

**CUYAMA JOINT UNIFIED SCHOOL DISTRICT
BOARD MEETING
Thursday, January 16, 2025, 6:00 P.M.
BOARD ROOM, CUYAMA ELEMENTARY SCHOOL
2300 Hwy 166, New Cuyama CA 93254**

Join Zoom Meeting

<https://us06web.zoom.us/j/83211167703?pwd=guhoZWl6FICaQZxAA1ixfAN2yp1cAA.1>

Meeting ID: 832 1116 7703

Passcode: je9pNT

- I. The meeting will be called to order by Board President, Jeffrey Mitchell at ____ P.M.

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

Alfonso Gamino _____ Superintendent

FLAG SALUTE: Led by _____

II. PUBLIC FORUM:

Following recognition by the President, members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed. In order to efficiently manage the business of the Board, the Board President may limit the amount of time allocated for each individual speaker to 3 minutes and limit the total time allocated on a particular issue to 15 minutes, pursuant to board policy. Items not appearing on the agenda cannot, by law, be the subject of Board action. Such items may be placed on future agendas for full discussion and/or action.

- III. Presentation of the following:

A.Cuyama Joint Unified School District Annual Financial Statements with report of Independent Certified Public Accountant Jeanette L.Garcia from Jeanette L. Garcia & Associates. This report was through June 30, 2024. **Pg. 1-87**

B.Cuyama Joint Unified School District Annual Financial and Performance Audit 2016 Election Measure Q General Obligation Bond – Building fund. This reports was through June 30, 2024. This report presented by Jeanette L. Garcia from Jeanette L. Garcia & Associates. **Pg. 88-110**

IV. Presentation of the ELA/Mathematics CAASPP and California Science (CAST) data for Cuyama Joint Unified School District for the last four years starting with the 2020-2021 – 2023-2024. The district performance overview data will be reviewed. - Alfonso Gamino **Pg. 112-129**

V. CVHS FFA report

VI. Superintendents’s Report

- A. Local Control Accountability Plan (LCAP) process and meetings with stakeholders that are scheduled to develop the 2025-2026 LCAP. Plan developed and approved by June 2025.
- B. Instructional calendar options for 2025-2026 will be developed and shared with CUE/CTA and CSEA for input.
- C. Other

VII. Board Reports

VIII. CONSENT AGENDA:

The Board will consider the following consent calendar items. All items listed are considered to be routine and noncontroversial. Consent items will be considered first and may be approved by one motion if no member of the CJUSD Board wishes to comment or discuss. If comment or discussion is desired, the item will be removed from the consent agenda and considered in the listed sequence with an opportunity for any member of the public to address the CJUSD Board concerning the item before action is taken.

- a. Minutes of the December 13, 2024 Board Meeting including the Personnel Activity Report. **Pg. 130-141**
- b. Checks Board Report and warrants for December 1-31, 2024. **Pg. 142-162**
- c. Field Trip request: Mrs. Bonnie Rodriguez and Ms. Theresa King to the Santa Maria Philharmonic – Educational field trip. Leave at 9:20 a.m. and return by 1:45 p.m. on January 29, 2025. Bus will be needed and paid for out of the Arts and music Fund. 38 students will attend. **Pg. 163-165**
- d. Field Trip: Leah Bourgeois would take 18 students to the 55th annual Author-Go-Round North County SBCEO at the Abel Maldonado Community Center on January 29th. A bus or (2) vans needed. Funded by the Arts and Music Grant. **Pg. 166**
- e. Field Trip: Mrs. Cannon and Mr. Diaz submit field trip for the FFA regional Officer Screening/CATA mtg. and will visit Atascadero and Templeton on February 23 and return February 24th. They plan to take 4-6 students to the meeting paid for out of CTEIG/AIG funds. Ag Van will be used. **Pg. 654-656**
- f. Field Trip request: Mrs. Cannon to attend the FFA regional mtg. in King City on March 5 and will depart at 3 p.m. and return on March 6, 2025 at 6 p.m. Paid for out of CTEIG/AIG funds. She or Mr. Diaz will take 2-6 students to the meeting at Paso Robles. **Pg. 657-659**
- g. Field Trip: Mrs. Cannon requesting field trip to FFA State Convention in Sacramento California on April 3 through April 6, 2025. They will take 20 students and will need Ag Van, Ag Truck, and 2 District vans. Paid for out of CTEIG/AIG grants. **Pg. 660-662**
- h. Field Trip request: Mrs. Cannon requesting field trip to the FFA Sacramento Leadership Experience to leave on February 24 and return on February 28, 2025. Mrs. Cannon will be taking Kendal Price to this great experience and we are honored that the FFA has invited Kendal to participate. Paid for out of CTEIG/AIG grants. Ag Truck will be needed. **Pg. 663-665**
- i. Fundraiser: Mrs. Cannon submitting a fundraiser for February. Cash Calendar – Sell numbered calendars with printed \$ amounts on each day; FFA member will draw numbers daily/weekly and corresponding calendr wins that cash prize. **Pg. 666**
- j. Donation: Thank you letter to Michael Devico from Sunrise Ranch. This donation allowed the district to provide an all staff luncheon dinner on December 20, 2024, to all of our deserving staff including teachers, classified staff, special education staff, and head start staff. This letter has already been mailed. **Pg. 167**

- k. Williams Uniform Complaints Quarter #4 report for October -December 2024.
Pg. 168

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

IX. ACTION ITEMS:

a. It is recommended that the board discuss and approve the deficit reduction actions (highlighted in color) that the Superintendent and Chief Business Official recommend and for the board to direct the Superintendent to take the actions needed to implement the structural deficit reduction actions (plan). The district will continue to look at other cost savings measures. **Pg. 111**

b. It is recommended that the board discuss and approve the Memorandum of Understanding between the Cuyama Joint Unified School District and California School Employees Association and its Cuyama Chapter #288 to revise the Site Administrative (Formerly: School Secretary) position. **Pg. 169-177**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

c. It is recommended that the Board discuss and approve the Executive Administrative Assistant – Superintendent and Business Office (District Office) – CONFIDENTIAL job description revisions to bring it up to date. **Pg. 178-181**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

d. It is recommended that the board discuss and approve the resignation of Mrs. Heather Lomax from the Cuyama Joint Unified School District school board effective December 13, 2024. At this time, Mrs. Heather Lomax cannot give the duties, as a Trustee, the time needed. **Pg. 182**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

e. It is recommended that the Board review and approve the Cuyama Joint Unified School District Transportation Safety Plan. This plan has been reviewed by CHP officer and it meets the requirements for approval. **Pg. 183-196**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

f. It is recommended that the district discuss and approve the Parent Institute for Quality Education (PIQE) Memorandum of Understanding with the Parent Institute for Quality Education. This program will be funded with SBHIP funds. PIQE will hold an English and a Spanish program if we have at least 15 parents per class. PIQE will call the parents and create either one or two classes depending on interest and enrollment. **Pg. 197-198**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

g. It is recommended that the district discuss and approve the Emergency Response and Procedures plan. This year, the plan includes a new section for the Cuyama Joint Unified School District to provide an Instructional Continuity Services Plan in case of school closures. **Pg. 199-380**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

h. It is recommended that the district discuss and approve the Accountability Report Card (SARC), for the 2023-2024 school year, for Cuyama Elementary School, Cuyama Valley High School, and Sierra Madre High School. Document Tracking Services (DTS) populated the SARC reports once the data was released by the state. These SARC reports need to be published on or before February 1, 2025, as required.

1. Cuyama Elementary School **Pg. 381-400**
2. Cuyama Valley High School **Pg. 401-423**
3. Siera Madre High School **Pg. 424-444**

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

h. It is recommended that the district discuss and approve the first reading of the following CSBA policies from December 2024 (Copies are in the board room for the board, staff and the community to review): **Pg. 445-653**

1. BP & AR 0460 – Local Control Accountability Plan
2. BP & AR 1250 – Visitors/Outsiders
3. BP & AR 3100 – Budget
4. BP & AR 3280 – Sale of Lease of District Property
5. BP 3320 – Claims and Actions against the district
6. AR 3320 - DELETE due to material moved to BP
7. BP and AR 3515.5 – Sex Offender Notification
8. BP 3540 – Transportation

- 9. BP & AR 5113.1 – Chronic Absenteeism
- 10. BP & AR 5148 – Child Care & Development
- 11. BP & AR 5148.2 – Before/After School Programs
- 12. BP & AR 5148.3 Preschool/Early Childhood Education
- 13. BP & AR 6158 – Independent Study
- 14. BP 6170.1 – Transitional Kindergarten
- 15. BP & AR 6174 - Education for English Learners
- 16. Board Bylaw 9240 – Board Training
- 17. Board Bylaw 9270 – Conflict of Interest
- 18. Exhibit (1) 9270 – Conflict of Interest

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

X. ITEM(S) PULLED FROM CONSENT AGENDA:

1. _____

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

2. _____

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

3. _____

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

XI. CLOSED SESSION:

NOTE: The Brown Act permits the Board to consider certain matters in closed session, in limited circumstances. The Board will consider and may act upon any of the items described below in closed session. The Brown Act requires that the Board report out certain actions taken in closed session, which will be announced following the closed session. **WITH LIMITED EXCEPTIONS, THE LAW REQUIRES THAT INFORMATION DISCLOSED IN CLOSED SESSION REMAIN CONFIDENTIAL.**

- A. Under California Government Code 54957 Certificated and Classified Personnel changes. The Board will be asked to review and approve a number of transfers, reassignments, promotions, evaluations, terminations, resignations and hirings reported by the Superintendent.
- B. Negotiations as it relates to CUE/CTA – Consult with District negotiators Mr. Tim Salazar and Mr. Alfonso Gamino, authorized by Government Code section 3549.1
- C. Negotiations as it relates to CSEA Cuyama Chapter #288 – Consult with District negotiators Mr. Tim Salazar and Mr. Alfonso Gamino, authorized by Government Code section 3549.1

The Board will adjourn into closed session at _____ p.m.

The Board returned to open session at: _____ p.m.

Report out from closed session

XII. ADJOURNMENT:

Moved By: _____ 2nd By: _____

Roll Call Vote:

Elaine Johnson _____ Jeffrey Mitchell _____

Michael Funkhouser _____ Jeanette Rosales _____

Materials prepared in connection with an item on the regular session agenda may be reviewed in the Superintendent's office 72 hours in advance of the meeting and will be available for public inspection at the meeting. An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

The next regularly scheduled School Board Meeting will be on

Thursday, February 13, 2025; 6:00 p.m., Elementary School Board Room

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the district office and at: <https://cuyamaunified.org/board-materials-2021-2022/> using the "Click Here" links next to the date: 02/13/2025.