, neglect, or dependency

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Note: Government Code 8310.3, as added by SB 31 (Ch. 826, Statutes of 2017), prohibits districts from disclosing information about immigration status or religion to federal government authorities for use in the compilation of a registry for immigration enforcement or otherwise assisting in the creation of such a registry. In addition, the Attorney General's model policy developed pursuant to Education Code 234.7 prohibits the use of school data or resources for creating a registry based on specific characteristics. Also see BP 0410 - Nondiscrimination in District Programs and Activities and BP 5125 - Student Records.

Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination.

(Government Code 8310.3)

Responding to Requests for Access to Students or School Grounds

Note: Except as otherwise noted, the following mandated section reflects the Attorney General's model policy developed pursuant to Education Code 234.7. The Office of the Attorney General publication Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues contains a Quick Reference Guide for School Officials that summarizes the steps to be taken in the event that an immigration enforcement officer comes to a school or requests personal information about a student or his/her family member.

District staff shall receive parent/guardian consent before a student is interviewed or searched by any officer seeking to enforce civil immigration laws at the school, unless the officer presents a valid, effective warrant signed by a judge or a valid, effective court order. A student's parent/guardian shall be immediately notified if a law enforcement officer requests or gains access to the student for immigration enforcement purposes, unless the judicial warrant or subpoena restricts disclosure to the parent/guardian.

(cf. 5145.12 - Search and Seizure)

Note: The Attorney General's model policy includes requirements that the district post signs at school entrances containing school hours and registration requirements and that the district adopt measures for responding to outsiders in a manner that avoids classroom interruptions. See

d. Whether the officer presented a warrant or subpoena to accompany his/her request, what was requested in the warrant or subpoena, and whether the warrant or subpoena was signed by a judge

e. District staff's response to the officer's request

f. Any further action taken by the officer

g. A photo or copy of any documents presented by the officer

10. Provide a copy of these notes and associated documents collected from the officer to the district's legal counsel or other designated district official

The district's legal counsel or other designated official shall submit a timely report to the Governing Board regarding the officer's requests and actions and the district's responses.

(Education Code 234.7)

The Superintendent or designee shall also email the Bureau of Children's Justice in the California Department of Justice (BCJ@doj.ca.gov) regarding any attempt by a law enforcement officer to access a school site or a student for immigration enforcement purposes.

Responding to the Detention or Deportation of Student's Family Member

The Superintendent or designee shall encourage students and their families to update their emergency contact information as needed throughout the school year and to provide alternative contacts, including an identified trusted adult guardian, in case a student's parent/guardian is detained or is otherwise unavailable. The Superintendent or designee shall notify students' families that information provided on the emergency cards will only be used in response to specific emergency situations and not for any other purpose.

(cf. 5141 - Health Care and Emergencies)

The Superintendent or designee shall also encourage all students and families to learn their emergency phone numbers and be aware of the location of important documentation, including birth certificates, passports, social security cards, physicians' contact information, medication lists, lists of allergies, and other such information that would allow the students and families to be prepared in the event that a family member is detained or deported.

In the event that a student's parent/guardian is detained or deported by federal immigration authorities, the Superintendent or designee shall release the student to the person(s) designated in the student's emergency contact information or to any individual who presents a caregiver's authorization affidavit on behalf of the student. The Superintendent or designee shall only contact child protective services if district personnel are unable to arrange for the timely care of the student by the person(s) designated in the emergency contact information maintained by the school or identified on a caregiver's authorization affidavit.

Note: Education Code 48204.4, as added by SB 257 (Ch. 498, Statutes of 2017), provides that a student complies with district residency requirements if his/her parent/guardian was a resident of California and departed against his/her will due to a transfer by a government agency that had custody of the parent/guardian, a lawful order from a court or government agency authorizing his/her removal, or removal or departure pursuant to the federal Immigration and Nationality Act. See AR 5111.1 - District Residency.

The Superintendent or designee shall notify a student whose parent/guardian was detained or deported that the student continues to meet the residency requirements for attendance in a district school, provided that the parent/guardian was a resident of California and the student lived in

California immediately before he/she moved out of state as a result of the parent/guardian's departure. (Education Code 48204.4)
(cf. 5111.1 - District Residency)

The Superintendent or designee may refer a student or his/her family members to other resources for assistance, including, but not limited to, an ICE detainee locator, legal assistance, or the consulate or embassy of the parent/guardian's country of origin.
5/18

1st Reading: 8/13/2020

Cuyama Joint Unified School District Board Policy

Admission Policy

BP 5111

Students

Note: Pursuant to Education Code 48200, all children ages 6-18 years are subject to compulsory full-time education, unless specifically exempted. See BP/AR 5112.1 - Exemptions from Attendance for further information about such exemptions.

Note: Pursuant to Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), districts are mandated to adopt policy, equivalent to a model policy developed by the California Attorney General, which prohibits the solicitation or collection of information regarding the immigration or citizenship status of students and their families, unless otherwise required by law. See the Office of the Attorney General's publication Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, available on its web site. These requirements are addressed in the following policy and BP/AR 5111.1 - District Residency.

Note: In Plyler v. Doe, the U.S. Supreme Court ruled that, under the Fourteenth Amendment to the U.S. Constitution, students cannot be denied a free public education on the basis of their citizenship or immigration status, including their status as undocumented children. As discussed in a Dear Colleague Letter and fact sheet, Information on the Rights of All Children to Enroll in School, jointly issued by the U.S. Department of Justice's Civil Rights Division and U.S. Department of Education's Office for Civil Rights, it may be a violation of federal law for districts to adopt a policy or procedure that prohibits or discourages children from enrolling in school because they or their parents/guardians are not United States citizens or are undocumented. For further discussion of these issues, see CSBA's Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status. CSBA's legal guidance also includes a sample board resolution that may be used to inform students, parents/guardians, and the community of students' rights under current law to attend a district school regardless of their citizenship or immigration status.

The Governing Board encourages the enrollment and appropriate placement of all school-aged children in school. The Superintendent or designee shall inform parents/guardians of children seeking admission to a district school at any grade level about admission requirements and shall assist them with enrollment procedures.

Note: The following optional paragraph may be revised to reflect district practice. The district should align the application windows for various attendance options in a manner that will allow the district to meet legal requirements pertaining to admissions priorities. See BP/AR 5116.1 - Intradistrict Open Enrollment, AR 5117 - Interdistrict Attendance, and BP/AR 5118 - Open Enrollment Act Transfers for application windows applicable to those options.

The Superintendent or designee shall announce and publicize the timeline and process for registration of students at district schools. Applications for intradistrict or interdistrict enrollment shall be subject to the timelines specified in applicable Board policies and administrative regulations.

(cf. 1112 - Media Relations)

(cf. 1113 - District and School Web Sites)(cf. 1114 - District-Sponsored Social Media)(cf. 5116.1 - Intradistrict Open Enrollment)(cf. 5117 - Interdistrict Attendance)

(cf. 5118 - Open Enrollment Act Transfers)

All appropriate staff shall receive training on district admission policies and procedures, including information regarding the types of documentation that can and cannot be requested. Note: Education Code 49452.9 requires that district enrollment forms include an informational item about affordable health care options and available enrollment assistance. Pursuant to Education Code 49452.9, the district could accomplish this by developing its own informational item or using a flier developed by the California Department of Education.

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family.

(Education Code 49452.9)

Verification of Admission Eligibility

Note: Admission requirements include age criteria for grades K-1; see the accompanying administrative regulation. Other admission requirements are addressed in AR 5111.1 - District Residency, BP/AR 5141.31 - Immunizations, and AR 5141.32 - Health Screening for School Entry.

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

(cf. 5111.1 - District Residency)

(cf. 5125 - Student Records)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

Note: Although districts may require proof of residency within the district (e.g., utility or phone bill, property tax payment receipt, rental property lease agreement, etc.), they are prohibited, pursuant to Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), from inquiring into the citizenship or immigration status of students and their families. Consequently, consistent with the Attorney General's model policy, districts may not request a student's or parent/guardian's green card, visa, passport, voter registration, or other documentation that indicates citizenship status and could discourage undocumented children from enrolling in school. Also see BP/AR 5111.1 - District Residency.

Note: In addition, pursuant to Education Code 49076.7, a district is prohibited from soliciting or collecting social security numbers or the last four digits of social security numbers of students or their parents/guardians, unless otherwise required to do so by state or federal law. One such exception is the collection of the last four digits of the social security number for the purpose of establishing eligibility for a federal benefit program. Also see BP/AR 5125 - Student Records. The district shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number or the citizenship or immigration status of the student or his/her family members. (Education Code 234.7, 49076.7)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.13 - Response to Immigration Enforcement)

(cf. 5145.3 - Nondiscrimination/Harassment)

Note: The following paragraph reflects the Attorney General's model policy developed pursuant to Education Code 234.7. Information regarding national origin (e.g., place of birth, date of entry into the United States, and date the student first attended school in the United States) may be collected only when required to comply with state or federal reporting requirements for special programs, such as language instruction programs for English learners, but should not be collected during the admission process to avoid deterring initial school enrollment of immigrant students.

However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. In any such situation, the information shall be collected separately from the school enrollment process and the Superintendent or designee shall explain the limited purpose for which the information is collected. Enrollment in a district school shall not be denied on the basis of any such information of the student or his/her parents/guardians obtained by the district, or the student's or parent/guardian's refusal to provide such information to the district.

Note: The following paragraph is for use by districts that maintain grades K-1. In addition to the methods specified in Education Code 48002 for documenting a child's age for admittance to kindergarten or first grade, as listed in the accompanying administrative regulation, the Governing Board is authorized to prescribe alternative means for proof of a child's age. The following paragraph may be revised to reflect any such alternative means approved by the Board. The following paragraph also reflects the Attorney General's model policy, developed pursuant to Education Code 234.7, requiring that such alternative means be available to all persons regardless of immigration status, citizenship status, or national origin.

School registration information shall list all possible means of documenting a child's age for grades K-1 as authorized by Education Code 48002 or otherwise prescribed by the Board. Any alternative document allowed by the district shall be one that all persons can obtain regardless of immigration status, citizenship status, or national origin and shall not reveal information related to citizenship or immigrant status.

Note: State and federal law require the immediate enrollment of homeless youth (Education Code 48850, 48852.7; 42 USC 11432), foster youth (Education Code 48853.5), and former juvenile court school students (Education Code 48645.5) regardless of their ability to provide the school with records normally required for enrollment; see BP/AR 6173 - Education for Homeless Children, AR 6173.1 - Education for Foster Youth, and AR 6173.3 - Education for Juvenile Court School Students. In addition, Education Code 49701 requires the district to facilitate the enrollment of children of military families and to ensure that they are not placed at a disadvantage due to difficulty in the transfer of their records from previous school districts and/or variations in entrance or age requirements; see BP/AR 6173.2 - Education of Children of Military Families

The Superintendent or designee shall immediately enroll a homeless student, foster youth, student who has had contact with the juvenile justice system, or a child of a military family regardless of outstanding fees or fines owed to the student's last school, lack of clothing normally required by the school, such as school uniforms, or his/her inability to produce previous academic, medical, or other records normally required for enrollment.

(Education Code 48645.5, 48850, 48852.7, 48853.5, 49701; 42 USC 11432)

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)
(cf. 6173.3 - Education for Juvenile Court School Students)

Legal Reference

EDUCATION CODE

234.7 Student protections relating to immigration and citizenship status
46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten
46600 Agreements for admission of students desiring interdistrict attendance
48000 Minimum age of admission (kindergarten)
48002 Evidence of minimum age required to enter kindergarten or first grade
48010 Minimum age of admission (first grade)
48011 Admission from kindergarten or other school; minimum age
48050-48053 Nonresidents
48200 Children between ages of 6 and 18 years (compulsory full-time education)
48350-48361 Open Enrollment Act
48645.5 Enrollment of former juvenile court school students
48850-48859 Educational placement of homeless and foster youth
49076 Access to records by persons without written consent or under judicial order
49076.7 Student records; data privacy; social security numbers
49408 Information of use in emergencies
49452.9 Health care coverage options and enrollment assistance
49700-49703 Education of children of military families

HEALTH AND SAFETY CODE

120325-120380 Education and child care facility immunization requirements
121475-121520 Tuberculosis tests for students

CODE OF REGULATIONS, TITLE 5

200 Promotion from kindergarten to first grade
201 Admission to high school

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 5

552a Note Refusal to disclose social security number

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

COURT DECISIONS

Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

Fact Sheet: Information on the Rights of All Children to Enroll in School, May 8, 2014
Information on the Rights of All Children to Enroll in School: Questions and Answers for States,
School Districts and Parents, May 8, 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Health Care Coverage and Enrollment Assistance:

<http://www.cde.ca.gov/ls/he/hc>

California Office of the Attorney General: <http://oag.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>

U.S. Department of Justice: <http://www.justice.gov>

(4/15 3/17) 5/18

1st Reading: 8/13/2020

Cuyama Joint Unified School District Administrative Regulation

Admission Policy

AR 5111

Students

Age of Admittance to Kindergarten and First Grade

At the beginning of each school year, the Superintendent or designee shall enroll any eligible child who will have his/her fifth or sixth birthday on or before September 1 of that year into kindergarten or first grade, as applicable.

(Education Code 48000, 48010)

Any child who will have his/her fifth birthday from September 2 through December 2 of the school year shall be

offered a transitional kindergarten (TK) program in accordance with law and Board policy.

(Education Code 48000)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6170.1 - Transitional Kindergarten)

Note: The following paragraph is optional. Education Code 48000 authorizes the district, at its discretion, to allow enrollment into kindergarten during the school year on a case-by-case basis, under the conditions described below. According to the "Transitional Kindergarten FAQs" issued by

the California Department of Education (CDE), enrollment into TK during the school year is also permitted on a case-by-case basis and under the same conditions. CDE information on "Kindergarten in California," available on its web site, cautions that any district utilizing this option

must ensure that the child has turned age five or else may jeopardize its apportionments as auditors

may impose fiscal sanctions. The CDE also cautions that the district may risk being challenged by

parents/guardians if it bases early admission on test results, maturity of the child, or preschool records. The district might consider establishing a process for parents/guardians to challenge denial

of early entry.

On a case-by-case basis, a child who will turn five years old in a given school year may be enrolled in

kindergarten or TK at any time during that school year with the approval of the child's parent/guardian, provided

that: (Education Code 48000)

1. The Governing Board determines that admittance is in the best interest of the child.

2. The parent/guardian is given information regarding the advantages and disadvantages and any other

explanatory information about the effect of this early admittance.

(cf. 5145.6 - Parental Notifications)

Note: The following optional paragraph may be revised to reflect district practice.

The Superintendent or designee shall make a recommendation to the Board regarding whether a child should be

granted early entry to kindergarten. In doing so, the Superintendent or designee shall consider various factors

including the availability of classroom space and any negotiated maximum class size.

(cf. 6151 - Class Size)

(cf. 7111 - Evaluating Existing Buildings)

Documentation of Age/Grade

Prior to the admission of a child to kindergarten or first grade, the parent/guardian shall present proof of the child's age. (Education Code 48002)

Note: Education Code 48002 specifies that the method of proof of age may include any appropriate means prescribed by the Governing Board. The following items reflect examples in Education Code 48002 and may be revised to reflect district practice.

Note: Although Education Code 48002 includes a passport as a possible means for determining a child's age, the California Attorney General's model policy developed pursuant to Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), states that districts should not require documentation that may indicate a student's national origin or immigration status, such as a passport, to the exclusion of other permissible documentation. See the Office of the Attorney General's publication Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues.

Evidence of the child's age may include: (Education Code 48002)

1. A certified copy of a birth certificate or a statement by the local registrar or county recorder certifying the date of birth
2. A duly attested baptism certificate
3. A passport
4. When none of the above documents is obtainable, an affidavit of the parent/guardian
5. Other means prescribed by the Board

(11/11 4/15) 5/18

1st Reading: 8/13/2020

Cuyama Joint Unified School District Administrative Regulation

AR 5145.7

Sexual Harassment

Students

Cautionary Notice: The following administrative regulation reflects federal Title IX regulations added by 85 Fed. Reg. 30026, effective August 14, 2020, which establish a process for investigating and resolving allegations of conduct that meets the federal definition of sexual harassment. However, in June 2020, two motions for a preliminary injunction were filed seeking to postpone the effective date of the regulations and prohibit their enforcement. If the court issues an injunction, portions of this administrative regulation reflecting the Title IX regulations will not be in effect. CSBA will notify districts when the court issues its decision.

Districts are also cautioned that the federal regulations preempt any conflicting state law or regulations, but the interaction between federal and state law is not always clear. Districts should consult legal counsel if questions arise.

Note: Education Code 231.5 and Title IX of the Education Amendments of 1972 (20 USC 1681-1688; 34 CFR 106.1-106.82) prohibit discrimination based on sex, including sexual harassment, and mandate that the district adopt and publish complaint procedures. Also see AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.

Title IX Coordinator

Note: Pursuant to 34 CFR 106.8, districts that receive federal financial assistance are mandated to designate an employee to ensure district compliance with Title IX and its implementing regulations. The following paragraph specifies that the Title IX Coordinator will be the same person(s) designated to serve as the compliance officer(s) for the district's uniform complaint procedures pursuant to AR 1312.3 - Uniform Complaint Procedures. Districts may modify this regulation to designate separate district employees to serve these functions.

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as well as to investigate and resolve sexual harassment complaints under AR 1312.3 - Uniform Complaint Procedures. The Title IX Coordinator(s) may be contacted at:

(661) 766-2293

(title or position)

Superintendent

(address)

2300 Highway 166, New Cuyama, CA. 93254

(telephone number)

(661) 766-2293

(email) agamino@eugamaunified.org

(cf. [1312.3](#) - Uniform Complaint Procedures)

(cf. [5145.71](#) - Title IX Sexual Harassment Complaint Procedures)

The district shall notify students, parents/guardians, employees, bargaining units, and applicants for employment of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR [106.8](#))

Prohibited Conduct

Note: Education Code [212.5](#) defines sexual harassment as any unwelcome sexual advance, request for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone in the educational setting. For purposes of suspension and expulsion, Education Code [48900.2](#) defines sexual harassment as conduct, when considered from the perspective of a reasonable person of the same gender as the victim, that is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment for the victim; see AR [5144.1](#) - Suspension and Expulsion/Due Process. Conduct that meets the federal definition of sexual harassment in 34 CFR 106.30 (i.e., (1) a district employee conditioning the provision of a district aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 and 34 USC 12291) requires investigation and resolution through Title IX regulations; see AR [5145.71](#) - Title IX Sexual Harassment Complaint Procedures.

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code [212.5](#); 5 CCR [4916](#))

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

(cf. [5131](#) - Conduct)

(cf. [5131.2](#) - Bullying)

(cf. [5145.3](#) - Nondiscrimination/Harassment)

(cf. [6142.1](#) - Sexual Health and HIV/AIDS Prevention Instruction)

Note: The following list contains common examples of sexual harassment from the OCR January 2001 Revised Sexual Harassment Guidance, and definitions specified in 5 CCR [4916](#).

Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Any prohibited conduct that occurs off campus or outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of district policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

Notifications

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code [48980](#); 5 CCR [4917](#))

(cf. [5145.6](#) - Parental Notifications)

2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted (Education Code [231.5](#))

Note: Education Code 231.6, as added by AB 543 (Ch. 428, Statutes of 2019), requires districts serving students in grades 9-12 to create a poster that notifies students of the district's sexual harassment policy, and to display it, as specified below. The district may partner with local, state, or federal agencies, or nonprofit organizations, for the purposes of the design and content of the poster.

3. Be summarized on a poster which shall be prominently and conspicuously displayed in each bathroom and locker room at each school. The poster may be displayed in public areas that are accessible to and frequented by students, including, but not limited to, classrooms, hallways, gymnasiums, auditoriums, and cafeterias. The poster shall display the rules and procedures for reporting a charge of sexual harassment; the name, phone number, and email address of an appropriate school employee to contact to report a charge of sexual harassment; the rights of the reporting student, the complainant, and the respondent; and the responsibilities of the school. (Education Code 231.6)

Note: Education Code 234.6, as added by AB 34 (Ch. 282, Statutes of 2019), requires districts, beginning in the 2020-21 school year, to post on the district's web site the district's written policy on sexual harassment as well as other state and federal law requirements, in the manner specified below. 34 CFR [106.8](#) also requires districts that have web sites to prominently display the contact information for the Title IX Coordinator and the district's nondiscrimination policy on its web site.

4. Be posted in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. This shall include the name or title, office address, email address, and telephone number of the employee(s) designated as the district's Title IX Coordinator. (Education Code 234.6; 34 CFR [106.8](#))

(cf. [1113](#) - District and School Web Sites)

(cf. [1114](#) - District-Sponsored Social Media)

Note: Education Code [231.5](#), as amended by AB 543, requires the district to provide a copy of the district's sexual harassment policy as part of any orientation program conducted for new and continuing students.

5. Be provided as part of any orientation program conducted for new and continuing students at the beginning of each quarter, semester, or summer session (Education Code [231.5](#))

6. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code [231.5](#))

7. Be included in any handbook provided to students, parents/guardians, employees, or employee organizations (34 CFR [106.8](#))

Reporting Complaints

A student or parent/guardian who believes that the student has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to a teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Within one school day of receiving such a report, the principal or other school employee shall forward the report to the district's Title IX Coordinator. Any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report the observation to the principal or Title IX Coordinator, regardless of whether the alleged victim files a formal complaint.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

When a report or complaint of sexual harassment involves off-campus conduct, the Title IX Coordinator shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If the Title IX Coordinator determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same manner as if the prohibited conduct occurred at school.

When a verbal or informal report of sexual harassment is submitted, the Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with applicable district complaint procedures.

Complaint Procedures

All complaints of sexual harassment by and against students shall be investigated and resolved in accordance with law and district procedures. The Title IX Coordinator shall review the allegations to determine the applicable procedure for responding to the complaint. All complaints that meet the definition of sexual harassment under Title IX shall be investigated and resolved in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Other sexual harassment complaints shall be investigated and resolved pursuant to AR 1312.3 - Uniform Complaint Procedures.

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Cuyama Joint Unified School District Administrative Regulation

AR 4119.12

Title IX Sexual Harassment Complaint Procedures Personnel

Cautionary Notice: The following administrative regulation reflects federal Title IX regulations added by 85 Fed. Reg. 30026, effective August 14, 2020, which establish a process for investigating and resolving allegations of conduct that meets the federal definition of sexual harassment. The federal regulations preempt any conflicting state law or regulations, but the interaction between federal and state law is not always clear. Districts should consult legal counsel if questions about a potential conflict arise. Districts should also note that 18 states, including California, have sued the U.S. Department of Education to stop the implementation of these regulations. A preliminary injunction seeking to postpone the effective date of the regulations and prohibit their enforcement is currently pending. If the court grants the injunction, the following administrative regulation will not take effect.

Note: Title IX of the Education Amendments of 1972 (20 USC [1681-1688](#); 34 CFR [106.1-106.82](#)) prohibits discrimination based on sex, including sexual harassment, and mandates that the district adopt and publish complaint procedures.

Note: The following administrative regulation reflects the Title IX complaint procedure detailed in 34 CFR 106.44-106.45, as added by 85 Fed. Reg. 30026, which must be used, effective August 14, 2020, to address any complaint of sexual harassment that meets the definition in 34 CFR 106.30. Pursuant to 34 CFR 106.30, allegations of sexual harassment governed by these regulations include (1) a district employee conditioning the provision of a district aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 and 34 USC 12291. Alleged sexual harassment in employment that does not meet this definition should be addressed through the district's complaint procedures described in AR 4030 - Nondiscrimination in Employment.

Note: 34 CFR 106.44 requires the district, when there is actual knowledge of sexual harassment, to respond promptly in a manner that is not deliberately indifferent. 34 CFR 106.30 defines "actual knowledge" as notice of sexual harassment or allegations of sexual harassment being submitted to the district's Title IX Coordinator, any official of the district who has authority to institute corrective measures, or any employee of an elementary or secondary school. A district is deliberately indifferent only if its response to Title IX sexual harassment is clearly unreasonable in light of the known circumstances.

Note: Application of the Title IX complaint procedures to the facts of a specific complaint may implicate complicated questions about the intersection of state law, federal law, and, in cases involving

employees, the applicable collective bargaining agreement. Districts with questions about specific complaints are strongly encouraged to consult legal counsel.

Note: Also see BP/AR 4119.11/4219.11/4319.11 - Sexual Harassment for information about prohibited conduct, training, required notifications, and processes for reporting sexual harassment.

The complaint procedures described in this administrative regulation shall be used to address any complaint governed by Title IX of the Education Amendments of 1972 alleging that a district employee was subjected to one or more of the following forms of sexual harassment: (34 CFR 106.30)

1. A district employee conditioning the provision of a district aid, benefit, or service on a person's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

(cf. [4119.11/4219.11/4319.11](#) - Sexual Harassment)

All other sexual harassment complaints shall be investigated and responded to pursuant to AR 4030 - Nondiscrimination in Employment.

(cf. [4030](#) - Nondiscrimination in Employment)

A report of sexual harassment shall be submitted directly to or forwarded to the district's Title IX Coordinator using the contact information listed in AR 4119.11/4219.11/4319.11 - Sexual Harassment.

Upon receiving such a report, the Title IX Coordinator shall inform the complainant of the process for filing a formal complaint.

Note: Given the district's duty pursuant to 34 CFR 106.44 to respond to reports of sexual harassment in a manner that is not deliberately indifferent, the Title IX Coordinator should file a complaint in certain situations even when the victim chooses not to do so, including, but not limited to, when a safety threat exists.

Note: In such cases, the alleged victim is not a party to the case, but will receive notices as required by the Title IX regulations at specific points in the complaint process.

Even if the alleged victim chooses not to file a formal complaint, the Title IX Coordinator shall file a formal complaint in situations in which a safety threat exists. In addition, the Title IX Coordinator may file a formal complaint in other situations as permitted under the Title IX regulations. In such cases, the alleged victim is not a party to the case, but will receive notices as required by the Title IX regulations at specific points in the complaint process.

A formal complaint, with the complainant's physical or digital signature, may be filed with the Title IX Coordinator in person, by mail, by email, or by any other method authorized by the district. (34 CFR 106.30)

The Superintendent or designee shall ensure that the Title IX Coordinator, investigator, decision-maker, or a facilitator of an informal resolution process does not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent, and that such persons receive training in accordance with 34 CFR 106.45. (34 CFR 106.45)

Supportive Measures

Upon receipt of a report of Title IX sexual harassment, even if a formal complaint is not filed, the Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures which are nondisciplinary, nonpunitive, and do not unreasonably burden the other party. Such measures may include, but are not limited to, counseling, extensions of deadlines, modifications of work schedules, mutual restrictions on contact, changes in work locations, leaves of absence, increased security, and monitoring of certain areas of the campus. The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures. (34 CFR 106.30, 106.44)

Emergency Removal

If a district employee is the respondent, the employee may be placed on administrative leave during the pendency of the formal complaint process. (34 CFR 106.44)

Note: Pursuant to Education Code [48900.2](#), a student in grades 4-12 may be suspended and/or expelled from school for sexual harassment. Districts should also note that Education Code [48915\(c\)](#) requires the Superintendent or designee to recommend expulsion for any student, irrespective of grade, who commits sexual assault or battery as defined in the Penal Code. See AR [5144.1](#) - Suspension and Expulsion/Due Process.

Note: 34 CFR 106.44 allows a student to be removed in emergency situations as described below, but requires that a student should not be "disciplined" prior to a finding being made pursuant to the grievance process established by 34 CFR 106.45. Due to this inconsistency in state and federal law, districts are advised to consult legal counsel as to the manner of imposing an emergency removal.

If the respondent is a student, the district may, on an emergency basis, remove the student from the district's education program or activity, provided that the district conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's rights under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)

Dismissal of Complaint

The Title IX Coordinator shall dismiss a formal complaint if the alleged conduct would not constitute sexual harassment as defined in 34 CFR 106.30 even if proved. The Title IX Coordinator shall also dismiss any complaint that did not occur in the district's education program or activity or did not occur

against a person in the United States, and may dismiss a formal complaint if the complainant notifies the district in writing that the complainant would like to withdraw the complaint or any allegations in the complaint, the respondent is no longer employed by the district, or sufficient circumstances prevent the district from gathering evidence sufficient to reach a determination with regard to the complaint. (34 CFR 106.45)

Upon dismissal, the Title IX Coordinator shall promptly, and simultaneously to the parties, send written notice of the dismissal and the reasons for the dismissal. (34 CFR 106.45)

If a complaint is dismissed on the grounds that the alleged conduct does not constitute sexual harassment as defined in 34 CFR 106.30, the conduct may still be addressed pursuant to AR 4030 - Nondiscrimination in Employment as applicable.

Informal Resolution Process

When a formal complaint of sexual harassment is filed, the district may offer an informal resolution process, such as mediation, at any time prior to reaching a determination regarding responsibility. The district shall not require a party to participate in the informal resolution process or to waive the right to an investigation and adjudication of a formal complaint. (34 CFR 106.45)

The district may facilitate an informal resolution process provided that the district: (34 CFR 106.45)

1. Provides the parties with written notice disclosing the allegations, the requirements of the informal resolution process, the right to withdraw from the informal process and resume the formal complaint process, and any consequences resulting from participating in the informal resolution process, including that records will be maintained or could be shared.
2. Obtains the parties' voluntary, written consent to the informal resolution process

Formal Complaint Process

If a formal complaint is filed, the Title IX Coordinator shall provide the known parties with written notice of the following: (34 CFR 106.45)

1. The district's complaint process, including any informal resolution process
2. The allegations potentially constituting sexual harassment with sufficient details known at the time, including the identity of parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident if known. Such notice shall be provided with sufficient time for the parties to prepare a response before any initial interview.

If, during the course of the investigation, the district investigates allegations about the complainant or respondent that are not included in the initial notice, the Title IX Coordinator shall provide notice of the additional allegations to the parties.

3. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the complaint process

4. The opportunity for the parties to have an advisor of their choice who may be, but is not required to be, an attorney, and the ability to inspect and review evidence
5. The prohibition against knowingly making false statements or knowingly submitting false information during the complaint process

Note: The following paragraph is optional. Although not required by law, a best practice is to provide notice to the parties of the name of the investigator, facilitator, and decision-maker in order to give the parties an opportunity to raise concerns of conflict of interest or bias as prohibited by 34 CFR 106.45.

The above notice shall also include the name of the investigator, facilitator of an informal process, and decision-maker and shall provide either party with no less than three calendar days to raise concerns of conflict of interest or bias regarding any of these persons.

Note: Pursuant to 34 CFR 106.45, when investigating a formal complaint, the burden of proof rests on the district and not on the parties. However, the district must obtain the party's voluntary, written consent to access, consider, disclose, or otherwise use a party's records that are maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional, which are made and maintained in connection with the provision of treatment to the party.

Note: 34 CFR 106.45 authorizes, but does not require, the district to conduct a live hearing at which each party's advisor may ask the other party and any witnesses all relevant questions and follow-up questions. If the district chooses to include such a hearing as a component of its complaint procedure, the following list should be modified to include requirements for the hearing in accordance with 34 CFR 106.45.

During the investigation process, the district shall: (34 CFR 106.45)

1. Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence
2. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence
3. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney
4. Not limit the choice or presence of an advisor for either the complainant or respondent in any meeting or grievance proceeding, although the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to both parties
5. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate

6. Send in an electronic format or hard copy to both parties and their advisors, if any, the evidence that is directly related to the allegations raised in the complaint, and provide the parties at least 10 days to submit a written response for the investigator to consider prior to the completion of the investigative report

7. Objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence, and determine credibility in a manner that is not based on a person's status as a complainant, respondent, or witness

8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to the determination of responsibility, send to the parties and their advisors, if any, the investigative report in an electronic format or a hard copy, for their review and written response

9. After sending the investigative report to the parties and before reaching a determination regarding responsibility, afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party

Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence are offered to prove that someone other than the respondent committed the conduct alleged by the complainant or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

Privacy rights of all parties to the complaint shall be maintained in accordance with applicable state and federal laws.

Note: Districts with questions about the application of a collective bargaining agreement in the context of a Title IX investigation should consult legal counsel.

If the complaint is against an employee, rights conferred under an applicable collective bargaining agreement shall be applied to the extent they do not conflict with the Title IX requirements.

Written Decision

Note: Pursuant to 34 CFR 106.45, the person designated as the decision-maker of the determination of responsibility cannot be the same person designated as the Title IX Coordinator, an investigator, or the person who considers appeals. The following paragraph may be revised to reflect the position designated by the district to provide a written determination of responsibility. While designation decisions will depend on the size of the district, a best practice is to designate an upper-level administrator as the decision-maker and designate the Superintendent as the person to consider appeals.

The Superintendent shall designate an employee as the decision-maker to determine responsibility for the alleged conduct, who shall not be the Title IX Coordinator or a person involved in the investigation of the matter. (34 CFR 106.45)

The decision-maker shall issue, and simultaneously provide to both parties, a written decision as to whether the respondent is responsible for the alleged conduct. (34 CFR 106.45)

Note: 34 CFR 106.45 requires that the district's complaint process include a "reasonably prompt" timeframe for concluding the complaint process, but does not specify the number of days within which the final decision must be issued. Districts may revise the following paragraph to include a different timeline as long as it would satisfy the requirement to act promptly.

The written decision shall be issued within 45 calendar days of the receipt of the complaint.

The timeline may be temporarily extended for good cause with written notice to the complainant and respondent of the extension and the reasons for the action. (34 CFR 106.45)

Note: 34 CFR 106.45 mandates that the district's complaint procedures state whether the district's determination of responsibility will be based on a "preponderance of evidence" standard or "clear and convincing evidence" standard. The following paragraph reflects the "preponderance of evidence" standard, which is a less stringent standard to prove misconduct, and should be revised if the district chooses to use a "clear and convincing evidence" standard. The standard selected by the district must be applied uniformly for all Title IX sexual harassment complaints. The district should consult with legal counsel in determining which standard to use.

In making this determination, the district shall use the "preponderance of the evidence" standard for all formal complaints of sexual harassment. (34 CFR 106.45)

The written decision shall include the following: (34 CFR 106.45)

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 CFR 106.30
2. A description of the procedural steps taken from receipt of the formal complaint through the written decision, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held if the district includes hearings as part of the grievance process
3. Findings of fact supporting the determination
4. Conclusions regarding the application of the district's code of conduct to the facts
5. A statement of, and rationale for, the result as to each allegation, including a decision regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's educational program or activity will be provided by the district to the complainant
6. The district's procedures and permissible bases for the complainant and respondent to appeal

Appeals

Note: 34 CFR 106.45 allows either the complainant or respondent to appeal the district's decision. The district may revise the following section to reflect applicable timelines established by the district.

Note: The following section should also be revised to identify the person who has been designated as the decision-maker(s) for the appeal. Pursuant to 34 CFR 106.45, the decision-maker for the appeal cannot be the same person as the decision-maker that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator.

Either party may appeal the district's decision or dismissal of a formal complaint or any allegation in the complaint, if the party believes that a procedural irregularity affected the outcome, new evidence is available that could affect the outcome, or a conflict of interest or bias by the Title IX Coordinator, investigator(s), or decision-maker(s) affected the outcome. If an appeal is filed, the district shall: (34 CFR 106.45)

1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties
2. Ensure that the decision-maker(s) for the appeal is trained in accordance with 34 CFR 106.45 and is not the same decision-maker(s) who reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator
3. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome
4. Issue a written decision describing the result of the appeal and the rationale for the result
5. Provide the written decision simultaneously to both parties

An appeal must be filed in writing within 10 calendar days of receiving the determination, stating the grounds for the appeal and including any relevant documentation in support of the appeal. Appeals submitted after this deadline are not timely and shall not be considered. Either party has the right to file a complaint with the U.S. Equal Employment Opportunity Commission.

A written decision shall be provided to the parties within 20 calendar days from the receipt of the appeal.

Remedies

Note: 34 CFR 106.45 mandates that the district's Title IX complaint process list, or describe the range of, possible remedies that the district may implement following any determination of responsibility. The following section may be revised to reflect district practice.

When a determination of responsibility for sexual harassment has been made against the respondent, the district shall provide remedies to the complainant. Such remedies may include the same individualized services described above in the section "Supportive Measures," but need not be nondisciplinary or nonpunitive and need not avoid burdening the respondent. (34 CFR 106.45)

Disciplinary Actions

The district shall not impose any disciplinary sanctions or other actions against a respondent, other than supportive measures as described above in the section "Supportive Measures," until the complaint procedure has been completed and a determination of responsibility has been made. (34 CFR 106.44)

When an employee is found to have committed sexual harassment or retaliation, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

(cf. [4117.7/4317.7](#) - Employment Status Report)

(cf. [4118](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [4119.11/4219.11/4319.11](#) - Sexual Harassment)

(cf. [4218](#) - Dismissal/Suspension/Disciplinary Action)

Record-Keeping

The Superintendent or designee shall maintain for a period of seven years a record of all reported cases and Title IX investigations of sexual harassment, any determinations of responsibility, any audio or audiovisual recording and transcript if applicable, any disciplinary sanctions imposed, any remedies provided to the complainant, any appeal or informal resolution and the results therefrom, and responses made pursuant to 34 CFR 106.44. (34 CFR 106.45)

The Superintendent or designee shall also maintain for a period of seven years all materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process. The district shall make such training materials publicly available on its web site, or if the district does not maintain a web site, available upon request by members of the public. (34 CFR 106.45)

(cf. [3580](#) - District Records)

Legal Reference:

EDUCATION CODE

[200-262.4](#) Prohibition of discrimination on the basis of sex

[48900](#) Grounds for suspension or expulsion

[48900.2](#) Additional grounds for suspension or expulsion; sexual harassment

[48985](#) Notices, report, statements and records in primary language

CIVIL CODE

[51.9](#) Liability for sexual harassment; business, service and professional relationships

[1714.1](#) Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

[12950.1](#) Sexual harassment training

AR 4119.12

CODE OF REGULATIONS, TITLE 5

[4600-4670](#) Uniform complaint procedures

[4900-4965](#) Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1092 Definition of sexual assault

[1221](#) Application of laws

[1232g](#) Family Educational Rights and Privacy Act

[1681-1688](#) Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 34

12291 Definition of dating violence, domestic violence, and stalking

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

[2000d-2000d-7](#) Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

[99.1-99.67](#) Family Educational Rights and Privacy

[106.1-106.82](#) Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2000, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

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Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

7/20

Cuyama Joint Unified School District Administrative Regulation

AR 4219.12

Title IX Sexual Harassment Complaint Procedures

Personnel

Cautionary Notice: The following administrative regulation reflects federal Title IX regulations added by 85 Fed. Reg. 30026, effective August 14, 2020, which establish a process for investigating and resolving allegations of conduct that meets the federal definition of sexual harassment. The federal regulations preempt any conflicting state law or regulations, but the interaction between federal and state law is not always clear. Districts should consult legal counsel if questions about a potential conflict arise. Districts should also note that 18 states, including California, have sued the U.S. Department of Education to stop the implementation of these regulations. A preliminary injunction seeking to postpone the effective date of the regulations and prohibit their enforcement is currently pending. If the court grants the injunction, the following administrative regulation will not take effect.

Note: Title IX of the Education Amendments of 1972 (20 USC [1681-1688](#); 34 CFR [106.1-106.82](#)) prohibits discrimination based on sex, including sexual harassment, and mandates that the district adopt and publish complaint procedures.

Note: The following administrative regulation reflects the Title IX complaint procedure detailed in 34 CFR 106.44-106.45, as added by 85 Fed. Reg. 30026, which must be used, effective August 14, 2020, to address any complaint of sexual harassment that meets the definition in 34 CFR 106.30. Pursuant to 34 CFR 106.30, allegations of sexual harassment governed by these regulations include (1) a district employee conditioning the provision of a district aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 and 34 USC 12291. Alleged sexual harassment in employment that does not meet this definition should be addressed through the district's complaint procedures described in AR 4030 - Nondiscrimination in Employment.

Note: 34 CFR 106.44 requires the district, when there is actual knowledge of sexual harassment, to respond promptly in a manner that is not deliberately indifferent. 34 CFR 106.30 defines "actual knowledge" as notice of sexual harassment or allegations of sexual harassment being submitted to the district's Title IX Coordinator, any official of the district who has authority to institute corrective measures, or any employee of an elementary or secondary school. A district is deliberately indifferent only if its response to Title IX sexual harassment is clearly unreasonable in light of the known circumstances.

Note: Application of the Title IX complaint procedures to the facts of a specific complaint may implicate complicated questions about the intersection of state law, federal law, and, in cases

involving employees, the applicable collective bargaining agreement. Districts with questions about specific complaints are strongly encouraged to consult legal counsel.

Note: Also see BP/AR 4119.11/4219.11/4319.11 - Sexual Harassment for information about prohibited conduct, training, required notifications, and processes for reporting sexual harassment.

The complaint procedures described in this administrative regulation shall be used to address any complaint governed by Title IX of the Education Amendments of 1972 alleging that a district employee was subjected to one or more of the following forms of sexual harassment: (34 CFR 106.30)

1. A district employee conditioning the provision of a district aid, benefit, or service on a person's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

(cf. [4119.11/4219.11/4319.11](#) - Sexual Harassment)

All other sexual harassment complaints shall be investigated and responded to pursuant to AR 4030 - Nondiscrimination in Employment.

(cf. [4030](#) - Nondiscrimination in Employment)

A report of sexual harassment shall be submitted directly to or forwarded to the district's Title IX Coordinator using the contact information listed in AR 4119.11/4219.11/4319.11 - Sexual Harassment.

Upon receiving such a report, the Title IX Coordinator shall inform the complainant of the process for filing a formal complaint.

Note: Given the district's duty pursuant to 34 CFR 106.44 to respond to reports of sexual harassment in a manner that is not deliberately indifferent, the Title IX Coordinator should file a complaint in certain situations even when the victim chooses not to do so, including, but not limited to, when a safety threat exists.

Note: In such cases, the alleged victim is not a party to the case, but will receive notices as required by the Title IX regulations at specific points in the complaint process.

Even if the alleged victim chooses not to file a formal complaint, the Title IX Coordinator shall file a formal complaint in situations in which a safety threat exists. In addition, the Title IX Coordinator may file a formal complaint in other situations as permitted under the Title IX regulations. In such cases, the alleged victim is not a party to the case, but will receive notices as required by the Title IX regulations at specific points in the complaint process.

A formal complaint, with the complainant's physical or digital signature, may be filed with the Title IX Coordinator in person, by mail, by email, or by any other method authorized by the district. (34 CFR 106.30)

The Superintendent or designee shall ensure that the Title IX Coordinator, investigator, decision-maker, or a facilitator of an informal resolution process does not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent, and that such persons receive training in accordance with 34 CFR 106.45. (34 CFR 106.45)

Supportive Measures

Upon receipt of a report of Title IX sexual harassment, even if a formal complaint is not filed, the Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures which are nondisciplinary, nonpunitive, and do not unreasonably burden the other party. Such measures may include, but are not limited to, counseling, extensions of deadlines, modifications of work schedules, mutual restrictions on contact, changes in work locations, leaves of absence, increased security, and monitoring of certain areas of the campus. The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures. (34 CFR 106.30, 106.44)

Emergency Removal

If a district employee is the respondent, the employee may be placed on administrative leave during the pendency of the formal complaint process. (34 CFR 106.44)

Note: Pursuant to Education Code [48900.2](#), a student in grades 4-12 may be suspended and/or expelled from school for sexual harassment. Districts should also note that Education Code [48915\(c\)](#) requires the Superintendent or designee to recommend expulsion for any student, irrespective of grade, who commits sexual assault or battery as defined in the Penal Code. See AR [5144.1](#) - Suspension and Expulsion/Due Process.

Note: 34 CFR 106.44 allows a student to be removed in emergency situations as described below, but requires that a student should not be "disciplined" prior to a finding being made pursuant to the grievance process established by 34 CFR 106.45. Due to this inconsistency in state and federal law, districts are advised to consult legal counsel as to the manner of imposing an emergency removal.

If the respondent is a student, the district may, on an emergency basis, remove the student from the district's education program or activity, provided that the district conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's rights under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)

Dismissal of Complaint

The Title IX Coordinator shall dismiss a formal complaint if the alleged conduct would not constitute sexual harassment as defined in 34 CFR 106.30 even if proved. The Title IX Coordinator shall also dismiss any complaint that did not occur in the district's education program or activity or did not occur against a person in the United States, and may dismiss a formal complaint if the complainant notifies the district in writing that the complainant would like to withdraw the complaint or any allegations in the complaint, the respondent is no longer employed by the district, or sufficient circumstances prevent the district from gathering evidence sufficient to reach a determination with regard to the complaint. (34 CFR 106.45)

Upon dismissal, the Title IX Coordinator shall promptly, and simultaneously to the parties, send written notice of the dismissal and the reasons for the dismissal. (34 CFR 106.45)

If a complaint is dismissed on the grounds that the alleged conduct does not constitute sexual harassment as defined in 34 CFR 106.30, the conduct may still be addressed pursuant to AR 4030 - Nondiscrimination in Employment as applicable.

Informal Resolution Process

When a formal complaint of sexual harassment is filed, the district may offer an informal resolution process, such as mediation, at any time prior to reaching a determination regarding responsibility. The district shall not require a party to participate in the informal resolution process or to waive the right to an investigation and adjudication of a formal complaint. (34 CFR 106.45)

The district may facilitate an informal resolution process provided that the district: (34 CFR 106.45)

1. Provides the parties with written notice disclosing the allegations, the requirements of the informal resolution process, the right to withdraw from the informal process and resume the formal complaint process, and any consequences resulting from participating in the informal resolution process, including that records will be maintained or could be shared.
2. Obtains the parties' voluntary, written consent to the informal resolution process

Formal Complaint Process

If a formal complaint is filed, the Title IX Coordinator shall provide the known parties with written notice of the following: (34 CFR 106.45)

1. The district's complaint process, including any informal resolution process
2. The allegations potentially constituting sexual harassment with sufficient details known at the time, including the identity of parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident if known. Such notice shall be provided with sufficient time for the parties to prepare a response before any initial interview.

If, during the course of the investigation, the district investigates allegations about the complainant or respondent that are not included in the initial notice, the Title IX Coordinator shall provide notice of the additional allegations to the parties.

3. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the complaint process
4. The opportunity for the parties to have an advisor of their choice who may be, but is not required to be, an attorney, and the ability to inspect and review evidence
5. The prohibition against knowingly making false statements or knowingly submitting false information during the complaint process

Note: The following paragraph is optional. Although not required by law, a best practice is to provide notice to the parties of the name of the investigator, facilitator, and decision-maker in order to give the parties an opportunity to raise concerns of conflict of interest or bias as prohibited by 34 CFR 106.45.

The above notice shall also include the name of the investigator, facilitator of an informal process, and decision-maker and shall provide either party with no less than three calendar days to raise concerns of conflict of interest or bias regarding any of these persons.

Note: Pursuant to 34 CFR 106.45, when investigating a formal complaint, the burden of proof rests on the district and not on the parties. However, the district must obtain the party's voluntary, written consent to access, consider, disclose, or otherwise use a party's records that are maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional, which are made and maintained in connection with the provision of treatment to the party.

Note: 34 CFR 106.45 authorizes, but does not require, the district to conduct a live hearing at which each party's advisor may ask the other party and any witnesses all relevant questions and follow-up questions. If the district chooses to include such a hearing as a component of its complaint procedure, the following list should be modified to include requirements for the hearing in accordance with 34 CFR 106.45.

During the investigation process, the district shall: (34 CFR 106.45)

1. Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence
2. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence
3. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney
4. Not limit the choice or presence of an advisor for either the complainant or respondent in any meeting or grievance proceeding, although the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to both parties
5. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate
6. Send in an electronic format or hard copy to both parties and their advisors, if any, the evidence that is directly related to the allegations raised in the complaint, and provide the parties at least 10 days to submit a written response for the investigator to consider prior to the completion of the investigative report
7. Objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence, and determine credibility in a manner that is not based on a person's status as a complainant, respondent, or witness
8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to the determination of responsibility, send to the parties and their advisors, if any, the investigative report in an electronic format or a hard copy, for their review and written response
9. After sending the investigative report to the parties and before reaching a determination regarding responsibility, afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party

Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence are offered to prove that someone other than the respondent committed the conduct alleged by the complainant or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

Privacy rights of all parties to the complaint shall be maintained in accordance with applicable state and federal laws.

Note: Districts with questions about the application of a collective bargaining agreement in the context of a Title IX investigation should consult legal counsel.

If the complaint is against an employee, rights conferred under an applicable collective bargaining agreement shall be applied to the extent they do not conflict with the Title IX requirements.

Written Decision

Note: Pursuant to 34 CFR 106.45, the person designated as the decision-maker of the determination of responsibility cannot be the same person designated as the Title IX Coordinator, an investigator, or the person who considers appeals. The following paragraph may be revised to reflect the position designated by the district to provide a written determination of responsibility. While designation decisions will depend on the size of the district, a best practice is to designate an upper-level administrator as the decision-maker and designate the Superintendent as the person to consider appeals.

The Superintendent shall designate an employee as the decision-maker to determine responsibility for the alleged conduct, who shall not be the Title IX Coordinator or a person involved in the investigation of the matter. (34 CFR 106.45)

The decision-maker shall issue, and simultaneously provide to both parties, a written decision as to whether the respondent is responsible for the alleged conduct. (34 CFR 106.45)

Note: 34 CFR 106.45 requires that the district's complaint process include a "reasonably prompt" timeframe for concluding the complaint process, but does not specify the number of days within which the final decision must be issued. Districts may revise the following paragraph to include a different timeline as long as it would satisfy the requirement to act promptly.

The written decision shall be issued within 45 calendar days of the receipt of the complaint.

The timeline may be temporarily extended for good cause with written notice to the complainant and respondent of the extension and the reasons for the action. (34 CFR 106.45)

Note: 34 CFR 106.45 mandates that the district's complaint procedures state whether the district's determination of responsibility will be based on a "preponderance of evidence" standard or "clear and convincing evidence" standard. The following paragraph reflects the "preponderance of evidence" standard, which is a less stringent standard to prove misconduct, and should be revised if the district chooses to use a "clear and convincing evidence" standard. The standard selected

by the district must be applied uniformly for all Title IX sexual harassment complaints. The district should consult with legal counsel in determining which standard to use.

In making this determination, the district shall use the "preponderance of the evidence" standard for all formal complaints of sexual harassment. (34 CFR 106.45)

The written decision shall include the following: (34 CFR 106.45)

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 CFR 106.30
2. A description of the procedural steps taken from receipt of the formal complaint through the written decision, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held if the district includes hearings as part of the grievance process
3. Findings of fact supporting the determination
4. Conclusions regarding the application of the district's code of conduct to the facts
5. A statement of, and rationale for, the result as to each allegation, including a decision regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's educational program or activity will be provided by the district to the complainant
6. The district's procedures and permissible bases for the complainant and respondent to appeal

Appeals

Note: 34 CFR 106.45 allows either the complainant or respondent to appeal the district's decision. The district may revise the following section to reflect applicable timelines established by the district.

Note: The following section should also be revised to identify the person who has been designated as the decision-maker(s) for the appeal. Pursuant to 34 CFR 106.45, the decision-maker for the appeal cannot be the same person as the decision-maker that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator.

Either party may appeal the district's decision or dismissal of a formal complaint or any allegation in the complaint, if the party believes that a procedural irregularity affected the outcome, new evidence is available that could affect the outcome, or a conflict of interest or bias by the Title IX Coordinator, investigator(s), or decision-maker(s) affected the outcome. If an appeal is filed, the district shall: (34 CFR 106.45)

1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties
2. Ensure that the decision-maker(s) for the appeal is trained in accordance with 34 CFR 106.45 and is not the same decision-maker(s) who reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator
3. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome
4. Issue a written decision describing the result of the appeal and the rationale for the result
5. Provide the written decision simultaneously to both parties

An appeal must be filed in writing within 10 calendar days of receiving the determination, stating the grounds for the appeal and including any relevant documentation in support of the appeal. Appeals submitted after this deadline are not timely and shall not be considered. Either party has the right to file a complaint with the U.S. Equal Employment Opportunity Commission.

A written decision shall be provided to the parties within 20 calendar days from the receipt of the appeal.

Remedies

Note: 34 CFR 106.45 mandates that the district's Title IX complaint process list, or describe the range of, possible remedies that the district may implement following any determination of responsibility. The following section may be revised to reflect district practice.

When a determination of responsibility for sexual harassment has been made against the respondent, the district shall provide remedies to the complainant. Such remedies may include the same individualized services described above in the section "Supportive Measures," but need not be nondisciplinary or nonpunitive and need not avoid burdening the respondent. (34 CFR 106.45)

Disciplinary Actions

The district shall not impose any disciplinary sanctions or other actions against a respondent, other than supportive measures as described above in the section "Supportive Measures," until the complaint procedure has been completed and a determination of responsibility has been made. (34 CFR 106.44)

When an employee is found to have committed sexual harassment or retaliation, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

(cf. 4117.7/4317.7 - Employment Status Report)

(cf. [4118](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [4119.11/4219.11/4319.11](#) - Sexual Harassment)

(cf. [4218](#) - Dismissal/Suspension/Disciplinary Action)

Record-Keeping

The Superintendent or designee shall maintain for a period of seven years a record of all reported cases and Title IX investigations of sexual harassment, any determinations of responsibility, any audio or audiovisual recording and transcript if applicable, any disciplinary sanctions imposed, any remedies provided to the complainant, any appeal or informal resolution and the results therefrom, and responses made pursuant to 34 CFR 106.44. (34 CFR 106.45)

The Superintendent or designee shall also maintain for a period of seven years all materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process. The district shall make such training materials publicly available on its web site, or if the district does not maintain a web site, available upon request by members of the public. (34 CFR 106.45)

(cf. [3580](#) - District Records)

Legal Reference:

EDUCATION CODE

[200-262.4](#) Prohibition of discrimination on the basis of sex

[48900](#) Grounds for suspension or expulsion

[48900.2](#) Additional grounds for suspension or expulsion; sexual harassment

[48985](#) Notices, report, statements and records in primary language

CIVIL CODE

[51.9](#) Liability for sexual harassment; business, service and professional relationships

[1714.1](#) Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

[12950.1](#) Sexual harassment training

CODE OF REGULATIONS, TITLE 5

[4600-4670](#) Uniform complaint procedures

[4900-4965](#) Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1092 Definition of sexual assault

[1221](#) Application of laws

[1232g](#) Family Educational Rights and Privacy Act

[1681-1688](#) Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 34

12291 Definition of dating violence, domestic violence, and stalking

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

[2000d-2000d-7](#) Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

[99.1-99.67](#) Family Educational Rights and Privacy

[106.1](#)-106.82 Nondiscrimination on the basis of sex in education programs

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2000, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

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Cuyama Joint Unified School District Board Policy

BP 4119.11, 4219.11, 4319.11

Sexual Harassment

Personnel

Cautionary Notice: The following administrative regulation reflects federal Title IX regulations added by 85 Fed. Reg. 30026, effective August 14, 2020, which establish a process for investigating and resolving allegations of conduct that meets the federal definition of sexual harassment. The federal regulations preempt any conflicting state law or regulations, but the interaction between federal and state law is not always clear. Districts should consult legal counsel if questions about a potential conflict arise. Districts should also note that 18 states, including California, have sued the U.S. Department of Education to stop the implementation of these regulations. A preliminary injunction seeking to postpone the effective date of the regulations and prohibit their enforcement is currently pending. If the court grants the injunction, portions of the following administrative regulation will not take effect.

Note: Education Code [231.5](#), 2 CCR [11023](#), and 34 CFR [106.8](#) mandate the district to have a written policy on sexual harassment. As part of this mandate, the district also should adopt a sexual harassment policy related to students; see BP/AR 5145.7 - Sexual Harassment.

Note: Sexual harassment is prohibited pursuant to Title VII of the Civil Rights Act of 1964 (42 USC [2000e-2000e-17](#)) and/or Title IX of the Education Amendments of 1972 (20 USC [1681-1688](#); 34 CFR [106.1-106.82](#)), as well as the California Fair Employment and Housing Act (Government Code [12900-12996](#)). Whether a complaint of sexual harassment is addressed through federal Title IX complaint procedures adopted pursuant to 34 CFR 106.44-106.45, as added by 85 Fed. Reg. 30026, or procedures adopted pursuant to 2 CCR [11023](#) is dependent on whether the alleged conduct meets the more stringent federal definition of sexual harassment or the state definition. See the accompanying administrative regulation, AR 4030 - Nondiscrimination in Employment, and AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures.

Note: Pursuant to 2 CCR 11034, the district may be liable for sexual harassment committed by a supervisor, coworker, or a third party. Pursuant to Government Code [12940](#), employers may also be held liable for sexual harassment committed against their workers by clients, customers, or other third parties if they knew or should have known of the harassment and failed to take immediate and appropriate corrective action to stop the harassment.

The following policy shall apply to all district employees, interns, volunteers, contractors, job applicants, and other persons with an employment relationship with the district.

The Governing Board is committed to providing a safe work environment that is free of harassment and intimidation. The Board prohibits sexual harassment against district employees and retaliatory behavior or action against any person who complains, testifies, or otherwise participates in the complaint process established for the purpose of this policy.

(cf. [0410](#) - Nondiscrimination in District Programs and Activities)

(cf. [4030](#) - Nondiscrimination in Employment)

Note: Government Code [12940](#) clarifies that sexual harassment includes harassment based on sex, gender, pregnancy, childbirth, or related medical conditions.

Sexual harassment includes, but is not limited to, harassment that is based on the sex, gender, gender identity, gender expression, or sexual orientation of the victim and harassment based on pregnancy, childbirth, or related medical conditions.

Note: Federal and state courts have provided guidance that may help employers avoid liability or mitigate damages in sexual harassment cases. In *Department of Health Services v. Superior Court (McGinnis)*, the California Supreme Court outlined measures that may constitute mitigating factors in the assessment of damages, including establishing anti-harassment policies, communicating those policies to employees, consistently enforcing the policies, preserving the confidentiality of employees who report harassment, and preventing retaliation against reporting employees. The U.S. Supreme Court in *Burlington Industries v. Ellerth* held that, for certain claims under federal law, an employer may defend against sexual harassment claims by proving that (1) reasonable care was exercised to prevent and promptly correct any sexually harassing behavior, and (2) the employee (victim) failed to take advantage of the preventive and corrective opportunities provided by the employer.

Note: Pursuant to Government Code [12950.1](#), as amended by SB 778 (Ch. 215, Statutes of 2019), employers with five or more employees are required to provide sexual harassment training to supervisory and nonsupervisory employees. See the accompanying administrative regulation for timelines and training requirements.

Note: Items #1-4 below reflect the courts' guidance and Government Code [12950.1](#), and should be modified to reflect district practice.

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation
2. Publicizing and disseminating the district's sexual harassment policy to employees and others to whom the policy may apply
3. Ensuring prompt, thorough, fair, and equitable investigation of complaints
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of developments

Note: The following optional paragraph reflects a recommendation of the U.S. Equal Employment Opportunity Commission's informal guidance *Promising Practices for Preventing Harassment* and may be revised to reflect district practice.

The Superintendent or designee shall periodically evaluate the effectiveness of the district's strategies to prevent and address harassment. Such evaluation may involve conducting regular anonymous employee surveys to assess whether harassment is occurring or is perceived to be tolerated, partnering with researchers or other agencies with the needed expertise to evaluate the district's prevention strategies, and using any other effective tool for receiving feedback on systems and/or processes. As necessary, changes shall be made to the harassment policy, complaint procedures, or training.

Sexual Harassment Reports and Complaints

Note: 34 CFR [106.8](#), as amended by 85 Fed. Reg. 30026, requires the district to designate at least one employee to coordinate its responsibilities under Title IX, who must be referred to as the Title IX Coordinator. See the accompanying administrative regulation.

Note: 34 CFR 106.44, as added by 85 Fed. Reg. 30026, requires the district, when there is actual knowledge of sexual harassment, to respond promptly in a manner that is not unreasonable in light of the known circumstances and in compliance with Title IX regulations. 34 CFR 106.30, as added, defines "actual knowledge" as notice of sexual harassment or allegations of sexual harassment being submitted to the district's Title IX Coordinator, any official of the district who has authority to institute corrective measures, or any employee of an elementary or secondary school. For this reason, the district should train all employees regarding the reporting process.

Note: In *Faragher v. City of Boca Raton*, one of the factors relied on by the U.S. Supreme Court in finding liability for harassment by a supervisor was the failure of the policy to provide an assurance to its employees that harassing supervisors may be bypassed in registering complaints.

District employees who feel that they have been sexually harassed in the performance of their district responsibilities or who have knowledge of any incident of sexual harassment by or against another employee shall immediately report the incident to their direct supervisor, a district administrator, or the district's Title IX Coordinator. Employees may bypass their supervisor in filing a complaint if the supervisor is the subject of the complaint. A supervisor or administrator who receives a harassment complaint shall promptly notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint is addressed through either AR 4119.12/4219.12/4319.12 - Title IX Sexual Harassment Complaint Procedures for complaints meeting the Title IX definition of sexual harassment or AR 4030 - Nondiscrimination in Employment for complaints meeting the state definition, as applicable, and shall offer supportive measures to the complainant.

(cf. [4119.12/4219.12/4319.12](#) - Title IX Sexual Harassment Complaints)

Note: In addition to district discipline imposed on employees who engage in sexual harassment, Government Code [12940](#) provides that such employees may be held personally liable in a court of law for any damage to the victim(s).

Upon investigation of a sexual harassment complaint, any district employee found to have engaged or participated in sexual harassment or to have aided, abetted, incited, compelled, or coerced another to commit sexual harassment in violation of this policy shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

(cf. [4117.7/4317.7](#) - Employment Status Reports)

(cf. [4118](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [4218](#) - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE

[200-262.4](#) Prohibition of discrimination on the basis of sex

GOVERNMENT CODE

[12900-12996](#) Fair Employment and Housing Act, especially:

BP 4119.11, 4219.11, 4319.11

[12940](#) Prohibited discrimination

[12950](#) Sexual harassment; distribution of information

[12950.1](#) Sexual harassment training

LABOR CODE

[1101](#) Political activities of employees

[1102.1](#) Discrimination: sexual orientation

CODE OF REGULATIONS, TITLE 2

[11009](#) Employment discrimination

[11021](#) Retaliation

[11023](#) Harassment and discrimination prevention and correction

11024 Sexual harassment training and education

11034 Terms, conditions, and privileges of employment

CODE OF REGULATIONS, TITLE 5

[4900-4965](#) Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

[1681-1688](#) Title IX of the Education Amendments of 1972

UNITED STATES CODE, TITLE 42

[2000e-2000e-17](#) Title VII, Civil Rights Act of 1964, as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

[106.1-106.9](#) Nondiscrimination on the basis of sex in education programs or activities

[106.51-106.82](#) Nondiscrimination on the basis of sex in employment in education programs or activities

COURT DECISIONS

Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026

Faragher v. City of Boca Raton, (1998) 118 S.Ct. 2275

BP 4119.11, 4219.11, 4319.11

Burlington Industries v. Ellreth, (1998) 118 S.Ct. 2257

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989

Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S.Ct. 998

Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57

Management Resources:

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION PUBLICATIONS

Promising Practices for Preventing Harassment, November 2017

WEB SITES

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Equal Employment Opportunity Commission: <http://www.eeoc.gov>

U.S. Department of Education, Office for Civil
Rights: <http://www.ed.gov/about/offices/list/ocr/index.html>

(12/16 3/18) 7/20

Superintendent

(title or position)

2300 Highway 166, New Cuyama, CA 93254

(address)

(661) 766-2293

(telephone number)

agamino@cuyamavunified.org

(email)

(cf. [4030](#) - Nondiscrimination in Employment)

(cf. [5145.7](#) - Sexual Harassment)

(cf. [5145.71](#) - Title IX Sexual Harassment Complaint Procedures)

The district shall notify employees, bargaining units, and applicants for employment of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator. (34 CFR [106.8](#))

(cf. [4112.9/4212.9/4312.9](#) - Employee Notifications)

Prohibited Conduct

Note: Alleged conduct that meets the federal definition of sexual harassment in 34 CFR 106.30, as added by 85 Fed. Reg. 30026, requires investigation and resolution through Title IX regulations; see [AR 4119.12/4219.12/4319.12](#) - Title IX Sexual Harassment Complaint Procedures. Pursuant to 34 CFR 106.30, sexual harassment includes (1) a district employee conditioning the provision of a district aid, benefit, or service on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or (3) sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 and 34 USC 12291)

Note: Education Code [212.5](#) defines sexual harassment as any unwelcome sexual advance, request for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone in the educational setting. Conduct that does not meet the definition of sexual harassment in 34 CFR 106.30 shall be investigated and resolved in accordance with AR 4030 - Nondiscrimination in Employment.

Note: In *Oncale v. Sundowner Offshore Services, Inc.*, the U.S. Supreme Court held that same-sex sexual harassment could be actionable under Title VII of the Civil Rights Act of 1964 (42 USC [2000e-2000e-17](#)).

Cuyama Joint Unified School District Administrative Regulation

AR 4119.11, AR 4219.11, AR 4319.11

Sexual Harassment

Personnel

Cautionary Notice: The following administrative regulation reflects federal Title IX regulations added by 85 Fed. Reg. 30026, effective August 14, 2020, which establish a process for investigating and resolving allegations of conduct that meets the federal definition of sexual harassment. However, in June 2020, two motions for a preliminary injunction were filed seeking to postpone the effective date of the regulations and prohibit their enforcement. If the court issues an injunction, portions of this administrative regulation reflecting the Title IX regulations will not be in effect. CSBA will notify districts when the court issues its decision.

Districts are also cautioned that the federal regulations preempt any conflicting state law or regulations, but the interaction between federal and state law is not always clear. Districts should consult legal counsel if questions arise.

Note: The following administrative regulation is mandated pursuant to Education Code [231.5](#) and includes reasonable steps for preventing the occurrence of discrimination and harassment as required pursuant to Government Code [12940](#) (California Fair Employment and Housing Act). The focus of this administrative regulation is on sexual harassment by and of employees. Pursuant to Government Code [12940](#) and 2 CCR [11009](#), interns, volunteers, and job applicants are entitled to the same protection against sexual harassment as applicable to employees.

Note: For information related to sexual harassment involving students, see BP/AR 5145.7 - Sexual Harassment.

The following administrative regulation shall apply to all allegations of sexual harassment involving employees, interns, volunteers, and job applicants, but shall not be used to resolve any complaint by or against a student.

Title IX Coordinator

Note: Pursuant to 34 CFR [106.8](#), districts that receive federal financial assistance are mandated to designate an employee to ensure district compliance with Title IX of the Education Amendments of 1972 and its implementing regulations. The following paragraph specifies that the Title IX Coordinator will be the same person(s) designated to serve as the coordinator for nondiscrimination in employment pursuant to AR 4030 - Nondiscrimination in Employment. Districts may modify this policy to designate separate district employees to serve these functions.

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as well as to investigate and resolve sexual harassment complaints under AR 4030 - Nondiscrimination in Employment. The Title IX Coordinator(s) may be contacted at:

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature, regardless of whether or not the conduct is motivated by sexual desire. Conduct is considered to be sexual harassment when made against another person of the same or opposite sex in the work or educational setting under any of the following conditions: (Education Code 212.5; Government Code 12940; 2 CCR 11034)

1. Submission to the conduct is made explicitly or implicitly a term or condition of the individual's employment.
2. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the individual.
3. The conduct has the purpose or effect of having a negative impact upon the individual's work performance or of creating an intimidating, hostile, or offensive work environment.
4. Submission to or rejection of the conduct is used as the basis for any decision affecting the individual regarding benefits, services, honors, programs, or activities available at or through the district.

Note: Pursuant to Government Code 12940, the district may be held liable for sexual harassment committed against employees by clients, customers, or other third parties if the district knew, or should have known, of the harassment and failed to take immediate and appropriate corrective action to stop the harassment. The following paragraph clarifies that sexual harassment may include acts by supervisors, co-workers, or other parties and should be modified to reflect district practice.

Examples of actions that might constitute sexual harassment in the work or educational setting, whether committed by a supervisor, a co-worker, or a non-employee, include, but are not limited to:

1. Unwelcome verbal conduct such as sexual flirtations or propositions; graphic comments about an individual's body; overly personal conversations or pressure for sexual activity; sexual jokes or stories; unwelcome sexual slurs, epithets, threats, innuendoes, derogatory comments, sexually degrading descriptions, or the spreading of sexual rumors
2. Unwelcome visual conduct such as drawings, pictures, graffiti, or gestures; sexually explicit emails; displaying sexually suggestive objects
3. Unwelcome physical conduct such as massaging, grabbing, fondling, stroking, or brushing the body; touching an individual's body or clothes in a sexual way; cornering, blocking, leaning over, or impeding normal movements

Training

Note: Government Code 12950.1, as amended by SB 778 (Ch. 215, Statutes of 2019), requires districts with five or more employees to provide sexual harassment training and education to supervisory and nonsupervisory employees by January 1, 2021 (or two years after a training provided in 2019) and once every two years thereafter. As amended, Government Code 12950.1 requires that new nonsupervisory employees be provided the training within six months of hire, consistent with the requirement for all

newly hired supervisors or employees promoted to a supervisory position. Compliance with this law does not insulate the district from any liability for harassment.

Note: Governing Board members, as elected officials, are not usually considered "supervisors"; however, since Board members have the authority to hire, reward, or discipline the Superintendent and other employees, Board members may also be required to receive sexual harassment training. Districts should consult with legal counsel to ensure that the appropriate individuals receive training.

Every two years, the Superintendent or designee shall ensure that supervisory employees receive at least two hours, and nonsupervisory employees receive at least one hour, of classroom or other effective interactive training and education regarding sexual harassment. All newly hired employees and employees promoted to a supervisory position shall receive training within six months of their assumption of the new position. (Government Code [12950.1](#))

A supervisory employee is any employee having the authority, in the interest of the district, to hire, transfer, suspend, lay off, promote, discharge, assign, reward, or discipline other employees, or the responsibility to direct them, adjust their grievances, or effectively recommend such action, when the exercise of the authority is not of a merely routine or clerical nature, but requires the use of independent judgment. (Government Code [12926](#))

(cf. [4300](#) - Administrative and Supervisory Personnel)

Such training may be completed by employees individually or as part of a group presentation, may be completed in shorter segments as long as the applicable hourly requirement is met, and may be provided in conjunction with other training provided to the employees. The training shall be presented by trainers or educators with knowledge and expertise in the prevention of harassment, discrimination, and retaliation. (Government Code [12950.1](#))

The district's sexual harassment training and education program shall include, but is not limited to, the following: (Government Code [12950.1](#); 2 CCR 11024)

1. Information and practical guidance regarding federal and state laws concerning the prohibition, prevention, and correction of sexual harassment
2. The types of conduct that constitute sexual harassment
3. Remedies available for victims in civil actions, and potential employer/individual exposure/liability
4. Strategies to prevent harassment in the workplace
5. Supervisors' obligation to report sexual harassment, discrimination, and retaliation of which they become aware
6. Practical examples which illustrate sexual harassment, discrimination, and retaliation using training modalities such as role plays, case studies, and group discussions, based on factual scenarios taken from case law, news and media accounts, and hypotheticals based on workplace situations and other sources
7. The limited confidentiality of the complaint process

8. Resources for victims of unlawful harassment, such as to whom they should report any alleged harassment
9. Steps necessary to take appropriate remedial measures to correct harassing behavior, which includes the district's obligation to conduct an effective workplace investigation of a harassment complaint
10. What to do if the supervisor is personally accused of harassment
11. The essential elements of the district's anti-harassment policy, and how to use the policy if a harassment complaint is filed

Employees shall receive a copy of the district's sexual harassment policy and administrative regulations, which they shall read and acknowledge that they have received.

12. Information, including practical examples, of harassment based on gender identity, gender expression, and sexual orientation

13. Prevention of abusive conduct, including a review of the definition and elements of abusive conduct pursuant to Government Code 12950.1, the negative effects that abusive conduct has on the victim and other in the workplace, the detrimental consequences of this conduct on employee productivity and morale, and that a single act does not constitute abusive conduct unless the act is severe or egregious

The Superintendent or designee shall retain for at least two years the records of any training provided to supervisory employees. Such records shall include the names of trained employees, date of the training, the type of training, and the name of the training provider. (2 CCR 11024)

Notifications

The Superintendent or designee shall notify employees that the district does not discriminate on the basis of sex as required by Title IX, that the Title IX nondiscrimination requirement extends to employment, and that inquiries about the application of Title IX to the district may be referred to the district's Title IX Coordinator and/or to the Assistant Secretary for Civil Rights, U.S. Department of Education. (34 CFR 106.8)

A copy of the Board policy and this administrative regulation shall: (Education Code 231.5)

1. Be displayed in a prominent location in the main administrative building, district office, or other area of the school where notices of district rules, regulations, procedures, and standards of conduct are posted
2. Be provided to every district employee at the beginning of the first quarter or semester of the school year or whenever a new employee is hired
3. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct

Note: Government Code 12950 requires the Department of Fair Employment and Housing (DFEH) to develop an information sheet on employment discrimination and the illegality of sexual harassment and a poster regarding the rights of transgender employees. These documents are available on DFEH's web site.

All employees shall receive a copy of an information sheet prepared by the California Department of Fair Employment and Housing (DFEH) or the district that contains, at a minimum, components on:
(Government Code 12950)

1. The illegality of sexual harassment
2. The definition of sexual harassment under applicable state and federal law
3. A description of sexual harassment, with examples
4. The district's complaint process available to the employee
5. The legal remedies and complaint process available through DFEH and the Equal Employment Opportunity Commission (EEOC)
6. Directions on how to contact DFEH and the EEOC
7. The protection against retaliation provided by 2 CCR 11021 for opposing harassment prohibited by law or for filing a complaint with or otherwise participating in an investigation, proceeding, or hearing conducted by DFEH and the EEOC

In addition, the district shall post, in a prominent and accessible location, the DFEH poster on discrimination in employment and the illegality of sexual harassment and the DFEH poster regarding transgender rights. (Government Code 12950)

(3/16 3/18) 7/20

Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254
(661) 766-2482 • FAX: (661) 766-2255

September 10, 2020

Waiver for community service hours

Due to the COVID-19 pandemic, the Cuyama Joint Unified School District is waiving the community service hours requirement for Cuyama Valley High School students for the spring of 2019 and the fall of 2020.

Cuyama Joint Unified School District

2300 Highway 166, New Cuyama, California 93254
(661) 766-2482 • FAX: (661) 766-2255

September 10, 2020
EXECUTED AGREEMENT
BETWEEN
CUYAMA CHRISTIAN ACADEMY
AND
CUYAMA JOINT UNIFIED SCHOOL DISTRICT

This agreement between CUYAMA JOINT UNIFIED SCHOOL DISTRICT, herein called "District" and Cuyama Christian Academy (located at 4803 Cebrian Avenue, New Cuyama, CA, 93254). District has need of facility offered by Cuyama Christian Academy for sports practices and conditioning, and Cuyama Christian Academy has agreed to allow the Cuyama Joint Unified School District to use their facility.

The District agrees to provide Cuyama Christian Academy a certificate of proof of insurance by the District. The District will take good care of the facility and will leave the facility in the condition in which it was provided. The District will "hold harmless" the Cuyama Christian Academy while their facility is used by District staff and/or students for school related purposes. The executed agreement shall begin effective September 11, 2020.

This agreement is for the 2020-2021 school year. The Cuyama Christian Academy or Cuyama Joint Unified School District may terminate it at any time. District Superintendent or Business Manager shall be the official representative to give or receive notice for the district.

Cuyama Christian Academy

Cuyama Joint Unified School District

Date

Date

Address: 4803 Cebrian Ave
New Cuyama, Ca. 93254

Address: 2300 Highway 166
New Cuyama, Ca 93254

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Name of Local Education Agency (LEA): Cuyama Joint Unified School District

Total Score: 31
TO BE COMPLETED BY THE LEA

Directions: The metrics in this rubric apply to students that are enrolled in career technical education (CTE) programs, programs of study and pathways. Read each of the 10 Minimum Eligibility Standards (criteria). Reviewing all of your CTE programs, check the box that best corresponds to the current practice of your programs and for which you can provide evidence. List evidence of your practice that is currently on file at your LEA and make comments that the grant reader may take into consideration in the corresponding boxes. ***All responses must specifically address CTE programs and services rather than general services offered to all students.**

Total Score: _____
TO BE VERIFIED BY THE CALIFORNIA DEPARTMENT OF EDUCATION (CDE)

Minimum Eligibility Standards	Not Yet in Practice (0 points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
1.A. Offers high-quality CTE curriculum and instruction aligned to CTE Model Curriculum Standards.	<input type="checkbox"/> CTE curricula and instruction is not aligned to the CTE Model Curriculum Standards for each pathway offered.	<input type="checkbox"/> CTE curricula and instruction is aligned to the CTE Model Curriculum Standards for some pathways offered.	<input type="checkbox"/> CTE curricula and instruction is aligned to the CTE Model Curriculum Standards for most pathways offered.	<input checked="" type="checkbox"/> CTE curricula and instruction is fully aligned to the CTE Model Curriculum Standards for all pathways offered.	Alignment matrix of CTE curriculum syllabi and CTE Model Curriculum Standards. Alignment matrix of CTE curriculum syllabi and academic standards. Course outlines.	Specify Industry Sectors and Pathways Course outlines and alignment matrix of all CTE courses are on file with LEA. All CTE courses are A thru G certified with the University of California	Specify upgrade requests All courses are aligned with CTE and Academic standards as can be seen with our course outlines and A thru G course list with the University of California. All CTE courses are evaluated quarterly for alignment by the CTE coordinator through either observation or lesson plan reviews.
Essential Element: High-Quality, Integrated Curriculum and Instruction.	Books, supplies, materials and equipment do not align to industry standards	Books, supplies, materials and equipment somewhat align to curriculum and industry standards. Significant updates needed.	Books, supplies, materials and equipment mostly align to curriculum and industry standards. Some updates needed.	Books, supplies, materials and equipment fully align to curriculum and industry standards.	Books, supplies, materials and equipment fully align to curriculum and industry standards. Lesson plans.		

1.A. Offers High-Quality CTE curriculum and instruction aligned to CTE Model Curriculum Standards.

Essential Element: High-Quality, Integrated Curriculum and Instruction

Areas of Strength (max. 350 characters). Specify Sectors and Pathways.

All classes are aligned with CTE and academic standards. All CTE classes are A thru G aligned with the California U.C. System.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (Attachment II) (max. 700 characters). *Specify Sectors and Pathways.

19-20 To insure high quality alignment to CTE curriculum we plan to increase teacher professional development through training and observations at other schools. This will increase both CTE and Academic standard integration. We also plan to send a teacher to CALPADS training.

20-21 The 20-21 school year increase consists of the a thru g alignment of three more classes Ag Communications, Computer Applications in Agriculture and Advance Ag Mechanics. We are in the process of developing a third pathway in Animal Science. This will increase our offerings to three pathways in our Agriculture Sector.

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
1.B. Offers CTE pathway(s) that provides a coherent sequence of courses, are reported in the California Longitudinal Pupil Achievement Data System (CALPADS) as CTE. Essential Element: High-Quality, Integrated Curriculum and Instruction.	<input type="checkbox"/> No clear sequential progression of pathway courses. No clear CTE pathway that leads to a postsecondary career pathway or training and/or employment. No courses are reported in CALPADS as CTE.	<input type="checkbox"/> Offers CTE programs where some pathways show a clear sequential progression of courses. Some courses are reported in CALPADS as CTE.	<input checked="" type="checkbox"/> Offers CTE programs where most pathways are 300 hours and show a clear sequential progression of courses. Most courses are reported in CALPADS as CTE.	<input type="checkbox"/> Offers CTE programs where all pathways are 300 hours and show a clear sequential progression of courses. All courses are reported in CALPADS as CTE. Provides a catalog of programs and courses required at each grade for each CTE pathway.	Provides list and description of pathway courses, identifying the planned sequence of courses. Provides document listing CTE pathway courses reported as CTE in CALPADS.	List all industry sectors and pathways offered by the LEA Agriculture and Natural Resources Sector Agriscience Pathway - student brochure and career counseling Ag mechanics - student brochure and career counseling	During the 20-21 school year we will develop an Agricultural Management Pathway to be implemented during the 21-22 school year This will be the development of a complete pathway with Intro, concentrator, and capstone courses in calpads as CTE

1.B. Offers CTE pathways that provides a coherent sequence of courses, are reported in CALPADS as CTE.

Essential Element: High-Quality, Integrated Curriculum and Instruction.

Areas of Strength (max. 350 characters) Specify CTE Courses as reported in CALPADS for all Sectors and Pathways.

Our Ag Mechanics and Agriscience pathways have a clear three year sequence for completion with introduction, concentrator, and capstone classes. Courses are reported as CTE in calpads.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways.:

A CTE teacher will be sent to CALPADS training. We see a need for an increase in the teaching of pathway requirements to 6 through 8 grade students to increase awareness of pathway sequences. CTE pathways are sequenced and on file with the LEA.

During the 20-21 year we will be developing a new Agricultural Management Pathway with A thru G certified courses developed in a clear sequence in calpads. This will mean the development of a three course sequence with a Intro course first year, a concentrator course, and to finish it off a capstone course.

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>2. Provides career exploration and guidance opportunities for all pathway learners.</p> <p>Essential Element: Career Exploration and Student supports</p>	<p><input type="checkbox"/> There is no formalized career exploration and guidance program offered by LEA.</p>	<p><input type="checkbox"/> Some CTE pathway students participate in a formalized career exploration program.</p> <p>CTE students receive guidance through general counseling services.</p>	<p><input checked="" type="checkbox"/> Most CTE pathway students participate in a formalized career exploration program.</p> <p>Some CTE students have an individualized four-year plan on file.</p> <p>CTE-specific students receive career guidance through programs of study and CTE-specific counseling services.</p>	<p><input type="checkbox"/> All CTE pathway students participate in a formalized career exploration program.</p> <p>All CTE students have an individualized four-year plan on file.</p> <p>CTE students receive career guidance through programs of study, CTE-specific counseling services, and formalized industry mentoring.</p>	<p>California Career Resource Network (CalCRN), Kuder, Career Cruising, Naviance, etc.</p> <p>Example of plan. Description of career guidance provided.</p>	<p>Clearly identify formalized program and how students participate</p> <p>Career exploration is built into all CTE course lesson plans.</p> <p>7th thru 12th grade students complete a six year plan of study with an academic counselor. CTE is included in this plan.</p> <p>Career Councilor meets with every high school and middle school student</p>	<p>19-20 We can do better in our career exploration opportunities for students. Adoption of a formal career exploration curriculum would increase these opportunities.</p> <p>We are actively recruiting mentors for our students through the CTE advisory committee.</p>

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

2. Provides career exploration and guidance opportunities for all pathway learners.

Essential Element: Career Exploration and Student supports

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

All pathway students have career exploration and guidance through a career and academic counselor

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

9-20 We need to increase our career guidance through a more in depth use of online record book an mentoring from members of the local work force. Career guidance would be improved with a formal career guidance tool such as Career Cruiser.

20-21 In both our Ag Science and Ag Mechanics pathways we will begin the implementation of career guidance software in 7th through 12th grade. This is in conjunction with the development of a career center at the high school. A Career and Academic councilor will be on site at the high school full time.

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>3.A. Provides support services for students, including counseling.</p> <p>Essential Element: Career Exploration and Student supports.</p>	<p><input type="checkbox"/> There is no evidence that CTE pathway students have career and/or academic needs assessed or addressed.</p> <p>Career counseling services are general, but not specifically related to CTE.</p>	<p><input checked="" type="checkbox"/> Some CTE pathway students receive CTE-specific counseling services.</p> <p>Student needs are assessed, and CTE students receive the same supports offered to all students.</p> <p>No data of CTE student services effectiveness is collected.</p>	<p><input type="checkbox"/> Most CTE pathway students receive CTE-specific counseling services.</p> <p>Student needs are assessed, and CTE students receive supports specific to CTE pathways and individual student needs.</p> <p>Some data of CTE student services effectiveness is collected.</p>	<p><input type="checkbox"/> All CTE pathway students receive CTE-specific counseling services.</p> <p>Student supports are documented and assessed annually by CTE pathway faculty, associated academic faculty, counselors and administration.</p> <p>A CTE plan of specified support for all services is developed for each special population (i.e. Individualized Education Program, At-risk, etc.) and CTE pathway(s).</p> <p>Data on program effectiveness for special populations is collected, and continuous improvement principles are applied to all CTE pathways</p>	<p>List of identified student career and academic needs/gaps and the supports that have been provided to address those needs.</p> <p>Tools used to determine student career and learning needs.</p> <p>Data on effectiveness of supports provided.</p> <p>Description of counseling services provided.</p>	<p>19-20 Student 6 year plans are on file with the LEA and in the career counseling office.</p>	<p>As a district we are increasing the amount of career counseling provided to our students. Student 6 year plans have been developed and are being documented for all students 7 through 12.</p> <p>The career and academic counselor meets with the CTE coordinator on a regular basis to discuss students career options and tailor supports to individual students</p>

Attachment I: High-Quality Career Technical Education Program Evaluation &

Plan 3.A. Provides support services for students, including counseling.

Essential Element: Career Exploration and Student supports.

Areas of Strength (max 350 characters) Specify Sectors and Pathways:

All CTE students receive support from Career and Academic counseling. Special Ed students have been identified and receive support services. We have a counselor on campus full time to identify student needs. The counselor is active in developing a career center.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

19-20 formalized assessment of all CTE students career and academic needs is to be developed in the next two years and administered to all students on a yearly basis. Data will be collected from this assessment for program improvement and to gauge student needs.

20-21 Formalized assessments are to be implemented this year for both Agriscience and Ag Mechanics CTE students. Career aptitude testing is being performed with Career Explorer software and Kuder career guidance solutions.

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>3.B. Student leadership development is embedded into career pathway teaching and learning.</p> <p>Essential Element: Career Exploration and Student supports</p>	<p><input type="checkbox"/> There is no evidence that CTE pathway student leadership development is addressed.</p>	<p><input type="checkbox"/> Student leadership development is embedded into some CTE program(s) through one of the six recognized Career Technical Student Organizations (CTSOs) or through an alternative leadership strategy.</p> <p>CTE pathway students have the opportunity to participate in a CTSO.</p>	<p><input type="checkbox"/> Student leadership development is embedded into some career pathway(s) through one of the six recognized CTSOs.</p> <p>Some CTE pathway students actively participate in a CTSO.</p>	<p><input checked="" type="checkbox"/> Student leadership development is embedded into all career pathway(s) through one of the six recognized CTSOs.</p> <p>All CTE pathway students actively participate in a CTSO.</p>	<p>Description of student leadership development strategies, percent of student participation, and outcomes of program(s) implemented.</p>	<p>FFA Roster</p> <p>List of students attending off site leadership development through the FFA</p>	<p>As a rural district it is difficult to get to leadership training which is mostly over two hours distant. Our goal this year is to double the amount of leadership trainings attended by our students.</p> <p>All CTE students are members of the FFA and all receive leadership training through their program of study and are integrated as part of the students class grade.</p>

Attachment I: High-Quality Career Technical Education Program Evaluation &

Plan 3.B. Student leadership development is embedded into career pathway teaching and learning.

Essential Element: Career Exploration and student support

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

Formal lessons will be instituted into classroom assignments as part of student leadership training. The implementation of the Capstone classes in both pathways is a step in this direction. Capstone students will also assist in implementation of career exploration with middle school students.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

20-21 Student participation has increased, during the minimal 19-20 school year we added three new student leadership conferences and in 20 -21 will increase participation in increased leadership development events in both the Agriscience and Ag Mechanics pathways

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>4. Provides for system alignment, coherence, and articulation, including ongoing and structural regional or local partnerships with postsecondary educational institutions, documented through formal written agreements.</p> <p>Essential Element: Cross-System Alignment</p>	<p><input type="checkbox"/> Kindergarten through grade twelve (K-12) and postsecondary core CTE pathway faculty do not coordinate or collaborate.</p> <p>There is no established program of study for CTE pathways.</p>	<p><input checked="" type="checkbox"/> K-12 and postsecondary core CTE pathway faculty are members of an advisory committee that represents some CTE pathways.</p> <p>Curriculum, instruction, transitions and outcomes are reviewed at Advisory Committee meetings.</p> <p>There are no formal agreements other than advisory committee responsibilities.</p> <p>Programs of study need revision or improvement.</p>	<p><input type="checkbox"/> K-12 and postsecondary core CTE pathway faculty meet regularly to plan and review curriculum and instruction across levels of education, to plan program and support services for smooth transitions, and to develop or update and improve articulation/dual credit agreements for most CTE pathways.</p> <p>Formal agreements are developed that define participants, roles, activities, products, and timeline.</p> <p>Programs of study are complete for most pathways.</p>	<p><input type="checkbox"/> K-12 and postsecondary core CTE pathway faculty meet regularly to plan and review curriculum and instruction across levels of education, to plan program and support services for smooth transitions, and to develop or update and improve articulation/dual credit agreements for all CTE pathways.</p> <p>K-12 and postsecondary educational institutions collaborate to create transition agreements, guides, and plans for each CTE pathway.</p> <p>Articulation/dual credit agreements apply to all participating educational institutions.</p> <p>Formal agreements define participants, roles, activities, products, and timeline.</p> <p>Programs of Study are accurate and complete for all pathways</p>	<p>Transition guide showing secondary and postsecondary pathway courses for each pathway, industry-recognized certifications at each level, and degree and employment options.</p> <p>Memoranda of Understanding (MOUs) and other agreements between K-12 and postsecondary education that are updated annually.</p> <p>Secondary and postsecondary curriculum outlines showing coordinated curriculum/ transitions.</p> <p>Other products from collaboration.</p>	<p>Local Strong Workforce Program evaluation of CTE Pathways at Cuyama Valley high School</p>	<p>19-20 Due to our rural location SWP and advisory is completed through Basecamp, an online communication program. Cuyama Valley Joint Unified School District is a member of the Santa Barbara County CTEIG and SWP advisory programs</p>

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

4. Provides for system alignment, coherence, and articulation, including ongoing and structural regional or local partnerships with postsecondary educational institutions, documented through formal written agreements.

Essential Element: Cross-System Alignment

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

As well as their CTE advisory committee duties all CTE instructors attend trainings and participate in meetings sponsored by the California Ag Teachers Association. Cuyama Valley High School is showing an increased presence in our local SWP meetings and trainings

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

Both our Agriscience and Ag Mechanics pathways naturally align with programs at the community college in our area. Ag Mechanics students are increasing participation in events at the community college to increase student awareness of the alignment. In the 2020-2021 school year students from both pathways will increase college visits.

Instructors in the CTE program are a part of the local strong workforce program. I believe this year we should increase from an emerging to quality practice

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>5.A. Form ongoing and meaningful industry and labor partnerships, evidenced by written agreements and through participation on advisory committees and collaboration with business and labor organizations to provide opportunities for pupils.</p> <p>Essential Element: Appropriate Use of Data and Continuous Improvement.</p>	<p><input type="checkbox"/> There are no industry/labor partnership agreements.</p> <p>An advisory committee representing every sector offered by LEA has not been formed.</p>	<p><input type="checkbox"/> Agreements with labor/industry partners are informal and verbal.</p> <p>An advisory committee representing every sector established by LEA is only represents a limited number of stakeholders and employers.</p>	<p><input checked="" type="checkbox"/> Most partnerships are solidified through written agreements, and some are made as verbal agreements.</p> <p>An advisory committee representing every sector offered by LEA, is composed of a variety of stakeholders (including industry and labor, secondary and postsecondary leaders, faculty, parents and students) meets at least once a year to evaluate program progress and to engage in continuous improvement activities.</p>	<p><input type="checkbox"/> All partnerships are solidified through written agreements that detail the responsibilities and roles of each party.</p> <p>An advisory committee representing every sector and pathway offered by LEA, is composed of a variety of stakeholders (including industry and labor, secondary and postsecondary leaders, faculty, parents and students) meets two or more times to address program progress and needs and opportunities for pupils.</p> <p>The advisory committee is integral to the operation of the CTE pathway(s).</p>	<p>MOUs, written agreements, contracts, description of verbal agreements.</p> <p>Copy of Advisory Committee meeting minutes with a list of advisory committee members, the organization they represent, and their position in that organization.</p> <p>A narrative of the impact these partnerships and the advisory committee have had on the CTE program, faculty and students.</p> <p>A list of advisory members identified by name, business, etc.</p>	<p>Agreements from area businesses on file with LEA.</p> <p>Advisory Committee minutes.</p>	<p>Our advisory committee meets four times each year. The advisory committee makes recommendations for curriculum and pathway improvement.</p>

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

5.A. Form ongoing and meaningful industry and labor partnerships, evidenced by written agreements and through participation on advisory committees and collaboration with business and labor organizations to provide opportunities for pupils.

Essential Element: Appropriate Use of Data and Continuous Improvement.

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

There are written agreements of support and partnership with our largest local employers. An advisory committee meets a minimum of four times throughout the school year.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

Increasing community partnerships is one of our programs highest priorities. The Agriscience Pathway has new partnerships with a local Dairy and a local sheep producer. Along with our partnerships with a local welding fabrication shop and natural gas refinery the Ag Mechanics pathway has a new partnership with a local organic produce producer. We will continue to build these partnerships

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>5.B. Provides opportunities for pupils to gain access to pre-apprenticeships, internships, and work-based learning (WBL) opportunities for industry to provide input to the CTE programs and curriculum.</p> <p>Essential Element: High-Quality, Integrated Curriculum and Instruction.</p>	<p><input type="checkbox"/> Does not provide opportunities for pupils to gain access, pre-apprenticeships, internships, and WBL opportunities for industry to provide input to the CTE programs and curriculum.</p>	<p><input checked="" type="checkbox"/> Provides opportunities for some pupils to gain access to pre-apprenticeships, internships, and WBL opportunities for industry to provide input to the CTE programs and curriculum in some pathways.</p> <p>There is little evidence of a link between CTE course assignments opportunities and experiences provided.</p>	<p><input type="checkbox"/> Provides opportunities for most pupils to gain access to pre-apprenticeships, internships, and WBL opportunities for industry to provide input to the CTE programs and curriculum in most pathways.</p> <p>There is ongoing communication between the K-12 institution and the business providing the WBL activities to ensure quality experiences for CTE pathway students and employers in most pathways.</p>	<p><input type="checkbox"/> Provides opportunities for all pupils to gain access to pre-apprenticeships, internships, and WBL opportunities for industry to provide input to the CTE programs and curriculum in all pathways.</p> <p>There is a documented training plan and assignments are related to WBL in all pathways.</p> <p>Industry partners and K-12 CTE pathway faculty collaborate on activities for students on all levels of the CTE pathway. Knowledge and skill preparation needed for each WBL activity; assessment and documentation of student performance in the workplace; and orientation for workplace supervisors and students.</p>	<p>List of businesses providing WBL opportunities, the type of WBL provided, and the number of students participating in each opportunity.</p> <p>Student logs of WBL activities.</p> <p>Schedule of WBL for each grade level.</p> <p>Training plan for WBL at each grade level.</p> <p>Student WBL portfolios.</p> <p>Program and student assessments from WBL supervisors.</p>	<p>Specify WBL offered</p> <p>Supervised Agricultural Experience contracts on file with the CTE department.</p> <p>FFA record books.</p> <p>Mentor and work based learning agreements with local businesses.</p>	<p>Due to the limited number of employers in our area most of the student work based learning is accomplished through supervised agricultural experience in the FFA.</p> <p>A limited number of students receive work based learning through summer jobs with our local businesses.</p>

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

5.B. Provides opportunities for pupils to gain access to pre-apprenticeships, internships, and WBL opportunities for industry to provide input to the CTE programs and curriculum.

Essential Element: High-Quality, Integrated Curriculum and Instruction

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

Due to our rural location WBL K and internships continue to be a project but over the past year we have started a student enterprise project producing fodder for local livestock producers.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

Much of our work-based learning is accomplished through the FFA supervised agricultural experience our students perform. Building internships and WBL is one of our highest priorities. Because of the difficulty presented in our area we plan on building more student led enterprise projects. These projects allow the students to get experience running their own businesses. An increase in our WBL is being planned through cooperation with our local business community.

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>6. Provides opportunities for pupils to participate in after school, extended day, and out-of-school activities and competitions.</p> <p>Essential Element: Career Exploration and Student Supports.</p>	<p><input type="checkbox"/> After school, extended day, and out-of-school activities and competitions are not provided.</p>	<p><input type="checkbox"/> After school, extended day, and out-of-school activities and competitions are provided to some CTE students and/or in some pathways.</p>	<p><input type="checkbox"/> After school, extended day, and out-of-school activities and competitions are provided to most CTE students in most pathways.</p>	<p><input checked="" type="checkbox"/> After school, extended day, and out-of-school activities and competitions are provided to all CTE students in all pathways.</p> <p>These activities are developed, supervised, and evaluated by the CTE pathway faculty.</p> <p>Students are made aware of these options when they enroll in the CTE pathway and are matched with the best time option, based on their career goals and scheduling needs.</p>	<p>List of after school, extended day, out-of-school competitions and activities offered to and participated in by the students.</p>	<p>List of after school activities and competitions through FFA career development events.</p> <p>List of students on our welding competition team</p>	<p>Supervised agriculture experiences are completed outside the school day. The students experiences are supervised and evaluated by CTE department instructors.</p>

5. Provides opportunities for pupils to participate in after school, extended day, and out-of-school activities and competitions.

Essential Element: Career Exploration and Student Supports

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

All CTE students are given the opportunity to participate in out of school competitions and activities. In the 19-20 school year we increased participation in two new Ag Mechanics competitions and three new Agriscience and leadership seminars.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

Increasing the number of competitions our program attends will increase the students opportunity to participate. We plan on increasing activities with our consortium partner school as well as activities through the FFA and our local community college. In the next year we will have Agriscience students competing in the regional science competitions against other schools in our region.

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
7.A. CTE pathway program reflects regional and/or local labor market demands and focuses on current or emerging high-skill, high-wage, or high-demand occupations.	<input type="checkbox"/> There is no evidence that the CTE pathway is aligned with economic needs and labor market information.	<input type="checkbox"/> There is minimal alignment of CTE pathway design, delivery, and outcomes with current and projected labor market needs.	<input checked="" type="checkbox"/> There is general alignment of CTE pathway design, delivery, and outcomes with current and projected labor market needs.	<input type="checkbox"/> There is clear and specific alignment of all CTE pathway design, delivery, and outcomes with current and projected labor market needs.	K-12 Strong Workforce Program (SWP) Deputy Sector Navigator reports. Labor market reports from valid sources, correlated with CTE sequence of courses.	Career advisory committee minutes. Letters of guidance and support from area business leaders.	No formal local market data is available for our valley. Developing a local questionnaire for our local business leaders will be developed to get the market information for the Cuyama Valley. Though is no data for our valley local business leaders are a part of the CTE advisory committee.
Essential Element: Appropriate Use of Data and Continuous Improvement	CTE pathway does not appear to lead to high-skill, high-wage, or high-demand occupations.	Evidence minimally identifies a need in the industry sector or general category of employment, but not for any specific CTE pathway.	There is correlation between the specific high-skill, high-wage, or high-demand occupations which are the focus of the CTE pathway and the labor market information provided for some sectors and pathways.	Evidence provides a clear case for all current and projected labor market needs for the CTE pathways for all sectors and pathways. A projection of the number of students from this CTE pathway that will be qualified to enter high-skill, high-wage, or high-demand occupations in this field at entry and technical levels is provided.	Letters from industry and labor partners indicate how their participation in the CTE pathway will prepare and encourage future workers in this field.		

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

7.A. CTE pathway program reflects regional and/or local labor market demands and focuses on current or emerging high-skill, high-wage, or high-demand occupations.

Essential Element: Appropriate Use of Data and Continuous Improvement

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

Our Agriscience and Ag Mechanics pathways reflect the employment needs of our rural valley. Local business associates serving on our CTE advisory committee insure that the employment needs of our valley are represented.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

This year we have made progress toward local labor market demands but we can do better. With this idea we are creating a high school career center in the 20-21 school year. The career center will be created with input from our career counselor and CTE advisory committee.

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>7.B. is informed by the regional plan of the local Strong Workforce Program (SWP) consortium.</p> <p>Essential Element: Cross-System Alignment</p>	<p><input type="checkbox"/> The CTE pathways are not part of the local SWP consortium and LEA does not collaborate or seek to align with the regional plan of the local SWP.</p>	<p><input checked="" type="checkbox"/> The CTE pathways are aware of the regional plan of the local SWP consortium, but LEA is beginning to collaborate or seek to align with the regional plan of the local SWP.</p>	<p><input type="checkbox"/> The CTE pathways are involved in the regional SWP consortium, and LEA is aware of the regional plan.</p> <p>The CTE pathways are aligned with the SWP plan where it complements the CTEIG requirements.</p>	<p><input type="checkbox"/> The CTE pathways are involved in the development and implementation of the regional plan of the SWP consortium.</p> <p>The CTE pathways are aligned with both CTEIG and SWP goals and desired outcomes. Funding from CTEIG, SWP, and other sources are braided to best apply and use funds for the improvement and expansion of CTE pathway.</p>	<p>Document identifying members of local SWP consortium members.</p> <p>Local SWP plan.</p> <p>CTE pathway plan is aligned with CTEIG and SWP goals and desired outcomes</p> <p>The successful integration and braiding of CTEIG, SWP, and other CTE initiatives' goals, activities, and funding sources can serve as a model for others.</p>	<p>Strong Workforce Program evaluation sheet on file with LEA.</p>	<p>Cuyama Valley High School is a member of the Allen Hancock College strong workforce program consortium. Further alignment of our CTE program with the SWP plan will be continued in the future. Investigation of supplying a member of our district to the SWP advisory and development of the regional plan will be pursued.</p>

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

7. B. Is informed by the regional plan of the local SWP consortium.

Essential Element: Cross-System Alignment

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

CTE pathways are part of the local SWP consortium and are aligned with the SWP plan. This year we are significantly increasing career exploration and counseling per the SWP plan directives.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

We have deepened our relationship with the local SWP but we can go further, we will endeavor to get a cte instructor to regional SWP meetings and be more involved in the process.

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
8. Leads to an industry recognized credential or certificate, or appropriate postsecondary education or training, employment, or postsecondary degree.	<input type="checkbox"/> The CTE pathways are not aligned to any industry certifications. There is no CTE-specific support or guidance to assist students in pursuing postsecondary education, training, or employment.	<input type="checkbox"/> Some CTE pathway students have the opportunity to receive an industry certification that may or may not qualify them for entry-level employment. Some programs lead to postsecondary education or training, employment, or postsecondary degree.	<input checked="" type="checkbox"/> Most CTE pathway students have the opportunity to achieve at least one capstone certification that qualify them for entry-level employment. The majority of CTE programs lead to postsecondary education or training, employment or postsecondary degree.	<input type="checkbox"/> All CTE pathway students have the opportunity to achieve at least one capstone, industry-recognized certification that qualifies them for entry-level employment. All technical assessments are nationally benchmarked and include a skills-based component. All CTE programs lead to postsecondary education or training, employment or postsecondary degree.	List of industry-recognized certifications available for students within the CTE pathway, number of students in capstone course(s), number of students taking exam/assessment, and number of students achieving certification. Description of organization providing exam(s), general content of exam(s), portability of certification. Type of employment opportunities for which each exam qualifies students.	Cal Poly requirements by Academic Major. Allen Hancock requirements by Academic Major. List of certificates offered to CTE students.	* list sectors, pathways, and certifications offered Agriculture and Natural Resources Sector Ag Mechanics - OSHA Certification, Makerbot 3D printing certification, Torchmate CNC certification, EETC Small Engines Technology Agriscience - BASF Plant Science
Essential Element: High-Quality, Integrated Curriculum and Instruction.	No CTE data is collected to determine postsecondary choices or success.	Collects some CTE student survey data on postsecondary choices and success without any follow-up.	Collects all grade twelve CTE student survey data on postsecondary choices and success. Follows up with students one year after high school to determine outcomes of program.	Collects all CTE student survey data on postsecondary choices and success. Follows up with students one year after high school to determine outcomes of program. Data informs program improvement	Student surveys for postsecondary education, training, or employment plans.		

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

8. Leads to an industry recognized credential or certificate, or appropriate postsecondary education or training, employment, or postsecondary degree.

Essential Element: High-Quality, Integrated Curriculum and Instruction.

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

All CTE classes are U.C A through G certified to insure that our students are qualified to enter a four year university. We have a postsecondary tracking program in place and being utilized to steer our program.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

In the 20-21 year we have already instituted industry recognized certifications which we did not have last year.
Agriscience - BASF Plant Science Certification
Ag Mechanics - EETC Small Engine Certification
We will continue to find new certifications and add them to our program.

Attachment 1: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>9.A. CTE courses are staffed by skilled teachers or faculty.</p> <p>Essential Element: Skilled Instruction and Educational Leadership, informed by Professional Learning.</p>	<p><input type="checkbox"/> One or more CTE program(s) do not have CTE credentialled teachers.</p>	<p><input type="checkbox"/> Most CTE pathway teachers have the correct preliminary or clear CTE Designated Subjects credential or one of the five appropriate Single Subject credentials including Agriculture, Business, Home Economics, Industrial Arts, Industrial Technology Education, and/or an authorization with some industry experience.</p>	<p><input type="checkbox"/> All CTE pathway teachers have the correct preliminary or clear CTE Designated Subjects credential or one of the five appropriate Single Subject credentials including Agriculture, Business, Home Economics, Industrial Arts, Industrial Technology Education, and/or an authorization with some industry experience.</p>	<p><input checked="" type="checkbox"/> All CTE pathway teachers have the correct clear CTE Designated Subjects credential or one of the five appropriate Single Subject credentials including Agriculture, Business, Home Economics, Industrial Arts, Industrial Technology Education, and/or an authorization with significant industry experience.</p>	<p>List of CTE teachers and faculty including the credential(s)/ minimum qualifications and the type and date(s) of industry experience for each, and any professional development that was completed during the past three years.</p>	<p>Teacher credentials are available through the LEA and Santa Barbara Office of Education.</p> <p>Professional development list is available with the LEA.</p>	<p>An increase in professional development for CTE credentialled teachers in academic and CTE standard alignment will be enacted throughout this school year and continue.</p> <p>An increased teacher participation in workplace learning with our industry partners will be sought.</p>
		<p>Some CTE pathway teachers are in the beginning phases of credentialing and/or hold a temporary permit or preliminary.</p> <p>Some CTE teachers participate in CTE professional development relevant to their pathway.</p>	<p>Most CTE teachers have completed some CTE professional development relevant to their pathway during the past three years.</p>	<p>All CTE teachers have completed specific CTE professional development relevant to their pathway during each of the past three years.</p>			

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

9. A. CTE courses are staffed by skilled teachers or faculty.

Essential Element: Skilled Instruction and Educational Leadership, informed by Professional Learning.

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

All CTE teachers at Cuyama Valley High School are certified in their CTE specialties with industry experience in their fields. One instructor also holds a California Administrative Credential.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

In the coming 20-21 school year the Agriscience and Ag Mechanics teachers scheduled to do four extra professional development trainings in educational practices and student equity. The CTE program will sponsor CTE instructors for professional development and substitute coverage for training in the instructors area of expertise.

Attachment 1: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>9.B. Dedicates resources for professional development for CTE teachers including educator externships with industry.</p> <p>Essential Element: Skilled Instruction and Educational Leadership, informed by Professional Learning.</p>	<p><input type="checkbox"/> Resources are rarely provided for professional development of CTE pathway teachers.</p> <p>Few CTE teachers attend specific CTE conferences and workshops annually.</p> <p>Externships are rarely pursued or supported.</p> <p>Few CTE teachers participate in teacher externships</p>	<p><input type="checkbox"/> Some resources are provided for professional development of CTE teachers.</p> <p>Some CTE teachers attend specific CTE conferences and workshops annually.</p> <p>Externships are pursued and supported upon request.</p> <p>Some CTE teachers participate in teacher externships</p>	<p><input type="checkbox"/> Many resources are provided for professional development of CTE teachers.</p> <p>Most CTE teachers attend specific CTE conferences and workshops annually.</p> <p>Externships are offered to CTE teachers annually; externships are pursued and supported.</p> <p>Most CTE teachers participate in teacher externships.</p>	<p><input checked="" type="checkbox"/> All necessary resources are provided for professional development of CTE teachers</p> <p>All CTE teachers attend sector-specific CTE conferences and workshops annually</p> <p>Externships are offered to CTE teachers annually, individualized to meet specific needs; externships pursued and supported.</p> <p>All CTE teachers participate in teacher externships</p>	<p>Professional development needs assessment for CTE teachers.</p> <p>List of events, classes and workshops that CTE teachers accessed, and the number of CTE teachers that attended.</p> <p>List of curricular or instructional products or changes that resulted from CTE professional development.</p> <p>List of teacher externships and outcomes.</p>	<p>CTE teacher receive support for career focus development through the LEA, evidence can be seen in the LEA budget and industry credentials the teachers receive.</p>	<p>An increase in career focus training is planned over the next year.</p> <p>Agreements have been made for CTE teachers to either job shadow or visit area businesses. The LEA funds substitutes to release teachers for these activities.</p> <p>CTE teachers maintain professional standing in their field</p>

Attachment 1: High-Quality Career Technical Education Program Evaluation & Plan

9. B. Dedicates resources for professional development for CTE teachers including educator externships with industry.

Essential Element: Skilled Instruction and Educational Leadership, informed by Professional Learning.

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

The CTE program and Cuyama Joint Unified School District provides resources such as program costs and substitute coverage for CTE instructor professional development.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

Teachers in all pathways have the opportunity to, and are encouraged to seek additional training in their field. The CTE program and the Cuyama Unified School District will sponsor the cost of the training and any substitute coverage. The instructors will be encouraged to seek at least two trainings in their field during the school year and one summer training.

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

Minimum Eligibility Standards	Not Yet in Practice (0 Points)	Emerging Practice (1 point)	Quality Practice (2 points)	Exemplary Practice (3 points)	Potential Tools/ Examples of Evidence	Evidence on File at LEA	LEA Comments
<p>10. Provides opportunities for pupils who are individuals with exceptional needs to participate in all programs</p> <p>Essential Element: Equity and Access.</p>	<p><input type="checkbox"/> The LEA has policies in place to ensure the learning environment is accessible to all students, but nothing specific to special populations in CTE programs.</p> <p>Special populations have access to few CTE pathways.</p> <p>The LEA does not provide resources designed to recruit, retain and support special populations in CTE programs.</p> <p>Promotional materials are unavailable, and need to be developed to highlight supports for special populations.</p>	<p><input type="checkbox"/> The LEA has policies in place to ensure the learning environment is accessible to all students, and some CTE pathways ensure accessibility through reasonable accommodations and modifications.</p> <p>Special populations have access to some CTE pathways.</p> <p>The LEA provides resources designed to recruit, retain and support special populations for some CTE programs.</p> <p>Promotional materials for some pathways are available, but need to be developed to highlight supports for special populations.</p>	<p><input checked="" type="checkbox"/> The LEA has policies in place to ensure the learning environment is accessible to all students, and most CTE pathways ensure accessibility through reasonable accommodations and modifications, differentiation.</p> <p>Special populations have access to most CTE pathways.</p> <p>The LEA provides resources designed to recruit, retain and support special populations for most CTE programs.</p> <p>Promotional materials for most pathways are available, present a broad range of career options, and highlight supports for special populations across pathways</p>	<p><input type="checkbox"/> The LEA has policies in place to ensure the learning environment is accessible to all students, and all CTE pathways ensure accessibility through individualized accommodations, modifications, and differentiation.</p> <p>Special populations have access to all CTE pathways, and LEA works with families and staff to recruit, retain and support special populations in CTE programs.</p> <p>LEA resources are designed to recruit, retain and support special populations in all CTE programs.</p> <p>Promotional materials for all pathways are available, present a broad range of career options, are multilingual and highlight supports for special populations across pathways</p>	<p>School and program equity and access policies.</p> <p>Promotional materials.</p> <p>Accommodations and modifications in place for special populations students.</p> <p>Strategies and supports provided that promote recruitment, retention, and success of special population students.</p>	<p>Student IEP on file with LEA</p> <p>School equity policy</p> <p>CTE advisory committee sign in sheet showing family participation in program.</p>	<p>Parent letters and CTE paperwork is provided in all family languages, Planning is in place to provide CTE program paperwork and recruiting materials in students home language.</p> <p>Promotional material is being updated to present a large range of career options available from our pathways.</p>

10. Provides opportunities for pupils who are individuals with exceptional needs to participate in all programs.

Essential Element: Equity and Access.

Areas of Strength (max. 350 characters) Specify Sectors and Pathways:

All students with special needs have access to the CTE program. The Special Education department has begun adding CTE programs to students Individual Education Plans and supplying Special Education Aides to the classes.

Improvement Opportunities and Plans as aligned with Budget Narrative Worksheet (max. 700 characters) *Specify Sectors and Pathways:

Improvement can be made in parent awareness of the CTE programs. We are developing a plan to increase parental involvement and awareness of how the CTE programs can benefit the special needs students.

Attachment I: High-Quality Career Technical Education Program Evaluation & Plan

11. Unique Conditions: Describe any unique conditions that may apply to your CTE program. (max. 350 characters)

Cuyama Joint Unified School District is designated as a needed small school. Being a rural title one school is a factor in many of our decisions when it comes to our CTE program and the career needs of our students. This isolation may be a detriment in some areas but leads to a very dedicated parent and local business support team.

Attachment II: Career Technical Education Incentive Grant FY 20-21 Budget Narrative Worksheet

Fiscal Year 2020-21 Budget Narrative Worksheet - California Dept. of Education - August 2020
 Instructions: See Part II, Step 2 of the Request for Application for instructions. Provide detailed descriptions of proposed expenditures.

Subject Code 1000 (Certificated Salaries)					
Detailed Expenditure Description	Minimum Eligibility Standard(s) #	Match Source	Match Amount	CTEIG Amount (Fiscal Year [FY] 2020-21)	
Teacher Salaries	9A	General Fund	\$98,000.00		
Subject Code 1000 Totals			\$98,000.00	\$0.00	

Attachment II: Career Technical Education Incentive Grant FY 20–21 Budget Narrative Worksheet

Fiscal Year 2020–21 Budget Narrative Worksheet - California Dept. of Education - August 2020

Instructions: See Part II, Step 2 of the Request for Application for instructions. Provide detailed descriptions of proposed expenditures.

Object Code 2000 (Classified Salaries)

Detailed Expenditure Description	Minimum Eligibility Standard(s) #	Match Source	Match Amount	CTEIG Amount (FY 2020–21)
I/A	9A		\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
			\$0.00	\$0.00
Object Code 2000 Totals			\$0.00	\$0.00

Attachment II: Career Technical Education Incentive Grant FY 20-21 Budget Narrative Worksheet

Fiscal Year 2020-21 Budget Narrative Worksheet - California Dept. of Education - August 2020

Instructions: See Part II, Step 2 of the Request for Application for instructions. Provide detailed descriptions of proposed expenditures.

Object Code 3000 (Employee Benefits)

Detailed Expenditure Description	Minimum Eligibility Standard(s) #	Match Source	Match Amount	CTEIG Amount (FY 2020-21)
<i>certificated benefits</i>	9A	<i>General Fund</i>	\$10,000.00	\$0.00
Object Code 3000 Totals			\$10,000.00	\$0.00

Attachment II: Career Technical Education Incentive Grant FY 20-21 Budget Narrative Worksheet

Fiscal Year 2020-21 Budget Narrative Worksheet - California Dept. of Education - August 2020

Instructions: See Part II, Step 2 of the Request for Application for instructions. Provide detailed descriptions of proposed expenditures.

Object Code 4000 (Books and Supplies)

Detailed Expenditure Description	Minimum Eligibility Standard(s) #	Match Source	Match Amount (\$2)	CTEIG Amount (FY 2020-21)
School Farm Supplies	1A & 5B			\$4,000.00
Classroom Supplies	1A & 8			\$7,000.00
Shop Supplies	1A & 5B			\$4,000.00
Object Code 4000 Totals			\$0.00	\$15,000.00

Attachment II: Career Technical Education Incentive Grant FY 20-21 Budget Narrative Worksheet

Fiscal Year 2020-21 Budget Narrative Worksheet - California Dept. of Education - August 2020

Instructions: See Part II, Step 2 of the Request for Application for Application for instructions. Provide detailed descriptions of proposed expenditures.

Subject Code 5000 (Services and Other Operating Expenditures, Travel and Conference, Contracting Services)

Detailed Expenditure Description	Minimum Eligibility Standard(s) #	Match Source	Match Amount (\$2)	CTEIG Amount (FY 2020-21)
Student Travel for Leadership	3B			\$8,000.00
Teacher Professional Development	9B			\$9,000.00
Student Travel to WBL and Competitions	3B, 5B, and 6			\$8,000.00
Subject Code 5000 Totals			\$0.00	\$25,000.00

Attachment II: Career Technical Education Incentive Grant FY 20–21 Budget Narrative Worksheet

Fiscal Year 2020–21 Budget Narrative Worksheet - California Dept. of Education - August 2020

Instructions: See Part II, Step 2 of the Request for Application for instructions. Provide detailed descriptions of proposed expenditures.

Object Code 6000 (Capital Outlay)					
Detailed Expenditure Description	Minimum Eligibility Standard(s) #	Match Source	Match Amount (\$2)	CTEIG Amount (FY 2020–21)	
Shop and Farm Equipment	1A, 5B and 6			\$12,000.00	
Object Code 6000 Totals			\$0.00	\$12,000.00	

Attachment II: Career Technical Education Incentive Grant FY 20-21 Budget Narrative Worksheet

Fiscal Year 2020-21 Budget Narrative Worksheet - California Dept. of Education - August 2020

Instructions: See Part II, Step 2 of the Request for Application for instructions. Provide detailed descriptions of proposed expenditures.

Object Code 7000 (Indirect Cost)					
Detailed Expenditure Description	Minimum Eligibility Standard(s) #	Match Source	Match Amount (\$2)	CTEIG Amount (FY 2020-21)	
I/A					
Object Code 7000 Totals			\$0.00	\$0.00	

Attachment II: Career Technical Education Incentive Grant FY 20-21 Budget Narrative Worksheet

Fiscal Year 2020-21 Budget Narrative Worksheet - California Dept. of Education - August 2020

Instructions: See Part II, Step 2 of the Request for Application for instructions. Provide detailed descriptions of proposed expenditures.

Object Code	Match Amount Total	CTEIG Amount (FY 2020-21)
Object Code 1000 (Certificated Salaries)	\$98,000.00	\$0.00
Object Code 2000 (Classified Salaries)	\$0.00	\$0.00
Object Code 3000 (Employee Benefits)	\$10,000.00	\$0.00
Object Code 4000 (Books and Supplies)	\$0.00	\$15,000.00
Object Code 5000 (Services and Other Operating Expenditures, Travel and Conference, Contracting Services)	\$0.00	\$12,000.00
Object Code 6000 (Capital Outlay)	\$0.00	\$25,000.00
Object Code 7000 (Indirect Cost)	\$0.00	\$0.00
Budget Totals	\$108,000.00	\$52,000.00

Signature of Lead Superintendent or Designee

**RESOLUTION TO AUTHORIZE TEMPORARY BORROWING
BETWEEN FUNDS OF THE CUYAMA JOINT UNIFIED SCHOOL DISTRICT OR RESTRICTED
FUND MONEYS
FOR CASH FLOW PURPOSES**

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code (EC) 42603; and

WHEREAS, the 2020-21 State Enacted Budget provides additional flexibility for borrowing in EC 42603.1 if the state defers any payments to school districts. The amount allowable for borrowing has increased to 85 percent of the maximum of moneys held in any fund or account during the 2020-21 and 2021-22 fiscal years; and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place with the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Cuyama Joint Unified School District, in accordance with the provisions of EC 42603.1 adopts this authorization for fiscal year 2020-2021 to temporarily transfer moneys between any and all of the district's funds up to 85% of the lending fund's balance, as needed for temporary cashflow borrowing purposes, provided that all transfers are approved by the Superintendent or the Superintendent's designee and reported to the board at the next possible public board meeting

PASSED and ADOPTED at a regular meeting of the Board of Trustees of the Cuyama Joint Unified School District on September 10, 2020, in Santa Barbara County, California, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

I, _____, Clerk/Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this ____ day of ____ 20__.

Clerk/Secretary of the Governing Board



Santa Barbara County Education Office

4400 Cathedral Oaks Rd, PO Box 6307, Santa Barbara, CA 93160-6307
Telephone: (805) 964-4711 • FAX: (805) 964-4712 • sbceo.org

Susan C. Salcido, Superintendent of Schools

August 28, 2020

SBAS-9368

TO: K-12 School Districts
Charter Schools
County Education Office – Fiscal Services
Santa Barbara County SELPA
ATTENTION: Chief Business Officials

**ACTION
REQUIRED**

FROM: Denice Cora, Administrator 

SUBJECT: Resolution and Public Hearing - Temporary Interfund Borrowing for Cash Flow

For many years, temporary interfund borrowing for cash flow purposes has been allowed according to Education Code (EC) 42603 (borrowing from another fund up to 75%) and is still in place. In an effort to alleviate potential cashflow challenges which may occur due to state deferrals, the 2020-21 State Enacted Budget added EC 42603.1 which provides additional flexibility by increasing the amount that can be borrowed from another fund to 85%. This provision is effective for fiscal years for 2020-21 and 2021-22 only.

To utilize this increased flexibility, additional board action is required.

✓ **Action required:** To authorize temporary interfund borrowing up to 85%, the governing board must pass a resolution annually. Only the funds listed in the district's temporary interfund borrowing resolution will be allowed. A sample board resolution is attached.

✓ **Action required:** In addition, EC 42603.1 requires a public hearing to be held before the governing board adopts the resolution.

Note: A public hearing and resolution have not been required by statute in the past.

✓ **Action required:** We highly recommend that a copy of the resolution and board meeting minutes showing the public hearing be attached to all interfund borrowing journal entries submitted in Escape. This will provide a solid audit trail for these transactions.

If a district believes that it may need to finance a temporary cash shortfall using interfund borrowing, we strongly advise preparing the resolution and holding the public hearing now so that this additional flexibility is available before the cash borrowing is needed.

Districts continue to be responsible for ensuring that they adhere to the interfund borrowing restrictions set forth in E.C. 42603 regarding the amount that can be borrowed and repayment requirements. Any concerns about the legality of borrowing from certain funds or restricted programs, such as bond proceeds, should be discussed with legal counsel. Amounts borrowed from restricted funds should be repaid with interest, if there are interest requirements relating to those programs or funds. For additional information please see FCMAT's Fiscal Alert Interfund Borrowing Using Bond Proceeds, Oct., 2019 (attached).

If you have questions about temporary interfund borrowing, please contact your District Financial Advisor.